

MINUTES OF COUNCIL STUDY MEETING – SEPTEMBER 2, 2014

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THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, SEPTEMBER 2, 2014, AT 4:30 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor
Lars Nordfelt, Councilmember At-Large
Tom Huynh, Councilmember District 1
Steve Buhler, Councilmember District 2
Karen Lang, Councilmember District 3
Steve Vincent, Councilmember District 4

Wayne Pyle, City Manager
Sheri McKendrick, City Recorder

ABSENT: Corey Rushton, Councilmember At-Large (Excused)

STAFF PRESENT:

Paul Isaac, Assistant City Manager/HR Director
Nicole Cottle, Assistant City Manager/CED Director
Eric Bunderson, City Attorney
Jim Welch, Finance Director
Russell Willardson, Public Works Director
Kevin Astill, Parks and Recreation Director
Layne Morris, CPD Director
Sam Johnson, Strategic Communications Director
Anita Schwemmer, Acting Police Chief
Stan Varney, Acting Fire Chief
Steve Pastorik, CED Department
Jake Arslanian, Public Works Department
Craig Thomas, Administration
Cathie Alberico, Administration
Jenny Harwood, Administration

1. APPROVAL OF MINUTES OF STUDY MEETING HELD AUGUST 19, 2014

The Council read and considered Minutes of the Study Meeting held August 19, 2014. There were no changes, corrections or deletions.

After discussion, Councilmember Vincent moved to approve the Minutes of the Study Meeting held August 19, 2014, as written. Councilmember Lang seconded the motion.

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A roll call vote was taken:

Mr. Vincent	Yes
Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Nordfelt	Yes
Mayor Bigelow	Yes

Unanimous.

2. **REVIEW AGENDA FOR COUNCIL REGULAR, REDEVELOPMENT AGENCY AND HOUSING AUTHORITY MEETINGS SCHEDULED SEPTEMBER 2, 2014**
Mayor Bigelow informed no new items had been added to the Agenda for the Regular Council Meeting scheduled later this night.

City Manager, Wayne Pyle, advised consideration of approval of Minutes had been listed on the Agenda for the meeting of the Redevelopment Agency also scheduled later this night. He advised items listed on the Housing Authority Agenda included consideration of Minutes and a proposed Resolution.

Layne Morris, CED Department, discussed a proposed Housing Authority resolution regarding SEMAP, “Section Eight Management Assessment Program” that would be submitted to the United States Department of Housing and Urban Development (HUD). He also answered questions from members of the City Council.

Upon inquiry, there were no further questions regarding items scheduled on the subject Agendas.

3. **AWARDS, CEREMONIES AND PROCLAMATIONS SCHEDULED SEPTEMBER 9, 2014:**

A. **EMPLOYEE OF THE MONTH, SEPTEMBER 2014 – OFFICER CHRIS WELLS, POLICE DEPARTMENT**

Mayor Bigelow informed that Officer Chris Wells, Police Department, would be recognized as the Employee of the Month for September 2014, at the Regular Council Meeting scheduled September 9, 2014, at 6:30 P.M. Upon inquiry, Councilmember Lang stated she would read that nomination.

B. **PROCLAMATION DECLARING SEPTEMBER AS CHILDHOOD CANCER AWARENESS MONTH IN WEST VALLEY CITY**

Mayor Bigelow informed a Proclamation declaring September as Childhood Cancer Awareness Month in West Valley City had been scheduled for the Regular Council Meeting on September 9, 2014. Upon inquiry, Councilmember Buhler indicated he would read the Proclamation.

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4. **RESOLUTION NO. 14-149, APPROVE AN AGREEMENT WITH MELINDA CHECKETTS HIBBERT TO PROVIDE EMPLOYEE DISCIPLINE HEARING OFFICER SERVICES TO WEST VALLEY CITY**

Assistant City Manager/HR Director, Paul Isaac, discussed proposed Resolution No. 14-149 that would approve an Employee Discipline Hearing Officer Service Agreement with Melinda Checketts Hibbert to provide employee discipline hearing officer services to West Valley City.

He stated Ms. Hibbert would provide hearing officer services to the City with respect to employment matters specifically defined in the City Code. He indicated she would conduct administrative hearings and render decisions on all employment matters assigned to her.

He advised the City recently amended the City Code to allow the City Manager to appoint an Employee Discipline Hearing Officer. A public hiring process had been conducted and Ms. Hibbert was selected as the best candidate to fill the position. Ms. Hibbert had been selected by a committee consisting of a City Council member, a citizen, and a member of the City's Human Resources team. He indicated Ms. Hibbert would be paid an hourly rate of \$100.00 for her services.

Mr. Isaac further reviewed and discussed the proposed Resolution and answered questions from members of the City Council.

Upon discussion, Councilmember Nordfelt discussed his observations as a member of the referenced interview committee.

City Attorney, Eric Bunderson, answered additional questions from members of the City Council regarding qualifications required of the candidates in order to apply and be considered for the contracted position.

The City Council will consider proposed Resolution No. 14-149 at the Regular Council Meeting scheduled September 9, 2014, at 6:30 P.M.

5. **COMMUNICATIONS:**

A. **UPDATE REGARDING NEIGHBORHOOD ASSOCIATIONS AND WATCH GROUPS**

Craig Thomas, Administration, discussed information regarding neighborhood associations and watch groups, summarized as follows:

- There are 45 active neighborhood watch groups; with 10 other groups going through process to become organized as neighborhood watch groups
- Of the 45, ten were actually mobile patrol groups

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- There are 32 groups presumed active and staff has been making contact regarding current status and future intentions
- Implemented new process for registration as a group to address City Councils' concerns and desires
- Looking at all neighborhood groups including HOA organizations to register and inform the City of their activities – meetings, newsletters, dumpster program, Facebook, and others
- Continuing to go through registration process during the next few months and may lose some groups in the process, but staff will do their best to assist as needed
- Goals for 2015: Inventory and update printed materials; continue to move forward with implementing and launching Next Door Program; etc.
- Very successful National Night Out – 43 block parties, 5800 participants in block parties alone, and 10,000 participants in all events

During the above presentation of information, Mr. Thomas also answered questions from members of the City Council.

