

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 4, 2014

-1-

THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, FEBRUARY 4, 2014, AT 4:30 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor
Corey Rushton, Councilmember At-Large
Lars Nordfelt, Councilmember At-Large
Tom Huynh, Councilmember District 1
Steve Buhler, Councilmember District 2
Karen Lang, Councilmember District 3
Steve Vincent, Councilmember District 4

Wayne Pyle, City Manager
Sheri McKendrick, City Recorder

STAFF PRESENT:

Paul Isaac, Assistant City Manager/HR Director
Nicole Cottle, Assistant City Manager/CED Director
Eric Bunderson, City Attorney
John Evans, Fire Chief
Lee Russo, Police Chief
Kevin Astill, Parks and Recreation Director
Sam Johnson, Strategic Communications Director
Chris Curtis, Acting CPD Director
Jim Welch, Finance Director
Russell Willardson, Public Works Director
Jake Arslanian, Public Works Department
Ross Olsen, Administration
Brandon Hill, Law Department
Steve Lehman, CED Department
Dan Johnson, Public Works Department
Jason Nau, Administration

1. **APPROVAL OF MINUTES OF STUDY MEETING HELD JANUARY 21, 2014**

The Council considered Minutes of the Study Meeting held January 21, 2014. There were no changes, corrections or deletions.

After discussion, Councilmember Lang moved to approve the Minutes of the Study Meeting held January 21, 2014, as written. Councilmember Vincent seconded the motion.

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 4, 2014

-2-

A roll call vote was taken:

Mr. Vincent	Yes
Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Rushton	Yes
Mr. Nordfelt	Yes
Mayor Bigelow	Yes

Unanimous.

2. **REVIEW AGENDAS FOR COUNCIL REGULAR MEETING AND THE ANNUAL MEETINGS OF THE REDEVELOPMENT AGENCY, HOUSING AUTHORITY AND BUILDING AUTHORITY SCHEDULED FEBRUARY 4, 2014**
City Manager, Wayne Pyle, stated no new items had been added to Agenda for the Regular Council Meeting scheduled February 4, 2014, at 6:30 P.M.

He advised items scheduled on the Annual Meeting Agendas for the Redevelopment Agency, Housing Authority and Building Authority included consideration of minutes and the election of chair and vice chair for 2014.

Upon inquiry by the City Manager, there were no questions regarding items scheduled on the above-mentioned agendas.

3. **AWARDS, CEREMONIES AND PROCLAMATIONS SCHEDULED FEBRUARY 11, 2014:**

- A. **EMPLOYEES OF THE MONTH, FEBRUARY 2014 – MIKE MIRABELLA AND MIKE HASKELL, PUBLIC WORKS DEPARTMENT**

City Manager, Wayne Pyle, stated Councilmember Vincent would read the nomination of Mike Mariabella and Mike Haskell, Public Works Department, to be recognized as Employees of the Month of February 2014, at the Regular Council Meeting scheduled February 11, 2014, at 6:30 P.M.

4. **RESOLUTION NO. 14-25, APPROVE CHANGE ORDER NOS. 1, 2 AND 3 TO THE CONTRACT WITH KILGORE CONTRACTING FOR THE 2013 ASPHALT OVERLAY AND MAINTENANCE PROJECT**

City Manager, Wayne Pyle, discussed proposed Resolution No. 14-25 that would approve Change Order Nos. 1, 2 and 3 to the Contract with Kilgore Contracting, in the amount of \$179,978.97, for the 2013 Asphalt Overlay and Maintenance Project.

Mr. Pyle discussed each change order as follows:

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 4, 2014

-3-

Change Order No 1: Removal of deteriorating cross gutters and placement of catch basins to improve drainage and eliminate severe dips in the roadway. He indicated also included was the replacement of pedestrian ramps and curb and gutter not in the original contract. He reported Change Order No. 1 added \$28,237.46 to the contract amount. He reported \$18,230.00 would come from the Storm Water Utility for pipe work.

Change Order No. 2: Several roads being paved had encountered severe road base failures after rotomilling existing asphalt. The failed areas required excavation and stabilization in order to place new pavement. He reported Change Order No 2. added \$41,380.82 to the contract amount.

