

**MINUTES OF COUNCIL STUDY MEETING – JULY 22, 2014**

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THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, JULY 22, 2014, AT 4:30 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR BIGELOW AND MAYOR PRO TEM RUSHTON.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor (Excused and left the meeting as noted)  
Corey Rushton, Councilmember At-Large/Mayor Pro Tem  
Lars Nordfelt, Councilmember At-Large  
Tom Huynh, Councilmember District 1  
Steve Buhler, Councilmember District 2  
Karen Lang, Councilmember District 3

Paul Isaac, Acting City Manager  
Sheri McKendrick, City Recorder

ABSENT:

Steve Vincent, Councilmember District 4

STAFF PRESENT:

Nicole Cottle, Assistant City Manager/CED Director  
Eric Bunderson, City Attorney  
Kevin Astill, Parks and Recreation Director  
John Evans, Fire Chief  
Russell Willardson, Public Works Director  
Layne Morris, CPD Director  
Sam Johnson, Strategic Communications Director  
Anita Schwemmer, Acting Police Chief  
Jeanette Carpenter, Acting Finance Director  
Mark Nord, CED Department  
Jody Knapp, CED Department  
Brandon Hill, Law Department  
Ross Olsen, Administration  
Kevin Conde', Administration  
Stan Varney, Fire Department  
Jake Arslanian, Public Works Department

**1. APPROVAL OF MINUTES OF STUDY MEETING HELD JULY 8, 2014**

The Council read and considered Minutes of the Study Meeting held July 8, 2014. There were no changes, corrections or deletions.

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After discussion, Councilmember Buhler moved to approve the Minutes of the Study Meeting held July 8, 2014, as written. Councilmember Huynh seconded the motion.

A roll call vote was taken:

Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Rushton	Yes
Mr. Nordfelt	Yes
Mayor Bigelow	Yes

Unanimous.

**2. COMMUNICATIONS:**

Mayor Bigelow advised regarding a meeting with Macquarie and the other four cities moving to the next Milestone scheduled in Perry at 6:00 P.M. He questioned if he should attend that meeting as he would have to miss part of this meeting and the Regular Meeting scheduled at 6 P.M. He shared what the anticipated discussion would be in that meeting including answering some of the questions submitted by the City Council. He mentioned, as the agenda was not heavy perhaps he should represent the City at that meeting. After discussion, the Council expressed a consensus that the Mayor should be excused to attend the meeting with Macquarie and other mayors. Mayor Bigelow indicated he would leave the meeting at 5:00 P.M. to travel to the Macquarie meeting.

Councilmember Rushton moved to suspend the rules and take an item out of order. Councilmember Nordfelt seconded the motion.

A roll call vote was taken:

Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Rushton	Yes
Mr. Nordfelt	Yes
Mayor Bigelow	Yes

Unanimous.

**3. ARCHITECTURAL SERVICES FOR UCCC CONSTRUCTION PROJECT DISCUSSION**

Acting City Manager, Paul Isaac, stated this year's budget contained \$250,000 for matching funds regarding the contribution from Salt Lake County of \$2.5 million for improvements at the Utah Cultural Celebration Center (UCCC).

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Upon direction, Jake Arslanian, used PowerPoint and discussed information summarized as follows:

- Portfolios of architects considered for construction of improvements at UCCC
- Selection process
- Proposed scope of project including improvements, additions and spaces to be finished
- Cost estimate
- Existing site and floor plan, finished and unfinished areas
- Proposed design of spaces to be finished with funds from Salt Lake County: black box theater, elevator, main hallway, entrance to parking lot, upgrades to existing parking and additional parking area, improvements to outside entrances, improvements to amphitheater, and others
- Request for a Council member to sit on the committee that will work with architects regarding design and then make recommendations for final project
- Staff recommendation, plans to bring final contract back to the City Council for approval and after the County approves plan as part of their funding \$2.5 million for the project
- Next steps

During the above presentation of information, Mr. Arslanian answered questions from members of the City Council.

Mayor Pro Tem Rushton requested additional information regarding this matter be provided to Councilmember Vincent as he had an interest in the arts and had an architectural background.

