

**Clean and Beautiful Committee  
Approved Minutes, Retreat  
September 12, 2015**

**Committee Members Present:**

Mathew Lovato  
Gandarva Darling  
Samadhi Ishaya  
Lisa Rene Jones  
David McEwen  
Allen Pierce  
Teri-Mae Pierce  
Misty Smith

**Excused Members:**

Jody Rushton-Porter

**Absent Members:**

Karen Lang

**Staff Members Present:**

Cathie Alberico  
Craig Thomas

*Quorum present.*

Chairperson Matt Lovato *called the Clean & Beautiful Committee Annual Retreat to order* at 9:07a.m. on September 12, 2015, in the Utah Cultural Celebration Center boardroom and welcomed everyone in attendance.

Matt asked for the *approval of minutes* from the last meeting. Misty Smith moved to approve the minutes of August 13, 2015. Teri-Mae Pierce seconded the motion. The motion passed all in favor.

At this time *Matt introduced our guest Rachel White, Risk Analyst, from the West Valley City Attorney's Office.* Rachel had two handouts for the Committee. The Municipal Officers and Employees' Ethics Act, Utah Municipal Code as adopted by West Valley City, and the Clean and Beautiful Committee, Ethics Requirements, Suggested adding them to C&B binders. Rachel reviewed ethics requirements for all City employees, every board and all committees:

- Don't use your position for personal benefit, does not include occasional gift under \$50.00
- Must disclose your business interests that are regulated by the City to the Mayor (HR department), business ownership or partnerships, transactions involving the City, investments or personal interests that might cause conflict between your interest and your duties on the Committee
- Use common sense, don't look for loopholes, use behavior that meets ordinary ethical standards

Five ways to avoid problems:

1. Don't feel comfortable letting everyone know, strong sign you are in dangerous territory
2. Create an ethical atmosphere. Think proactively about ethics, don't wait for conflict to think about your ethical position
3. Do not invite temptation, run the other way!
4. Ask for help, ask Craig, Cathie, the City Attorney's office.

5. If you are afraid to ask see #2

Rachel pointed out all City employees and committees can always take advantage of discounts that are offered to everyone.

When soliciting donations for Clean and Beautiful:

- Checks should be made payable to “West Valley City “
- The Committee is not a 501(c)3 or separate non-profit organization from West Valley City
- West Valley City-non-profit municipal corporation, donations-tax deductible
- Advice: develop an on-going relationship w/ interested businesses, or individuals when requesting donations: deliver written request on letterhead in person, follow up

Ask questions, City Hall is not that scary.

Matt explained how meeting would be conducted. He and Craig had discussed meeting with the Committee until 10:00 a.m. Have invited guest judges, and anyone who expressed interest in the Committee. Will ask guests to participate in the later part of the meeting

## **Bylaws**

Copies were distributed, and should be in binders, were reviewed

**Article 1 Organization and Purpose:** The Committee was established in 1993 *Purpose of Committee* will be discussed later, have different ideas we would like to examine, and learn what the Committee will gain from the whole process  
CT: Subtitle B- *purpose of Committee vague intentionality*, creates flexibility, gives basic guidelines and structure as to why form Committee, no specifics, a guide

What do you want to accomplish? Want Committee to have value for members; want to fit Committee to member’s needs or purpose

Now is the time to make motions to changes to bylaws: anything that is outdated, or doesn’t fit Committee. Bylaw changes take Committee vote, City Council vote, and rewriting. Can be done

**Article 3 Appointment and Powers of Committee:** Matt stressed importance of number of members, bylaws state 13, currently three open slots, recruit new members, Four-year terms, Chair and Vice Chair elections May of each year, serve one-year terms, Committee may create Subcommittees

## **Attendance**

**Article 5 Meetings:** Regular standing meeting every second Thursday, except July, December

ML: *Have struggled with attendance at meetings this year, lacking entire Committee to make decisions as a whole, several meetings a quorum is met as a*

*member arrives late, meeting may be held without a quorum, no formal action can take place*

David McEwen: likes brainstorming getting ideas, another perspective from the whole group, miss grasp of community when only a fraction of City is being represented, we all live in different areas. Good attendance today

MS: We know early on, day of each meeting, members should do everything in their power to try to accommodate that one-day a month

ML: participation makes the Committee; acknowledged volunteer Committee, try to make a commitment to attend

CT: When life gets in the way, it happens, have received agenda, review it, pass along any ideas you have to Cathie or Craig, as a proxy vote, *still participating with proxy action*. Life Happens.