Change Order No. 3: Many of the roads overlaid had recently installed waterline replacement patches that were excluded from the pavement area. In order to improve drainage, additional asphalt had been used to add “crown” to some of these roads that substantially increased the quantity of asphalt used on the roads. He indicated this change order covered the additional asphalt used and the addition of four pedestrian ramps and stabilization of some road base failure areas. He reported Change Order No. 3 would add \$110,360.69 to the contract amount.

Public Works Director, Russell Willardson, further reviewed and discussed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 14-25 at the Regular Council Meeting scheduled February 11, 2014, at 6:30 P.M.

5. **COMMUNICATIONS:**

A. **STRATEGIC PLAN PRESENTATION – POLICE DEPARTMENT**

City Manager, Wayne Pyle, stated the Police Department had been scheduled for the final departmental presentation regarding the Strategic Plan goals.

Upon direction, Chief Lee Russo used PowerPoint and discussed information summarized as follows:

- Overview of Police Department including number of authorized sworn and non-sworn positions, current number of vacancies, operations and services provided by each division
- 2009 – 2013 statistics: calls for service, response times, response time trends, number of reports written, arrests, citations, warnings, investigations, number of cases assigned and cleared, and crimes
- Issues facing the Police Department and needs

During the above presentation of information, Chief Russo answered questions from members of the City Council.

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 4, 2014

-4-

B. LEGISLATIVE UPDATE

Assistant City Manager/CED Director, Nicole Cottle, advised a bill tracking sheet had previously been e-mailed to members of the City Council and Executive Staff. She discussed bills of interest to the City and others, and answered questions from members of the City Council.

C. SISTER CITY DISCUSSION

Mayor Bigelow stated the Chair of the Sister City Committee, Don Christensen, had been invited to provide historical and background information to the City Council. The Mayor advised a number of questions had come up during the Council's recent Strategic Planning Meeting regarding the Sister City program.

Mr. Christensen discussed historical and background information regarding the program and advised West Valley City was not a member of the Sister Cities International organization. He indicated there was only one city in Utah who was a member of the International organization, but 17 cities did have relationships with other cities. He advised the International organization's guidelines had been used for West Valley City's program. He explained the Sister City Committee was formerly known as the Civic Committee. He advised regarding why a relationship had been developed with Nantou, Taiwan, stating it had begun when Taiwan suffered an earthquake. He reported the City and Nantou had worked together regarding cultural, business and educational exchanges, including events and projects. He discussed visits of delegations to both cities. He indicated there was a signed agreement, however, he had only been able to locate a draft copy. Mr. Christensen also advised planning was currently underway for an exchange in response to an official invitation from Nantou received last December. He indicated the National Lantern Festival would be hosted by Nantou at the end of February and this event could be compared to hosting the Olympic Games. He explained how names of delegation members were chosen and presented to the City's administration. This exchange followed goals made when West Valley's delegation was in Nantou four years ago. He discussed reasons for having a Sister City relationship and why it was important. He indicated West Valley City was not an "island" and needed to be part of the International community. He stated many of the benefits of such a relationship might not be tangible, but friendship generated between two communities and tourism potential was invaluable. He stated there were also educational opportunities and many students from Nantou came back to Utah to complete higher education. He advised that USANA had a presence in Taiwan and those contacts started through the Sister City visits, and he shared other examples.

Mr. Christensen answered questions from members of the City Council. Upon request, Mr. Christensen left written materials with the City Recorder to be copied and distributed to the City Council.

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 4, 2014

-5-

Upon discussion, Mayor Bigelow suggested a summary report be prepared by the three member delegation going to Nantou this month regarding accomplishments and compelling reasons to support the Sister City relationship. He also discussed the need for more evaluation and feedback to justify the expenditure. Mr. Christensen advised he would be happy to assist in preparing a report.

Councilmember Rushton stated this would be a valuable process to be used as a template in evaluating all of the City's committees.

On behalf of the City Council, Mayor Bigelow expressed appreciation to Don Christensen for the information and presentation. He also recommended Councilmember Huynh be designated as the City's official representative as he was a member of the delegation traveling to Nantou.