After further discussion, the City Council expressed a consensus to move forward with the interior improvements and request a proposal from EDA for the project with improvements to the amphitheater being an option in the future.

Emily Rushton was recognized and she informed it was Councilmember Rushton's birthday and she had brought treats for everyone.

Mayor Bigelow was excused and left the meeting at 5:15 P.M.

Mayor Pro Tem Rushton conducted the remainder of the meeting.

#### 4. **DON CHRISTENSEN, SISTER CITY COMMITTEE CHAIR – STUDENT EXCHANGE PROGRAM PRESENTATION**

Upon recognition, Don Christensen, Chairman of the Sister City Committee, stated this was the year the City should have had a student exchange; however, certain circumstances prevented that this year. He discussed results of past student exchanges and indicated the Sister City Committee was making plans for an exchange next year during the summer. He expressed the desire to receive concurrence and/or approval from

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the Council prior to moving forward. He advised that staff member, Julie Delong, was working on fundraising to assist with scholarships for the program. He also discussed how the exchange program would work and the requirements for students to participate.

Upon inquiry, Mr. Christensen advised the Cultural Arts Board (CAB) had approved the proposal.

### 5. **REVIEW AGENDA FOR REGULAR MEETING SCHEDULED JULY 22, 2014**

Acting City Manager, Paul Isaac, advised no new items had been added to the Agenda for the Regular Council Meeting scheduled July 22, 2014, at 6:30 P.M. Upon inquiry, there were no questions regarding items scheduled on the subject Agenda.

### 6. **PUBLIC HEARINGS SCHEDULED AUGUST 12, 2014:**

#### A. **PUBLIC HEARING, ACCEPT PUBLIC INPUT REGARDING FY 2014-2015 TENTATIVE BUDGET**

Acting City Manager, Paul Isaac, informed a public hearing had been advertised for the Regular Council Meeting scheduled August 12, 2014, at 6:30 P.M., in order for the City Council to hear and consider public comments regarding the FY 2014-2015 Tentative Budget.

Proposed Resolution No. 14-130 related to the Budget to be considered by the City Council subsequent to the public hearing, was discussed as follows:

#### **RESOLUTION NO. 14-130, ADOPTING A FINAL BUDGET; MAKING APPROPRIATIONS FOR THE SUPPORT OF WEST VALLEY CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2014 AND ENDING JUNE 30, 2015; AND DETERMINING THE RATE OF TAX AND LEVYING TAXES UPON ALL REAL AND PERSONAL PROPERTY WITHIN WEST VALLEY CITY, UTAH, TAXABLE BY LAW FOR THE YEAR 2014**

Acting City Manager, Paul Isaac, discussed proposed Resolution No. 14-130 that would adopt a Final Budget; make appropriations for the support of West Valley City for the fiscal year beginning July 1, 2014 and ending June 30, 2015; and determine the rate of tax and levy taxes upon all real and personal property within West Valley City, Utah, taxable by law for the year 2014.

He stated, if approved, the Final Budget would make appropriations for the FY 2014-2015 year and would determine the rate and levy tax upon real and personal property within the City.

Mr. Isaac further reviewed and discussed the budget and, in particular, line items that had changed subsequent to adoption of the Tentative Budget in May of this year. He also answered questions from members of the City Council and informed that the Finance Director would make a budget presentation during the Regular Meeting and prior to the public hearing, as had been done in the past.

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Mayor Pro Tem Rushton requested if there were any comments or questions from citizens, a log be kept and shared with the City Council prior to the public hearing.

The City Council will hold a public hearing and consider proposed Resolution No. 14-130 at the Regular Council Meeting scheduled August 12, 2014, at 6:30 P.M.

**7. RESOLUTION NO. 14-131, AWARD A CONTRACT TO TOP JOB, LLC, FOR THE 2014 CRACK SEAL PROJECT**

Russell Willardson, Public Works Director, discussed proposed Resolution No. 14-131 that would award a contract to Top Job, LLC, in an amount not to exceed \$154,597.00 with authorization to spend an amount not to exceed \$162,400.00 in change orders, for the 2014 Crack Seal Project.