ML: hopes you enjoy Committee so much you want to be here, thank you very much, coming here on a Saturday morning at 9:00 a.m.

### **Article 6 Elections:**

Discussion about holding Election in June vs. May, busy meeting with guest judges, traditionally all Committee members attend that meeting, actual time to conduct elections is very short. *Elections will remain in May*. We are a chatty Committee. Matt is working hard to keep the Committee on task during meetings.

### **Article 7 Officers:**

MS: Do we need any more officers? What to do if Chair and Vice Chair cannot attend a meeting? Cancel meeting? *Back up plan, previous chair?*

ML: Other committees he serves on have *Trustees*. *Trustee one, two, and three, held by past chairs and vice chairs, i.e.: Misty would be Trustee One; Lisa Rene Jones would be Trustee Two, third chair would be pervious chair to Misty*. Committee was in favor of having a back up plan, thinking proactively

**CT: Will send idea to Legal department to draft change to bylaws, next to City Manager on to City Council**

### **Article 8 Subcommittees:**

A few years ago Committee shifted from subcommittees to focus groups.

Thoughts on reinstating subcommittees? DM: Change dependent on future of Committee

CT: Leave Article 8 in Bylaws, good back up plan, subcommittees can be reinstated

TMP: What is role of a Subcommittee? LRJ: Subcommittee or focus group allows someone other than Matt to take the lead, perhaps passionate ideas. MS: Banner Subcommittee was quite useful; design, pricing estimates, also used for decorating wreaths ML: Mentioned earlier in meeting, we all have different talents, you may be individual who has passion for a particular undertaking. Would like to continue with focus groups, may have a need for subcommittees in the future

### **Article 9 Removal of a Member:**

MS: How does City Code read? CT: Was spelled out in Bylaws, legal removed language to make all committees and board bylaws consistent. ML: not aware of removing member, plenty of opportunity when member is absent for six months, at that time member knows inability or lack of commitment, usually resigns

### **Article 10 Resignations:**

*Submit in writing, Craig or Cathie will deliver to City Manager*

DM: Article 4 Operations: Has Committee ever sought City Managers input? Does he have a direction he would like us to follow? CT: Haven't met with Manager for years, when asked answer - usually go forward with what Committee has been doing, we have Councilmember Lang on the Committee, she brings insight of Council to us. *We can definitely set up a meeting City Manager to talk to him.*

We are to promote community pride, do we ever partner with the large community events held here at UCCC, or other City boards and commissions? ML-great question, that topic segues into our next discussion.

### **Member Expectations**

*Why did you join Clean & Beautiful?*

*What is the benefit or value for you as a member?*

ML: We would like to get your thoughts, what you would like to do, what is our future, people or groups we could partner with, what our endgame plan looks like, what success looks like to you and committee. What success looks like to each of you can vary differently to one another. Would like to come to a cohesive understanding

**Each member was given four post-it notes, two of each of the following questions: Why did you decide to join the C&B Committee? What are the benefits of being a C&B committee Member?**

*Reason this exercise is important, difficult for us to get new members, may be difficult to talk with others, if not confident with why you joined and why they should join.* Want to think of new ways to engage folks. ML: Interests- what does success look like, what do we want to achieve, have fun, recognition for members & Committee. We do projects, spend our time, but don't get feedback; no City recognition, no one knows what we are doing. We need to tell our story, would prospective members be excited about our story? What are your thoughts, record on post-it to share with group, ML: What does success look like to you, why did you join, what benefit or value do you get from the Committee?

