

MINUTES OF HOUSING AUTHORITY MEETING – OCTOBER 1, 2013

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THE WEST VALLEY CITY HOUSING AUTHORITY MET IN REGULAR SESSION ON TUESDAY, OCTOBER 1, 2013, AT 6:52 P.M., IN THE CITY COUNCIL CHAMBERS, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY CHAIRPERSON LANG.

THE FOLLOWING MEMBERS WERE PRESENT:

Karen Lang
Steve Buhler
Don Christensen
Tom Huynh
Corey Rushton
Steve Vincent

Wayne Pyle, Executive Director
Sheri McKendrick, Secretary

ABSENT: Mike Winder

STAFF PRESENT:

Paul Isaac, Assistant City Manager, HR Director
Nicole Cottle, Assistant City Manager, CED Director
Eric Bunderson, City Attorney
Jim Welch, Finance Director
Russell Willardson, Public Works Director
Layne Morris, CPD Director
Kevin Astill, Parks and Recreation Director
Lee Russo, Police Chief
John Evans, Fire Chief
Jake Arslanian, Public Works Department
Kevin Conde', Administration

1271 **OPENING CEREMONY**

The Opening Ceremony was previously conducted by Corey Rushton who read a humorous short story in hopes of “lightening the mood” regarding the recent government shutdown.

1272 **APPROVAL OF MINUTES OF REGULAR MEETING HELD SEPTEMBER 3, 2013**

The Board read and considered Minutes of the Regular Meeting held September 3, 2013. There were no changes, corrections or deletions.

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After discussion, Mr. Christensen moved to approve the Minutes of the Regular Meeting held September 3, 2013, as written. Mr. Buhler seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Rushton	Yes
Mr. Christensen	Yes
Chairperson Lang	Yes

Unanimous.

1273

RESOLUTION NO. 13-04, APPROVE A SUBGRANT AGREEMENT BETWEEN WEST VALLEY CITY HOUSING AUTHORITY AND SALT LAKE COUNTY FOR THE CONDUCT OF A HOME INVESTMENT PARTNERSHIP PROGRAM

Executive Director, Wayne Pyle, presented proposed Resolution No. 13-04 which would approve a Subgrant Agreement (contract #BV13114) between West Valley City Housing Authority and Salt Lake County for the conduct of a HOME Investment Partnership Program.

Mr. Pyle stated as the lead agency in the local HOME consortium, Salt Lake County had notified West Valley City of their annual allocation of HOME funds. He reported West Valley City would administer the Down Payment Assistance Program and two Rehabilitation Programs using the referenced funds. He further reported the City would receive ten percent administrative fees and he discussed specific information as follows:

I.	Housing Rehabilitation Programs Total Budget	\$150,602.00
	a. Rehabilitations:	\$135,556.00
	b. Project delivery costs:	\$ 15,046.00
II.	Down Payment Assistance Program Total Budget	<u>\$ 50,015.00</u>
	a. Down payments	\$ 50,015.00
	b. Project delivery costs	\$ 5,015.00
	Total:	\$200,617.00

He also discussed background information and stated the County had entered into a grant agreement with the U.S. Department of Housing and Urban Development (HUD) for financial assistance to conduct a HOME Investment Partnership Program (HOME Program) pursuant to the HOME Investment Partnerships Act,

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Title II of the Cranston-Gonzales National Affordable Housing Act, 42 U.S.C. 12701-12839, as amended, and subject to the Rules and Regulations, promulgated by HUD governing the conduct of HOME Investment Partnership Programs including, but not limited to, Title 24, Part 92 of the Code of Federal Regulations (CFR) (the Rules and Regulations); and the applicable Circulars published by the U.S. Office of Management and Budget (OMB Circulars).

He reported Salt Lake County had created a consortium involving six Utah Cities, and West Valley City was a member per the HUD HOME Interlocal Agreement signed in May of 2011. He advised that each year West Valley City had been allocated HOME funds through this partnership and the funding was restrictive allowing only residential construction, home rehabilitation and down payment assistance.

Executive Director, Wayne Pyle, further reviewed the proposed Resolution and answered questions from members of the Board.

After discussion, Mr. Rushton moved to approve Resolution No. 13-04, a Resolution Authorizing the Execution of a Subgrant Agreement between the West Valley City Housing Authority and Salt Lake County for the Conduct of a HOME Investment Partnership Program. Mr. Huynh seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Rushton	Yes
Mr. Christensen	Yes
Chairperson Lang	Yes

Unanimous.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY HOUSING AUTHORITY, THE REGULAR MEETING OF TUESDAY, OCTOBER 1, 2013, WAS ADJOURNED AT 6:53 P.M., BY CHAIRPERSON LANG.

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I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Regular Meeting of the West Valley City Housing Authority held Tuesday, October 1, 2013.

Sheri McKendrick, MMC
Secretary