

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 26, 2013

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THE WEST VALLEY CITY COUNCIL MET IN A JOINT SESSION WITH THE PLANNING COMMISSION ON FEBRUARY 26, 2013, AT 3:30 P.M.; AND IN STUDY SESSION AT 4:39 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR WINDER.

THE FOLLOWING MEMBERS WERE PRESENT:

Mike Winder
Steve Buhler
Don Christensen
Tom Huynh (Arrived as noted)
Karen Lang
Corey Rushton
Steve Vincent

Wayne Pyle, City Manager
Sheri McKendrick, City Recorder

PLANNING COMMISSION MEMBERS PRESENT:

Brent Fuller
Iman Billic
Terri Mills
Barbara Thomas
Harold Woodruff

STAFF PRESENT AT JOINT MEETING:

Paul Isaac, Assistant City Manager/HR Director
Nicole Cottle, Assistant City Manager/CED Director
Eric Bunderson, City Attorney
John Evans, Fire Chief
Jim Welch, Finance Director
Kevin Astill, Parks and Recreation Director
Anita Schwemmer, Acting Police Chief
Dan Johnson, Acting Public Works Director
Aaron Crim, Administration
Jake Arslanian, Public Works Department
Brandon Hill, Law Department
Steve Pastorik, CED Department
Steve Lehman, CED Department
Lee Logston, CED Department

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STAFF PRESENT AT STUDY MEETING:

Paul Isaac, Assistant City Manager/HR Director
Nicole Cottle, Assistant City Manager/CED Director
Eric Bunderson, City Attorney
John Evans, Fire Chief
Jim Welch, Finance Director
Kevin Astill, Parks and Recreation Director
Anita Schwemmer, Acting Police Chief
Dan Johnson, Acting Public Works Director
Aaron Crim, Administration
Jake Arslanian, Public Works Department
Steve Pastorik, CED Department
Steve Lehman, CED Department

1. **JOINT CITY COUNCIL/PLANNING COMMISSION MEETING SCHEDULED AT 3:30 P.M.**

City Manager, Wayne Pyle, stated the City Council had previously requested a joint meeting with the Planning Commission in order to review the City's General Plan and provide an opportunity for questions and general discussion on land use topics. He advised that one such joint meeting would be scheduled annually unless directed otherwise. For purpose of discussion he instructed staff to present information regarding land use issues.

A. **LAND USE ISSUES DISCUSSION**

Using PowerPoint, Steve Pastorik, CED Department, discussed information summarized as follows:

- General Plan Quiz
 - Distributed and discussed a quiz to refresh memories regarding the General Plan document
- General Plan Development Process (six steps)
 - Problem and issue identification
 - Goal formulation and public input
 - Data gathering, research and analysis
 - Synthesis, summary and conclusions
 - Plan concept and format
 - Public policies and implementing programs
- Document Overview
 - Introduction
 - Administration
 - Land Use

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- Economic Development
- Urban Design
- Existing Neighborhoods
- Housing
- Parks, Recreation and Culture
- Sustainability
- Transportation
- Major Themes in Document
 - Aside from remaining vacant or agricultural land, the major corridors and light rail transit stations are where the City hopes to see the most change over the next 20 years.
 - Maintain the City's role as a major employment center and attract a higher education facility.
 - Preserve and enhance single-family neighborhoods.
 - Focus higher density residential along opportunity corridors near transit lines.
 - The City should contain a variety of housing for people of different ages and incomes.
- Map Review
 - Reviewed color coded map of West Valley City showing land use designations
 - Map showing vacant or undeveloped land in West Valley City that was color coded for proposed uses (roughly 15% left)
 - Color-coded map showing General Plan allowed density and types of uses

Discussion ensued with City Council members and Planning Commission members, summarized as follows:

- 4100 South – uses, on/off ramps for Mountain View Corridor, types of housing units including percentage of owner-occupied and rentals.
- Need to preserve some agricultural areas for those desiring to live in rural areas and wanting animals such as horses.
- Certain property in southwest quadrant of City would be ideal for large lot residential as there would be great views of the Salt Lake Valley.
- Development on 5600 West has generated a lot of traffic and hope that Mountain View Corridor will help upon completion in a few years.
- Location of light rail stations as related to density; transit should be factored in when considering density.

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Councilmember Huynh arrived at the meeting at 4:09 P.M.