*Why did you join?*

Want to make a difference (3)

Want to help our City to be great, doesn't like negative things said about WVC Won a Yard Award (3), really wanted award, weren't doing anything out of ordinary proud to have won

Wanted to pay it forward for appreciation of Yard Award (2)  
Likes being part of something bigger, likes to volunteer-for personal satisfaction  
Want to live in a clean and beautiful city, want to promote pride in City (2)  
A way to meet other people who live in City, only know a few people outside of our neighbors  
To help improve image of WVC, doesn't want children to grow up in a place that is looked at negatively, and doesn't want children to think that their home is in a city that is looked at negatively  
Won award, then invited to be Yard Award judges  
Wanted to serve the community, have fun, meet new people

### Benefits of being a Member

Having a good time w/neighbors, people I wouldn't normally meet  
Networking, getting to know more about City and staff, have met some great people (2)  
Feeling involved with City, learning what City offers to community, having a voice in community  
Meeting Committee members, enjoy everyone, has fun, forming friendships  
Improve; promote community pride and image (2)  
Opportunity to make a difference in community  
Pride in being part of something that is important (2)  
Chance to increase communication amongst neighbors  
Feeling involved with City, learning what City offers to community, having a voice in Community  
MS: "...Small group of people working towards a common goal can accomplish just about anything..." Committee has done things, that as individuals none of us could have accomplished  
WVC is best kept secret in the valley; crime and problems happen throughout Salt Lake valley, good and bad everywhere, statistics don't support reputation and preconceived notions

ML: *Another reason for exercise, lack of awareness of committee, dispel myth that must be a Yard Award winner to be on committee.* Need to discuss innovative ways to get people involved, brainstorm, goal-get so many members, no room for all of them, don't have to be a member to contribute - work on projects instead of attending a meeting.

Was asked at Awards Reception-'have to win to be on the committee, right?'

LRJ: David how did you find out about Committee? DM: Has been asked question before, time for me to start making a difference. Went to City website, noticed committees, applied on line to four to five boards and committees, willing to join. Clean & Beautiful only committee to respond, Misty met with David for an hour and knew committee needed a member like David.

DM: Important to get people involved, show interest in schools, teachers aren't the only people that teach our children, get involved with community, can't blame community if you aren't helping work towards goals of improvement

Amazing that no other committees or boards responded to his application

*Consider changing focus- doesn't have to always be based on landscaping  
Be more creative and useful with our resources*  
Is there away to get involved with some of the Cultural Events held at UCCC?

CT: When thinking of other City boards and committees, we would be event creator, organizer and take lead, most other boards and committees aren't actually out in the City actively participating with community, most are advisory boards, giving advice to City Staff

DM: Represent C&B at events?

CT: Cultural Arts Board is interested in participation at more events, are in similar position that we have, they are looking for new members

*All City boards and Committees are experiencing similar downward trend in participation, anything that we can do to raise awareness of what the boards and committees do would be excellent, we have all the supplies needed to attend events*

ML: What about setting up at Lowe's or Home Depot

CT: First time homeowners don't know how or what to do with a lawn and upkeep, learned of another community group at a conference, instead of hands on service projects they coordinate events partnering with Lowe's or H. Depot, Western Gardens, creating a How To festival - learn basics: lawn care; sprinkler systems and operations, watering, fertilize, simple home repairs, Learning simple tasks has value to people that don't have any understanding or these types of skills in their background

AP: helped neighbors with questions about weed killers etc. they have nice yard now

MS: had great experience w/ Jeff & Pat Deelstra, gave her yard award, took time to teach her how to change out sprinkler head, how to winterize system, basic tips for home and yard care, their care and effort sold Committee

AP: Could have one Saturday morning a month for a "How to do..." to teach basic skills pass along ideas?

CT: Committee discussion about this type activity first time today, creating events not difficult, takes time

Well accepted idea, partnering i.e. w/ Western Garden-lawn care, landscaping plant care, when & how to prune, or Lowe's, Consider water improvement districts, good bugs bad bugs, attracting bees, butterflies.

CT: Home Depot- has a lot of these classes and skill set, matter of bringing it out of store to festival, these types of workshops in other community: first year struggle, now have wait list of vendors who want to participate, 600 to 800 people attend events

### **Vacancies / Outreach / Recruitment**

How do we get info out to residents?