He stated the proposed 2014 Crack Seal Project would preserve the asphalt pavement on several roadways within the City. He reported bids had been solicited and five bids received as follows:

Top Job Asphalt	\$154,597.00	
Superior Asphalt	\$187,426.00	
Bonneville Asphalt Repair	\$202,175.00	
Kilgore Contracting	\$204,725.00	\$200,630.50 (preference reduction)
Morgan Pavement	\$255,571.00	\$250,459.58 (preference reduction)

He reported the lowest responsible bid had been submitted by Top Job, LLC.

He advised work to be performed under the contract on streets within the City included the following:

3100 South – 7200 West to 1400 West  
2700 West 3650 South to 3100 South and Lehman Avenue  
2770 South & Decker Lake Boulevard  
4100 South – 3600 West to 4000 West  
4000 West & 4800 West – 3500 South to 3100 South  
5200 West – 4100 South to 3500 South & 5400 West 4700 South to 4100 South  
7200 West – 3500 South to SR-201  
1200 West – Cultural Center Drive  
3600 West – 3100 South to SR-201 Frontage Road

Mr. Willardson further reviewed and discussed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 14-131 at the Regular Council Meeting scheduled August 12, 2014, at 6:30 P.M.

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**8. RESOLUTION NO. 14-132, APPROVE THE PURCHASE OF A CUSTOM FABRICATED PARK PAVILION AND TRELLIS BY THE PARKS AND RECREATION DEPARTMENT, FOR INSTALLATION AT GLENN WEAVER MEMORIAL PARK AT THE VISTAS**

Parks and Recreation Director, Kevin Astill, discussed proposed Resolution No. 14-132 that would approve the purchase of a custom fabricated park pavilion and trellis by the Parks and Recreation Department in an amount not to exceed \$95,612.00, for installation at Glenn Weaver Memorial Park at the Vistas.

He stated to complete construction of the Glenn Weaver Memorial Park it would be necessary to purchase the two custom designed structures from Sonntag Recreation, LLC. He indicated the two structures were designed by a West Valley City architectural consultant with input from the manufacturer, Classic Recreation Inc., and had been designed specifically for the Park.

He reported that when the bids came in too high for Weaver Park, the City negotiated with the low bidder, A.C.E. Landscaping, to reduce construction costs to an acceptable level by eliminating some items and modifying several others. He explained removing the supply and installation of the pavilion and trellis were two such items. He further advised removing them from the construction contract and having the City buy and install them would result in a \$60,000.00 savings. The pre-fab structures, once fabricated, would be assembled at the factory, broken down for shipment, and would be straightforward to install. In the past, the Parks and Recreation Department staff had installed various park components such as playgrounds, pavilions, and lighting, and were fully capable of installing these structures.

Mr. Astill further reviewed and discussed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 14-132 at the Regular Council Meeting scheduled August 12, 2014, at 6:30 P.M.

**9. COMMUNICATIONS:**

**A. FIRE DEPARTMENT STRATEGIC PLAN UPDATE**

Upon direction, Fire Chief John Evans, advised of a study performed in response to City Council questions regarding Fire Department service coverage in the southwest portion of West Valley City.

He used PowerPoint and discussed information summarized as follows:

- Call history
- Response times
- Map showing all fire stations in West Valley City within a 1 ½ or 2 ½ mile radius
- Map showing Station #71 drive times within five minutes

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- Map showing nearby fire stations – West Jordan and Unified Fire Authority (UFA)
- Map showing Station #71 response area
- Options for response:
  1. Continue with current model utilizing automatic aid from neighboring departments
  2. Share or purchase current UFA station on 5600 West
  3. Moving the current Station #71
  4. Construct Station #76 – suggested best location on 6200 South adjacent to the Mountain View Corridor

During the above presentation of information, Chief Evans answered questions from members of the City Council.

Upon discussion, Council members expressed individual comments regarding the information provided, including options available to the City.