- Inquiry if there had been discussions with Taylorsville City regarding partnering relating to continuity of improvements along Redwood Road. Staff informed all cities along Redwood Road were asked to partner in a regional study of that corridor and, in particular, highway and transit improvements which would then play into a regional transportation plan

Mayor Winder, on behalf of the City Council, expressed appreciation to members of the Planning Commission for their efforts and hard work they performed on a regular basis for the City.

Mayor Winder adjourned the Joint City Council and Planning Commission Meeting at 4:30 P.M., and convened the Study Meeting at 4:39 P.M.

2. APPROVAL OF MINUTES OF STUDY MEETING HELD FEBRUARY 12, 2013

The Council read and considered Minutes of the Study Meeting held February 12, 2013. There were no changes, corrections or deletions.

After discussion, Councilmember Buhler moved to approve the Minutes of the Study Meeting held February 12, 2013, as written. Councilmember Huynh seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Rushton	Yes
Mr. Christensen	Yes
Mayor Winder	Yes

Unanimous.

3. SUPERINTENDENT MARTIN BATES, GRANITE SCHOOL DISTRICT – ANNUAL UPDATE

Mayor Winder introduced representatives from the Granite School District, Martin Bates, Ben Horsley, Gaylene Gandy (board member), and Terry Bawden (board member).

Superintendent Martin Bates, Granite School District, expressed appreciation for their partnership with the City and the opportunity to meet with members of the City Council.

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Ben Horsley, Granite School District, addressed the City Council and used PowerPoint to discuss information summarized as follows:

- Distributed written information regarding photographs and details of construction of the new Granger High School building
- Timeline for completion of construction of Granger High including move-in, activities planned in celebration of opening and tours, and other planned events
- Written information and photographs of the new Neil Armstrong Academy STEM (science, technology, engineering and mathematics) elementary school which was half open enrollment and half from within boundaries
- Timeline for completion of the STEM school and tours prior to opening in the fall

During the above presentation of information, Mr. Horsley and Mr. Bates answered questions from members of the City Council.

Upon discussion, Mr. Bates was requested to provide a breakdown of high schools in the Salt Lake Valley area including the number of students who went on to pursue a college education.

On behalf of the City Council, Mayor Winder expressed appreciation for the updated information and the partnership West Valley City enjoyed with the Granite School District.

4. **REVIEW AGENDA FOR REGULAR MEETING SCHEDULED FEBRUARY 26, 2013**

City Manager, Wayne Pyle, stated no new items had been added to the Agenda for the Regular Council Meeting scheduled February 26, 2013, at 6:30 P.M. Upon inquiry, there were no questions regarding items scheduled on the subject Agenda.

5. **AWARDS, CEREMONIES AND PROCLAMATIONS SCHEDULED MARCH 5, 2013:**

A. **EMPLOYEE OF THE MONTH, FEBRUARY, 2013 – ZEKE THOMPSON, PUBLIC WORKS DEPARTMENT**

City Manager, Wayne Pyle, stated Councilmember Christensen would read the nomination of Zeke Thompson, Public Works Department, as the Employee of the Month for February, 2013, at the Regular Council Meeting scheduled March 5, 2013, at 6:30 P.M. Mr. Thompson had been nominated for his creativity in discovering better ways of doing things, in particular the creation of a salt brine maker at much less cost than the commercial unit.

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6. RESOLUTION NO. 13-31, APPROVE INTERLOCAL AGREEMENT WITH SALT LAKE COUNTY CLERK ELECTIONS DIVISION FOR THE PURPOSE OF ASSISTING THE CITY RECORDER'S OFFICE IN CONDUCTING THE CITY'S 2013 PRIMARY AND GENERAL MUNICIPAL ELECTIONS

City Manager, Wayne Pyle, discussed proposed Resolution No. 13-31 which would approve an Interlocal Agreement with Salt Lake County Clerk Elections Division in an amount not to exceed \$158,285.40, for the purpose of assisting the City Recorder's Office in conducting the City's 2013 Primary and General Municipal elections.

Mr. Pyle stated services to be provided by the Salt Lake County Clerk's Office included the following: ballot layout, design, ordering and printing; voting machine programming and testing; establishing polling places, recruiting, training and assignment of poll workers; provision and delivery of supplies and equipment; absentee ballot and early voting administration; updating State and County websites; tabulating, reporting and canvassing election results; conducting recounts as needed; all notices and mailing required by law (except those required by Utah Code Annotated Section 20A-9-203); direct payment of all costs associated with the election including poll workers and polling places; and other services as required by the City to conduct the 2013 Primary and General Municipal elections.