Use social media: Facebook, Nextdoor,

*Sign up sheets* at Awards Reception: contacted everyone that signed up that day, 12 to 15 people, had one reply-couldn't attend service project, contact again?

Attending more events, get sign up sheet going again

*Past awards database*: have history of past six years, maintaining list, access that list again? Send out a mailing? –expensive SI: great idea, may find interested people, worst case-no one responds

DM: Send postcard two halves- one-half invite, one-half event info they could invite someone too, bring friends and neighbors

Coordinate a mailing to coincide with a project, offer chance to win prize or raffle, include “golden ticket”- adds value, like a air plane ticket, bus ticket etc.

Save the Date Card

Notify Me on City website, we need to post our service project opportunities

Use Banners in advance of project to advertise, join us, volunteers needed, versatile able to re-use, may draw from people not receiving email or mailing

Use our Project in Progress signs, Project completed by C&B Committee with contact info

We all need to take pictures at projects and events to share, especially before/after

Tell story, make it visible, use pictures, show we are making a difference, proactive with personal social media,

Display pictures at Awards Reception, or at tabled event, talk about activities

Helps visualize actual project, show fun

## **2015 Accomplishments**

*CT: Committee story very busy this year: meetings, not necessarily bad-plans made, Decorated City Hall for holidays, Street Banners on going- different locations- gateways to City, WestFest, 76 Yard Awards, Yard Award Reception, NNO, Community Preservation Building service project, many members have contributed Yard Clipping articles to the City newsletter- hate to see one published without a C&B message, can be bumped by special message Council or Staff wants to get out*

*As a committee-You Rock! You have participated in a lot of activities, out in the community a lot (LRJ: “we may be old, but we are stellar human beings!”)*

CA: not aware of another board or commission that has a visual impact on WVC  
Several members requested copy of presentation of project photos etc. CT: will email it, ML would be a nice presentation to share

ML: Yard Clipping thoughts: his- picking up after yourself, we are big city, look at stuff that just blows at Walmart. We have open slots for submission to the City Newsletter/Update, please sign up. CA: Know that articles can be submitted at any time, publish date is usually the first day of the month, for time sensitive material send article to me at least one week ahead, I can alert Aaron-we have an article please include. CT: Newsletter/Update is electronic, more flexible, more likely to add another page, usually included. More subject ideas: volunteering, cigarette butts, write as an article, don't right poems or rhymes

Coordinate projects with youth, schools require service hours, Key Club- encouraged to volunteer in their community, we have partnered FFC Swim Club, Include Youth City Council

Draw from participants at different City venues used for sports- ball diamonds, soccer fields, and football practices, with informational signs, given opportunity, knew their efforts were needed, lead to a better outcome

LRJ: Has a huge problem in her neighborhood, Monroe Elementary rents out fields for soccer games, good for kids, exercise. They are slobs; leave water bottles, trash, and no restrooms- parents in attendance, allowing children that should know better to relieve themselves where they please. Spoke to a referee asking who was in charge, his response-no one. Told him someone should be, missing opportunity to teach players how to be better human beings, teach sports and sportsman like behavior, clean up when done, participate in the community, leave the field better than you found it. Lisa is cleaning playing fields; calling principal doesn't work, field rented out, school wants money.

AP: Soccer played at Valley Crest, outhouses have been provided, originally they had similar problems

MS: *Partner w/Waste Management- sponsor a recycle bin*, lots of water bottles, also huge problem at Granger High sporting events with bottles, use recycle bins with our logo

ML: Fishermen in Highbury waterways leave behind their garbage

DM: We have talked about this at past meetings; have handouts at events with info about keeping City clean, *garbage & recycle cans should be available*, cautioned handouts may become garbage, use signs

ML: check condition of fields, recognize school that keeps them clean, encourage cleaning up after activity

DM: What do banners at schools and high school athletic fields cost? Hang a banner, request announcements to clean as you leave

MS: Banners vary by sport at Granger High, women's events, smaller banner, smaller crowd, football games, banners bigger, school charges more. Banners stay up for entire semester or season. **Misty will check into pricing.**