Upon discussion, members of the City Council expressed a desire to review statistics regarding if crime decreased with mobile patrols in neighborhoods. In addition, the Council requested to know the number of residents participating in neighborhood groups as compared to the population of the City. Members of the Council also requested to be provided with a copy of the registration form.

B. **WEST VALLEY FIBER NETWORK UPDATE**

City Manager, Wayne Pyle, reported regarding a meeting held the previous Friday with representatives of Macquarie. He advised, along with himself, City staff and two other mayors had been in attendance.

Mayor Bigelow updated the Council regarding possible consultant candidates for an independent study of the Macquarie proposal. He advised of another possible candidate he met on a recent trip to view the fiber network system of Chattanooga, Tennessee. He advised he would continue evaluating prospective consultants, sit down with staff to discuss, and then advise the City Council.

C. **COUNCIL UPDATE**

Mayor Bigelow referenced a Memorandum from the City Manager that outlined upcoming meetings and events as follows:

September 3, 2014 Community Meeting with Mayor Bigelow, City Hall Multi-purpose Room, 7:00 P.M. – 8:30 P.M.

September 9, 2014 Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.

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- September 10-12, 2014 ULCT Annual Convention, Salt Lake Sheraton
- September 13 – October 24, 2014 *Journey Stories* Traveling Smithsonian Exhibit, UCCC (Opening Reception on September 15, 2014, 6:00 P.M. – 8:00 P.M.)
www.culturalcelebration.org
- September 16, 2014 Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
- September 16, 2014 Five Finger Death Punch & VolBeat, Maverik Center, 6:10 P.M.
- September 19, 2014 Elton John, Maverik Center, 8:00 P.M.
- September 21, 2014 Joan Sebastian – Los Tigres del Norte, Maverik Center, 7:00 P.M.
- September 23, 2014 Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
- September 24, 2014 Lake Park Golf Social, Stonebridge Golf Course, 8:30 A.M. – 1:30 P.M.
- September 27, 2014 Hunter Library Grand Re-opening & Ribbon Cutting, 4740 West 4100 South, 10:00 A.M.
- September 30, 2014 No Council Meeting Scheduled (5th Tuesday)
- October 3, 2014 Annual VIP Night for Members, Family Fitness Center, 6:00 P.M. – 9:00 P.M.
www.wvc-ut.gov/fitnesscenter
- October 7, 2014 Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
- October 7, 2014 Domestic Violence Awareness Program, City Hall Lobby, 6:00 P.M.
- October 14, 2014 Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
- October 21, 2014 Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.

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- October 21 – 31,
2014 Early Voting for General Election, City Hall Lobby, 12:00 P.M. – 6:00 P.M. (weekdays only)
- October 24, 2014 Member Event – Pumpkin Painting & Refreshments, Fitness Center, 6:00 P.M. – 7:00 P.M.
www.wvc-ut.gov/fitnesscenter
- October 25, 2014 Bewitching Breakfast, Fitness Center, 9:30 A.M. – 10:30 A.M.
www.wvc-ut.gov/fitnesscenter
- October 25, 2014 Halloween Safety Fair, Fitness Center, 11:00 A.M. – Noon
www.wvc-ut.gov/fitnesscenter
- October 27 & 28,
2014 Nightmare Alley, Fitness Center (Edutainment Center), 7:00 P.M. – 10:00 P.M.
www.wvc-ut.gov/fitnesscenter
- October 28, 2014 Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
- November 4, 2014 General Election, Polls Open 7:00 A.M. – 8:00 P.M.
- November 4, 2014 Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
- November 11, 2014 Veteran’s Day Holiday – City Hall closed
- November 11, 2014 Veteran’s Day Program and Events, Family Fitness Center (Details to Follow)
- November 12, 2014 The Black Keys – Turn Blue World Tour, Maverik Center, 8:00 P.M.
- November 18, 2014 Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
- November 18, 2014 Judas Priest – Redeemer of Souls Tour 2014, Maverik Center, 7:30 P.M.
- November 25, 2014 Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.
- November 27, 2014 Thanksgiving Holiday – City Hall closed

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December 2, 2014 Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.

December 3, 2014 Blood Drive, City Hall, 8:30 A.M. – 12:30 P.M.

December 9, 2014 Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.

December 16, 2014 Council Study Meeting, 4:30 P.M. and Regular Council Meeting, 6:30 P.M.

December 19, 2014 So You Think You Can Dance Live, Maverik Center, 8:00 P.M.

December 24 & 25,
2014 Christmas Holiday – City Hall closed

6. COUNCIL REPORTS:

A. COUNCILMEMBER STEVE VINCENT – CHATTANOOGA, TENNESSEE FIBER NETWORK SYSTEM

Councilmember Vincent informed he had traveled to Chattanooga, Tennessee, with the Mayor, Councilmember Rushton and staff to view their fiber network system. He indicated Sam Johnson, Strategic Communications Director, had taken copious notes that would be provided to the City Council. He also shared his observations and conversation with the Mayor of Chattanooga regarding that fact-finding visit. He reported the trip had been very successful.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY COUNCIL, THE STUDY MEETING OF TUESDAY, SEPTEMBER 2, 2014, WAS ADJOURNED AT 5:01 P.M., BY MAYOR BIGELOW.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, September 2, 2014.

Sheri McKendrick, MMC
City Recorder