The City Manager advised provision of the specified services would assist in conducting the elections in an efficient manner and streamline the election process. He reported the fee would be based on the City's pro-rata share of actual costs of the elections which would not exceed the County Clerk's estimate provided to the City for budgeting purposes. He advised that in 2003 the City began contracting with Salt Lake County Elections in anticipation of using electronic voting equipment for future municipal elections. He stated West Valley City was one of many cities that contracted with Salt Lake County Elections Division for their municipal elections. He advised this had been a good partnership and benefitted the City, County and the voters by providing consolidated municipal elections, turn-key election services, a consistent voter experience, economies of scale, and "no-worry" elections.

City Recorder, Sheri McKendrick, further reviewed and discussed the proposed Resolution and answered questions from members of the City Council.

The City Council also discussed the vote by mail option and consolidation of precincts as proposed by Salt Lake County.

The City Council will consider proposed Resolution No. 13-31 at the Regular Council Meeting scheduled March 5, 2013, at 6:30 P.M.

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7. **COMMUNICATIONS:**

A. **LEGISLATIVE UPDATE**

Assistant City Manager/CED Director, Nicole Cottle, updated the City Council regarding legislative bills and issues of interest to West Valley City regarding billboards, disorderly conduct, budget and others. She also answered questions from members of the City Council.

B. **STRATEGIC PLAN GOAL UPDATE – FISCAL RESPONSIBILITY**

City Manager, Wayne Pyle, stated at the Council's request, time had been scheduled to provide updated information regarding the six Strategic Plan goals. He advised the updates would be placed on the Agendas of the last Study Meeting of each month.

Mr. Pyle discussed a general update regarding the strategic plan process and gave an overview of the Council's recent Strategic Planning Meeting held February 1 and 2, 2013. He reported Executive Staff had met on February 6, 2013, and reviewed the Council's specified goals. He stated action items had been discussed including strategies for successful implementations, with another Executive Staff meeting scheduled on February 20th to further review the goals, generate a list of action items and make assignments for the upcoming year.

The City Manager indicated the chosen action item of urgency and importance relating to fiscal responsibility/sustainability was the capital facilities plan.

Mr. Pyle reported a proposal had been requested from Laura Lewis, Lewis Young Roberston Burningham (the City's financial advisor), for a study and preparation of a plan. He indicated this would also include a proposal as to how to fund the plan.

He answered questions from members of the City Council regarding the above updated information.

C. **COUNCIL UPDATE**

City Manager, Wayne Pyle, stated the City Council previously received a Memorandum outlining upcoming meetings and events as follows: February 27, 2013: University Diversity Mash-up, UCCC, 3:00 P.M. – 7:30 P.M.; March 5, 2013: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; March 7 – April 24, 2013: Utah's Beehive Exhibit, UCCC (Opening Reception on March 7th from 6:00 P.M. to 8:00 P.M.); March 9-13, 2013: National League of Cities Conference, Washington, D.C.; March 12, 2013: Council Study and Regular Meetings – canceled; March 14, 2013: Utah Legislature Session ends; March 19, 2013: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; March 26, 2013: Council Study Meeting, 4:30 P.M., Regular Council

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Meeting, 6:30 P.M.; April 2, 2013: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; April 9, 2013: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; April 10-12, 2013: ULCT Conference, St. George; April 16, 2013: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; April 23, 2013: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; April 30, 2013: No Council Meeting Scheduled (5th Tuesday); May 2, 2013: UDOT's Annual Meeting with Municipalities in Salt Lake County, Calvin Rampton Complex, 4501 South 2700 West, 9:00 A.M. – 11:00 A.M.; May 7, 2013: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; May 14, 2013: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; May 21, 2013: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; May 28, 2013: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; June 3-17, 2013: Filing Period for Municipal Election (During regular business hours); August 13, 2013: Municipal Primary Election; and November 5, 2013: Municipal General Election.

D. **REVIEW DRAFT AGENDAS FOR REDEVELOPMENT AGENCY AND HOUSING AUTHORITY MEETINGS SCHEDULED MARCH 5, 2013**

City Manager, Wayne Pyle, reviewed items on the draft Agendas for the Redevelopment Agency and Housing Authority meetings scheduled March 5, 2013. He advised the Redevelopment Agency Agenda included consideration of minutes and an agreement with ICO regarding development of the Fairbourne Station property, and the Housing Authority Agenda included consideration of approval of minutes.