LRJ: Highland High- football - \$500.00

CT: Lots of sport clubs come to City to ask for sponsorship, we tell them no, too many to say yes. *If we went to schools with mission of picking up garbage, recycle your bottles, may be doable.* Might get price break for non-profit

ML: Start with a few elementary schools, then go to high schools- all elementary schools support effort, we would like you to support our effort at football games

### **Materials needed**

CT: Materials should match event and audience present: Important dates, upcoming events, future projects, pictures of past projects and activities

### **Upcoming Events**

Remaining events 2015: Community Preservation Building-gravel project,

CA: we have full support of Parks & Rec, will have all of prep work done in triangle space, capped necessary sprinkler heads, they are also concerned about trees; Maple trees iron deficient, don't do well in Utah, wouldn't matter how much iron they gave trees, will follow up with Parks, both work days representatives will be there, both employees are expert drivers of front loader  
Our goal: September 19<sup>th</sup>- lay weed barrier may have to level ground  
Gravel to be delivered to park Friday, September 25<sup>th</sup>  
September 26<sup>th</sup>- gravel will be moved to triangle, spread the gravel  
Parks is planning on removing Maple trees to plant Blossoming Crabapple (fruitless) or Blossoming Cherry trees in pink and white, before gravel is moved

CT: Discussions and rumors that C & B Committee would be removed from Public Relations, they felt like the budget could be allocated more efficiently if you were located in Parks and Recreation, or Public Works. In Craig's opinion the committee has been thriving in our office. This gravel project is a perfect example of a department that is willing to work with us; a goal of theirs gains motivation, and is accomplished because they have the backing of a community group to help. This is an example of the Committee's success working with other departments. The Committee is important to the City.

CA: I have been in contact with a coordinator of a group of people that want to do community service. They will have 40-50 people to work on Saturday, September 26, they will be cooking breakfast, in the park pavilion too. I think she will have families working together. They will help, move the rock and do a cleanup in the park. We are to meet on the 19<sup>th</sup> to walk the park, and discuss our plans. The project should be finished quite quickly. MS: Consider doing a press release, get pictures taken. CT: We need good solid numbers of actual volunteers, etc. Will be hard for Sam to sell this to the media without verification. Could contact the Journal, they are trying to get going again. AP: Many residents miss the Journal; don't have computers or access to computers.

CA: Discussion of all the growth on 5600 W. Banners: disappointed they didn't fit on poles on 5600 W. We were given all the dimensions, when they went to hang them they were too short. They hang differently than on 3500 S, only one banner per pole, banner on property side of pole, not street side. MS: May have to modify banner because of image, get accurate measurements, good project for next year. They were hung on 7200 West.

## **Remaining Dates – 2015**

### **Holiday Decorating**

Decorate a wreath for UCCC, Trees of Diversity?

Must be completed by Saturday, November 14, 2015

CA: my personal objection, where wreaths are placed, not sure they get viewed  
Discussion- previously had a member, who invested time & money into wreath decoration. Doesn't cost a lot, fun project. Ideas- WVC C&B wreath, new logo with ladybug, use our C&B buttons, yard award signs, show off banners, highlight accomplishments. *Lisa will find ladybugs, David suggested ribbon across*

wreath: says, "working to keep WVC Clean & Beautiful," Samadhi volunteered to work on yard signs. Committee supports decorating wreath for UCCC, work on **Saturday, October 17<sup>th</sup>** (third Saturday of month, set aside for service projects.)  
ML: personally not creative, hoping for good, creative participation.

**Decorate City Hall: Saturday, November 21, 2015**, will decorate outside tree-weather permitting. Decorate City Hall Lobby, tree and other areas. Repairs to decorations were made last year. Another good group activity, bring friends; potluck to share has been fun too.