### B. **WEST VALLEY FIBER NETWORK UPDATE**

Acting City Manager, Paul Isaac, discussed information regarding recent board meetings of UTOPIA and UIA. He informed that staff continued meeting with Macquarie.

Upon discussion, Mayor Pro Tem Rushton inquired regarding choosing a consultant for an independent review directed by the Council and the next steps in the selection process. Councilmember Buhler suggested picking one of three recommended by the City Manager. Mayor Pro Tem Rushton requested the Mayor be informed to choose one of the recommended consultants in order to move forward.

### C. **REVIEW DRAFT AGENDAS FOR REDEVELOPMENT AGENCY AND HOUSING AUTHORITY MEETINGS SCHEDULED AUGUST 12, 2014**

Acting City Manager, Paul Isaac, reviewed items scheduled on the meetings of the Redevelopment Agency and the Housing Authority scheduled August 12, 2014. He informed that to date only consideration of approval of minutes was listed on both agendas.

### D. **COUNCIL UPDATE**

Mayor Pro Tem Rushton referenced a Memorandum from the City Manager that outlined a calendar of upcoming meetings and events as follows:

July 10 –  
August 27, 2014      Face of Utah Sculpture X Exhibition, UCCC Gallery,  
Hours 9:00 A.M. – 6:00 P.M.

July 24, 2014      Pioneer Day Holiday – City Hall closed

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- July 25, 2014 Summer at the Station Free Concert Series – The Otter Creek Duo, Fairbourne Station Plaza, 3590 South 2810 West, 7:00 P.M. – 9:00 P.M.
- July 25, 2014 Movie in the Park – *Despicable Me 2*, Fairbourne Station Promenade, 3590 South 2810 West, Dusk (approx. 9:30 P.M.)
- July 28, 2014 WorldStage! Summer Concert Series – Mississippi Mood, UCCC, 8:00 P.M.
- July 30, 2014 General Plan Update Meeting – 3500 South Corridor, City Hall, 7:00 P.M.
- July 31, 2014 ChamberWest Ribbon Cutting & 25<sup>th</sup> Birthday - Premier Plastics, 2370 South 3600 West, 11:00 A.M. – 2:00 P.M.
- August 4, 2014 National Night Out Kick-off Celebration, UCCC
- August 4, 2014 WorldStage! Summer Concert Series – The Soulistics, UCCC, 8:00 P.M.
- August 5, 2014 National Night Out Neighborhood Parties
- August 5, 2014 No Council Meetings Scheduled (National Night Out)
- August 6, 2014 Austin Mahone, Maverik Center, 7:00 P.M.
- August 7, 2014 General Plan Update Meeting – 5600 West Corridor, City Hall, 7:00 P.M.
- August 8, 2014 Summer at the Station Free Concert Series – The Doug Wintch and Anke Summerhill Trio, Fairbourne Station Plaza, 3590 South 2810 West, 7:00 P.M. – 9:00 P.M.
- August 8, 2014 Movie in the Park – *The Lego Movie*, Fairbourne Station Promenade, 3590 South 2810 West, Dusk (approx. 9:30 P.M.)
- August 11, 2014 WorldStage! Summer Concert Series – World Travelers, UCCC, 8:00 P.M.
- August 12, 2014 Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
- August 18, 2014 WorldStage! Summer Concert Series – Desert Wind, UCCC 8:00 P.M.

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August 19, 2014	Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
August 20, 2014	General Plan Update Meeting – Redwood Road Corridor, City Hall, 7:00 P.M.
August 22, 2014	Summer at the Station Free Concert Series – BD Howes Band, Fairbourne Station Plaza, 3590 South 2810 West, 7:00 P.M. – 9:00 P.M.
August 25, 2014	WorldStage! Summer Concert Series – Mama’s Temple Pentecostal Church Choir, UCCC, 8:00 P.M.
August 26, 2014	Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
August 27, 2014	Blood Drive, City Hall, 8:30 A.M. – 12:30 P.M.
September 1, 2014	Labor Day Holiday – City Hall closed
September 2, 2014	Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
September 9, 2014	Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
September 10-12, 2014	ULCT Annual Convention, Salt Lake Sheraton
September 16, 2014	Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
September 16, 2014	Five Finger Death Punch & VolBeat, Maverik Center, 6:10 P.M.
September 19, 2014	Elton John, Maverik Center, 8:00 P.M.
September 20, 2014	Joan Sebastian – Los Tigres del Norte, Maverik Center, 7:00 P.M.
September 23, 2014	Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
September 24, 2014	Lake Park Golf Social, Stonebridge Golf Course, 8:30 A.M. – 1:30 P.M.
October 7, 2014	Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.