D. COUNCIL UPDATE

City Manager, Wayne Pyle, stated the City Council previously received a Memorandum outlining upcoming meetings and events as follows: January 10 – February 16, 2014: Willow Stories: Contemporary Navajo Baskets and Other Native American Treasures Exhibit, UCCC; February 10, 2014: Muslim Journeys Film Series, "Islamic Art: Mirror of the Invisible World" UCCC, 7:00 P.M. – 9:30 P.M.; February 11, 2014: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; February 11, 2014: Senator Karen Mayne's Town Hall Meeting, West Valley Library, 2880 West 3650 South, 7:00 P.M. – 8:00 P.M.; February 12, 2014: The Art and History of Mexico, a Great Country: The Muralists and Mexican Identity, UCCC, 6:30 P.M. – 8:30 P.M.; February 16, 2014: The Roadshow, Maverik Center, 6:00 P.M.; February 17, 2014: President's Day Holiday – City Hall closed; February 17, 2014: Grizzlies vs. Idaho Steelheads, Maverik Center, 1:35 P.M.; February 18, 2014: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; February 19, 2014: Grizzlies vs. Idaho Steelheads, Maverik Center, 7:05 P.M.; February 21, 2014: Grizzlies vs. Las Vegas Wranglers, Maverik Center, 7:05 P.M.; February 24, 2014: Muslim Journeys Film Series, "Koran by Heart" UCCC, 7:00 P.M. – 9:30 P.M.; February 25, 2014: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; February 26, 2014: Uni-versity Di-versity Mash-up, UCCC, 3:00 P.M. – 6:00 P.M.; February 28, 2014: WVC Employee Appreciation Night at the Grizzlies Hockey Game, Maverik Center, 7:05 P.M.; March 1, 2014: Senator Karen Mayne's Town Hall Meeting, West Valley Library, 2880 West 3650 South, 9:00 A.M. – 10:00 A.M.; March 1, 2014: Grizzlies vs. Ontario Reign, Maverik Center, 7:05 P.M.; March 4, 2014: Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M.; March 8-12, 2014: National League of Cities Conference, Washington, D.C.; March 11, 2014: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; March 13, 2014: Utah Legislative Session Ends; March 18, 2014: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; March 19, 2014: Grizzlies vs. Stockton Thunder,

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 4, 2014

-6-

Maverik Center, 7:05 P.M.; March 21, 2014: Employee Bowling Tournament sponsored by EAC, Delton Bowling Lanes; March 21, 2014: Grizzlies vs. Colorado Eagles, Maverik Center, 7:05 P.M.; March 22, 2014: Grizzlies vs. Idaho Steelheads, Maverik Center, 7:05 P.M.; March 25, 2014: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; April 1, 2014: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; April 2, 2014: Grizzlies vs. Colorado Eagles, Maverik Center, 7:05 P.M.; April 8, 2014: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; April 9, 2014: Grizzlies vs. Las Vegas Wranglers, Maverik Center, 7:05 P.M.; April 9-11, 2014: ULCT Mid-Year Conference, St. George; April 11, 2014: Grizzlies vs. Idaho Steelheads, Maverik Center, 7:05 P.M.; April 12, 2014: Grizzlies vs. Idaho Steelheads, Maverik Center, 7:05 P.M.; April 15, 2014: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; April 22, 2014: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; May 13, 2014: Granite School District Town Hall Meeting, Hunter High School, Media Center, 7:00 P.M.; May 29, 2014: 2014 Jordan River Festival – Conservation Day; May 31, 2014: 2014 Jordan River Festival – Festival Celebration with Festivities along the Parkway.

6. **COUNCIL REPORTS**

A. **COUNCILMEMBER COREY RUSHTON – BICYCLE LANES**

Councilmember Rushton informed of a citizen request for the Council to discuss the lack of bicycle lanes in the City.

B. **MAYOR RON BIGELOW – ULCT LPC MEETING**

Mayor Bigelow stated he recently attended a meeting of the Utah League of Cities and Towns (ULCT) Legislative Policy Committee (LPC) and he reported regarding the issues discussed.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY COUNCIL, THE STUDY MEETING OF TUESDAY, FEBRUARY 4, 2014, WAS ADJOURNED AT 6:16 P.M., BY MAYOR BIGELOW.

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 4, 2014

-7-

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, February 4, 2014.

Sheri McKendrick, MMC
City Recorder