## 2016

Regular meeting date- Second Thursday of each month except- July & December

Service projects- Third Saturday of the month, weather permitting

Focus Areas-replaced subcommittees, involves whole committee

Attending events

Partnering w/ schools

DM: *Partner w/ nurseries*- buy trees through nurseries City uses, get a cheaper price, or earn a voucher for a tree, i.e. event held at Western Gardens, offer coupon % off purchases, **David will find out what city does this.**

DM: *Committee invades a neighborhood*, flyers before invasion w/dates and some info. I.e. we have flowers available to plant, 30 house receive half a flat, and or trees; focus on that neighborhood, boost awareness, be available to help plant

Great ideas, ties in with discussion last meeting about Committee presence at WestFest and daylily giveaway

Offer *Rain Barrels* to residents- DM: Murray & Salt Lake City just did this. CT: Sounds like good idea, more of a feel good thing; inefficient, capturing up to 50 gallons of water, lasts limited amount of time between rain storms in Utah; cost breakdown- will take you decades to reclaim; the amount of money spent on watering with culinary water system versus amount of money spent on rain barrel system, can claim up to 100 gallons-over 100 gallons must register, City has investigated barrels; barrels average \$60.00, might get 40 gallons, must place barrel close to garden, consider how to move water to areas that need to be watered.

SI: *Create a new holiday for WVC: Clean & Beautiful Day*- promote day, have info about committee at event, topics- education, recycling etc. piggy back with Earth Day (April), Community Service day -City wide cleanup day; definite plus to promote C&B Committee

MS: *Street Banners*- huge improvement to City, residents don't associate banners with our Committee, think City did them

DM: Go to established *community garden*, provide funds to help purchase supplies for garden-seeds, plants etc. Gardeners know what we are doing, might spread the word about committee CT: we did help support a community garden in mobile *home park* on far east side of City

LRJ: Likes idea of *banner to advertise event*, prior to date; passing out flyers in neighborhood before a park cleanup wasn't successful compared to the amount of work it took; has noticed banners advertising events i.e. bingo events- draws on whole community, not just locals; "Join us etc." Also likes *"This project completed by the Community and West Valley City volunteers, your friends and neighbors and the C&B Committee."*

MS: Community Preservation Building has *electronic sign, could we advertise on sign?* "Come to volunteer, Stay to Adopt," CT: *reliability of sign working is questionable, would have to research*

**WestFest:** CT: suggest rethink. Most people grab a flower and are gone, finding abandoned flowers in eating area, vendors stocking up on an hourly basis Incorporate David's idea; give daylilies to a neighborhood, give away a voucher to claim daylily at a later date-in focus neighborhood or "how to event."- that individual may have true interest in planting daylily

CT: We have a great relationship w/Western Garden, store manager loves Committee

MS: Use same idea with yard award winners- give them a voucher to claim daylily at Western Garden, we are not caring for the flowers, *well accepted idea*, pushing people to a local business, SI: It was rough keeping flowers alive until ready to award ML: likes giving away flower along w/sign, likes to give something that is live

CA: *Committee is in agreement to give Yard Award winners a daylily*

SI: Can we get the daylilies in June?

How do we give live flowers away to Judges to award? Can't keep at City Hall.

CT: distributing flowers at May meeting, not given away until June or July can be long time to keep them growing CA: may be difficult to ask guest judges to come back to City Hall to pick up flowers

ML: *Decision about Daylilies needs further discussion*

MS: *What will we do at WestFest?* will get complaints from people who can't get a flower, very vocal protests when we didn't give flowers away

SI: Hand out voucher, not lugging a flower around WFest, they will go pick up daylily if really interested

LRJ: *Concern-what if we have leftover daylilies?*

CT: Build a series of events to distribute daylilies, WFest, Voucher Pick Up Day-event w/specific date, place Any leftover we keep alive for two weeks, then go to a neighborhood and distribute them, could be fun events

CA: Committee liked *"Park Crawl"* for a summer service project, got flowerbeds weeded and cleaned up

LRJ: *Consider plan of planting a perennial, daylilies or water wise plant, building beds, supplement for future* AP: Plant a variety, CA: Consider water source for marquee signs, contact Parks, could they do any prep work?