8. **COUNCIL REPORTS:**

A. **COUNCILMEMBER DON CHRISTENSEN – LEGISLATIVE MEETINGS, ASSOCIATION OF MUNICIPAL COUNCILS AND HOCKEY GAME**

Councilmember Christensen reported regarding legislative meetings he recently attended and advised he would pass on pertinent information to Ms. Cottle, the City's legislative liaison.

He reported regarding a meeting of the Association of Municipal Councils.

He also stated he attended a hockey game the previous night and several team members had been from West Valley City, and they beat the other team.

B. **COUNCILMEMBER TOM HUYNH – SCOUT GROUP**

Councilmember Huynh stated he recently had visited with a scout group and shared City history from Mayor Winder's book.

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C. COUNCILMEMBER STEVE VINCENT – DAYS OF '47, SKILLED NURSING CARE FACILITY ON REDWOOD ROAD AND FIRE DEPARTMENT AWARDS BANQUET

Councilmember Vincent reported he recently talked with Kevin Bruder, Manager of the Maverik Center, regarding the Days of '47 celebration and requested the City Manager provide the Council with an update in the near future.

He advised a skilled nursing care facility that opened last year on Redwood Road would soon close.

Councilmember Vincent expressed appreciation to Chief John Evans for an invitation to the Fire Department awards banquet. He stated he enjoyed attending that event.

D. COUNCILMEMBER COREY RUSHTON – NLC CONFERENCE AND AUDIT REVIEW COMMITTEE MEETING

Councilmember Rushton distributed written information in preparation for a committee meeting at the National League of Cities (NLC) conference to be held in Washington, D.C. in March 2013. He requested input and ideas from members of the City Council.

He also reported regarding a recent meeting of the Audit Review Committee and provided a brief report regarding the audit including a few minor findings or exceptions and a budgeting issue. He stated overall it was a good audit and the report was available for members of the City Council to review. He answered questions from members of the City Council.

E. MAYOR MIKE WINDER – CUB SCOUT BANQUET, PIONEER CROSSING PARK MASTER PLAN MEETING, AMERICAN PREPARATORY ACADEMY EVENT AND APPROPRIATIONS COMMITTEE MEETING AT LEGISLATURE

Mayor Winder stated he recently attended a Cub Scout banquet at which public servants from the City's Fire and Police Departments were honored.

He reported regarding a Pioneer Crossing Park master plan meeting that he, Councilmember Rushton and Kevin Astill, Parks and Recreation Director, attended the previous week. He stated a representative of the Salt Lake County Parks Department would make a presentation to the City Council on March 26, 2013, during the Study Meeting.

Mayor Winder discussed a recent event held at the American Preparatory Academy.

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He reported regarding an appropriations committee meeting at the legislature regarding funding for Pioneer Crossing Park.

9. MOTION FOR EXECUTIVE SESSION

After discussion, Councilmember Rushton moved to adjourn and reconvene in an Executive Session for discussion of potential litigation and disposition of property. Councilmember Vincent seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Rushton	Yes
Mr. Christensen	Yes
Mayor Winder	Yes

Unanimous.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY COUNCIL, THE STUDY MEETING OF TUESDAY, FEBRUARY 26, 2013, WAS ADJOURNED AT 5:46 P.M., BY MAYOR WINDER.

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THE WEST VALLEY CITY COUNCIL MET IN AN EXECUTIVE SESSION ON TUESDAY, FEBRUARY 26, 2013, AT 5:48 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY MAYOR WINDER.

THE FOLLOWING MEMBERS WERE PRESENT:

Mike Winder
Steve Buhler
Don Christensen
Tom Huynh (Arrived as noted)
Karen Lang
Corey Rushton
Steve Vincent

Wayne Pyle, City Manager
Sheri McKendrick, City Recorder

STAFF PRESENT:

Paul Isaac, Assistant City Manager/HR Director
Nicole Cottle, Assistant City Manager/CED Director
Eric Bunderson, City Attorney
Jim Welch, Finance Director

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY COUNCIL, THE EXECUTIVE SESSION OF FEBRUARY 26, 2013, WAS ADJOURNED AT 6:26 P.M., BY MAYOR WINDER.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting and Executive Session of the West Valley City Council held Tuesday, February 26, 2013.

Sheri McKendrick, MMC
City Recorder