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- October 14, 2014 Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
- October 21, 2014 Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
- Oct 21 – 31, 2014 Early Voting for General Election, City Hall Lobby, 12:00 P.M. – 6:00 P.M. (weekdays only)
- October 28, 2014 Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
- November 4, 2014 General Election, Polls Open 7:00 A.M. – 8:00 P.M.
- November 11, 2014 Veteran’s Day Holiday – City Hall closed
- November 12, 2014 The Black Keys – Turn Blue World Tour, Maverik Center, 8:00 P.M.
- November 27, 2014 Thanksgiving Holiday – City Hall closed
- December 3, 2014 Blood Drive, City Hall, 8:30 A.M. – 12:30 P.M.
- December 24 & 25, 2014 Christmas Holiday – City Hall closed

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**COUNCIL REPORTS:**

- A. **COUNCILMEMBER LARS NORDFELT – CONCERT HELD AT UCCC**  
Councilmember Nordfelt informed he recently attended a concert held at the UCCC.
- B. **MAYOR PRO TEM RUSHTON – E-MAIL FROM JORDAN RIVER COMMISSION REGARDING GRANT**  
Mayor Pro Tem Rushton discussed a recent e-mail received from the Jordan River Commission informing of approval for a grant for a West Valley City project.
- C. **COUNCILMEMBER KAREN LANG – NEIGHBORHOOD BLOCK PARTY**  
Councilmember Karen Lang reported that Craig Thomas and the City’s public relations staff had done a great job with a recent neighborhood block party. She also expressed appreciation to all staff involved in that successful event.

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**D. MAYOR PRO TEM RUSHTON – NATIONAL NIGHT OUT EVENTS**

Mayor Pro Tem Rushton suggested information regarding the City's boards and commissions be made available for National Night Out events as it would help in soliciting volunteers.

**11. MOTION FOR EXECUTIVE SESSION**

After discussion, Councilmember Lang moved to adjourn and reconvene in an Executive Session for discussion of pending or eminent litigation. Councilmember Buhler seconded the motion.

A roll call vote was taken:

Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Nordfelt	Yes
Mayor Pro Tem Rushton	Yes

Unanimous.

**THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY COUNCIL, THE STUDY MEETING OF TUESDAY, JULY 22, 2014, WAS ADJOURNED AT 5:54 P.M., BY MAYOR PRO TEM RUSHTON.**

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THE WEST VALLEY CITY COUNCIL MET IN AN EXECUTIVE SESSION ON TUESDAY, JULY 22, 2014, AT 5:58 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY MAYOR PRO TEM RUSHTON.

THE FOLLOWING MEMBERS WERE PRESENT:

Corey Rushton, Councilmember At-Large/Mayor Pro Tem  
Lars Nordfelt, Councilmember At-Large  
Tom Huynh, Councilmember District 1  
Steve Buhler, Councilmember District 2  
Karen Lang, Councilmember District 3

Paul Isaac, Acting City Manager  
Sheri McKendrick, City Recorder

ABSENT:

Ron Bigelow, Mayor  
Steve Vincent, Councilmember District 4

STAFF PRESENT:

Nicole Cottle, Assistant City Manager/CED Director  
Eric Bunderson, City Attorney

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY COUNCIL, THE EXECUTIVE SESSION OF JULY 22, 2014, WAS ADJOURNED AT 6:19 P.M., BY MAYOR PRO TEM.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting and Executive Session of the West Valley City Council held Tuesday, July 22, 2014.

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Sheri McKendrick, MMC  
City Recorder