ML: Lots of good ideas for next year

AP: Consider other areas for cleanup other than parks, cleanup garbage, weeds

CT: Parks are easier, we have permission to be on property, Focus area- with a lead person: identify some areas; get permission, schedule cleanup- committee member task

ML: Have not moved on corner of 4100 S 4100 W

DM: Consider *Flagpoles for Fairbourne Station*, w/plaque identifying Committee, especially if we reduce the number of daylilies purchased CT: May need three poles: American flag, State flag, City flag MS: lighting of flag

LRJ: *Research issues at FFC Ball parks*, heavily used, especially for tournaments, guests from outside of WVC CT: They were built w/flower beds

LRJ: filled with weeds, were never maintained MS: *Recommend Committee sponsored Recycle Bins*, no place to put recyclables

CA: *As a member: if you are passionate about flagpoles-research them, costs, sizes etc. Research recycle bins-cost, maintenance etc. Become knowledgeable in what you would like the Committee to consider, Staff is here to help you-they are your projects very helpful for Craig and I, if as a member you came to a meeting w/ info i.e.- contacted garbage company, bins cost this much, this is how the pick process works, committee "owns" the project*

CT: Garbage cans on school properties are private, Granite Districts use different garbage collector than the City TMP: Each school gets money for **recycle program, Teri Mae will inquire at her school** CT: The most logical thing would be to piggy back on the District's recycling contract, since already on site

LRJ: **will talk to principal at Monroe and will work on recycling too** AP: Landfill has bins for recyclables

MS: **Volunteered to research flagpoles**

### **Budget Overview**

ML: Budget: 14-15 summary, 15-16 summary for funding, thoughts Craig?

CA: Life happened when we should have allocated our budget, we worked feverishly at the June meeting to allot money; we should have gone out the very next week to spend it. It was my fault; I didn't understand the entire process.

CT: We only lost \$300.00. LRJ: Very important learning experience, Committee shouldn't let that happen. MS: *not having a quorum at key meetings played a role in determining our budget*

CT: Public Noticing required every year, automatic expense, price is variable  
Remaining items- things you have spent funds on for the past four years:  
Printing-daylily instruction cards; Office Supplies-CT buys as needed; Name tags & Shirts- order as needed, switched vendors for name tags last year- new tags slightly higher this past year, reproduction for future tags will be 90% cheaper;  
Retreat- have spent different amounts, sometimes our office picks up expense, sometimes the Committee pays for it; Holiday Tree- funds have been set aside in the past, last year spent \$92.00 on paint, lots of spray paint leftover; Promo pieces- funds used year daylilies were not given away at WFest, for miscellaneous handouts, giveaways; Daylilies-consistently spend the same;  
Awards, Judges meeting- \$70 on food; Reception- higher this year, spent \$382 compared to \$268 purchased breakfast foods instead of snacks; \$20.00 Gift Certificates from Western Garden- been spending \$1,900.00, had to buy three

more this year because we had more judges, Award signs- stays consistent includes: 80 yard signs, stickers and wire stakes; Project supplies- specific to event; **Street Banners-note: two- one time gifts from City Budget**, might be able to ask for money for banners, City budget determined on case by case basis, we thought we would get \$5,000.00 this year, did not get approved. We will need to ask for money for banners if we wish to continue sponsoring banners. Adopt-a-tree: program we tried to implement- Businesses on 3500 S- adopt the tree in front of store fronts, clean up garbage, replace damaged trees; learning experience, businesses very outspoken about tax expenses and fees already paid to City for new landscaping, ultimate responsibility for trees belongs to City.

Same dollar amount for next budget year: \$13,150,00

### **Future Agenda Items**

Daylilies- DM: Purchase daylilies through Western Garden? CT: We would want to use same vendor to save money, **will have to pursue Western Gardens roll with daylilies**, our vendor supplies W Garden w/ daylilies GD: may not need as many CA: price may increase if we order smaller amount SI: Order the same amount, to give to neighborhood

*Committee in agreement with Samadhi, order the same number of daylilies*

CA: Budget allotment: start thinking about where Committee wants to use funds, be prepared earlier in the year to allot funds and spend before we are under the gun, should be determined no later than the April meeting

ML: Any other future agenda items to discuss? Agenda ideas can always be emailed to Craig or Cathie also have a form available every meeting.

With no other business to discuss Matt Lovato adjourned the Retreat at 12:40 p.m.