

MINUTES OF COUNCIL STUDY MEETING – OCTOBER 4, 2016

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THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, OCTOBER 4, 2016, AT 4:30 P.M. IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor
Don Christensen, Councilmember At-Large (*arrived as noted*)
Lars Nordfelt, Councilmember At-Large
Tom Huynh, Councilmember District 1
Steve Buhler, Councilmember District 2
Steve Vincent, Councilmember District 4

ABSENT:

Karen Lang, Councilmember District 3

STAFF PRESENT:

Wayne Pyle, City Manager
Nichole Camac, City Recorder

Paul Isaac, Assistant City Manager/ HR Director
Nicole Cottle, Assistant City Manager/CED Director
Eric Bunderson, City Attorney
Lee Russo, Police Chief
John Evans, Fire Chief
Jim Welch, Finance Director
Layne Morris, CPD Director
Russell Willardson, Public Works Director
Kevin Astill, Parks and Recreation Director
Sam Johnson, Strategic Communications Director
Jake Arslanian, Public Works Department
Andrew Wallentine, Administration
DeAnn Varney, Administration
Steve Lehman, CED
Aaron Crim, Public Relations Department

APPROVAL OF MINUTES OF STUDY MEETING HELD SEPTEMBER 27, 2016

The Council considered the Minutes of the Study Meeting held September 27, 2016. There were no changes, corrections or deletions.

Councilmember Vincent moved to approve the Minutes of the Study Meeting held September 27, 2016. Councilmember Buhler seconded the motion.

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A voice vote was taken and all members voted in favor of the motion.

REVIEW AGENDA FOR REGULAR MEETING OF CITY COUNCIL, REDEVELOPMENT AGENCY, HOUSING AUTHORITY, AND MUNICIPAL BUILDING AUTHORITY OF OCTOBER 4, 2016

Wayne Pyle stated that staff recommends that Resolution 16-16 scheduled on the Redevelopment Agency Agenda be removed. He indicated that this item is related to the budget and after further review by staff, there is no need to hold the Public Hearing as the budget transfer is not occurring from the General Fund.

Wayne stated that the Council expressed interest in holding a Study Meeting for RDA, BA, and HA meetings the week prior to the regular meeting. He indicated that this is something staff can attach to the Council agenda's during Study Meeting the week before but indicated that this would be difficult to do for items where deals must be closed quickly. Steve Buhler stated that he would like the opportunity to review items in a Study Meeting as often as possible. Steve Vincent agreed but stated that there should still be flexibility for items that need to be rushed.

Wayne stated that the Council expressed concern regarding holding a meeting when there is only one item scheduled. He indicated that staff can accommodate this request in numerous ways at the Council's direction. Lars Nordfelt and Steve Vincent stated that they would not be comfortable canceling a Regular Meeting since people often like to participate in public comment and scout groups attend meetings as well. Mayor Bigelow suggested combining both the Study and Regular meetings and beginning at 6:30 PM when this occasion arises. Steve Buhler stated that he wouldn't want staff, the Council, and residents to try and figure out the meeting schedule every week. He indicated that he feels the schedules should remain as they are and indicated that extra time during a Study Meeting can generate freer conversation. Steve Vincent and Lars Nordfelt agreed.

Chief Lee Russo introduced assessors from CALEA who are evaluating the Police Department and working with the City to get National accreditation. He explained the process that the Police Department is undergoing. Mayor Bigelow welcomed the assessors to West Valley City and thanked them for their efforts.

Don Christensen arrived at 4:53 PM

CONSENT AGENDA SCHEDULED FOR OCTOBER 11, 2016:

RESOLUTION NO. 16-165, AUTHORIZE THE EXECUTION AND RECORDING OF A DELAY AGREEMENT BETWEEN WEST VALLEY CITY AND JARED COLLINGS AND PHILIP HARVEY FOR PROPERTY LOCATED AT 2991 WEST 3835 SOUTH

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Russ Willardson, Public Works Director, discussed proposed Resolution No. 16-165 that would authorize the execution and recording of a Delay Agreement between West Valley City and Jared Collings and Phillip Harvey for property located at 2991 West 3835 South.

Written information previously provided to the City Council included the following:

Jared Collings and Phillip Harvey have requested to delay the installation of off-site improvements for lot on 3835 South Street as required by ordinance for their proposed subdivision. Improvements include the installation of curb, gutter, sidewalk and asphalt tie-in to the existing roadway.

At this time, there are no existing adjoining improvements along this property. Postponing the construction of the mentioned improvements would allow time for additional development to provide similar improvements.

Steve Buhler questioned whether the improvements will be completed in the foreseeable future. Russ Willardson replied that the City has no plans to move forward with curb, gutter, and sidewalk in this area at this time. He indicated that the City Council can call the Delay Agreements up at any time. Mayor Bigelow stated that he would request that Delay Agreements be reviewed annually. Councilmember Buhler agreed. Russ discussed the process and the difficulties that could occur from this practice but indicated that staff will use the GIS program to generate this information for the Council on an annual basis.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

The City Council will consider proposed Resolution No. 16-165 at the Regular Council Meeting scheduled October 11, 2016, at 6:30 P.M.

RESOLUTION NO. 16-166, AUTHORIZE THE CITY TO ACCEPT A STORM DRAIN EASEMENT AND A GRANT OF TEMPORARY CONSTRUCTION EASEMENT FROM CAH PROPERTIES, LLC FOR PROPERTY LOCATED AT 2161 SOUTH CONSTITUTION BOULEVARD (PARCEL 15-21-202-077 AND 15-21-202-008)

Russ Willardson, Public Works Director, discussed proposed Resolution No. 16-166 that would authorize the City to accept a Storm Drain Easement and a Grant of Temporary Construction Easement from CAH Properties, LLC for property located at 2161 South Constitution Boulevard (Parcel 15-21-202-077 and 15-21-202-008).

Written information previously provided to the City Council included the following:

CAH Properties, LLC, a Utah limited liability company has signed an Easement Purchase Agreement, Storm Drain Easement and a Grant of Temporary Construction Easement across its properties located at 2161 S. and 2163 S. Constitution Boulevard (15-21-202-007 and 15-21-202-008).

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The CAH Properties, LLC properties are two of the properties which will be affected and benefitted by construction of the Pole Line Drive Storm Drain Project. This project will pipe open sections of storm drain and upsize existing storm drain piping between 2365 South and SR-201. The Storm Drain Easement along the easterly 15 feet and the Grant of Temporary Construction Easement along the westerly 30 feet of the easterly 45 feet of Grantor's property will allow for the piping of the existing drainage ditch with 42" RCP storm drain pipe. The Grant of Temporary Construction Easement will run for a period of six months from the commencement of construction. Compensation for the Storm Darin Easement and the Grant of Temporary Construction Easement is \$9,000.00 based upon the appraisal report prepared by Integra Realty Rescources.

Russ briefly discussed the overall project and indicated that it will be well over one million dollars when it is eventually put out to bid. He indicated that this will hopefully occur and be completed within the next year.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

The City Council will consider proposed Resolution No. 16-166 at the Regular Council Meeting scheduled October 11, 2016, at 6:30 P.M.

COMMUNICATIONS

A. SOCIAL MEDIA REVIEW AND UPDATE

Sam Johnson provided an overview of the Social Media accounts the City owns and operates. These include Facebook, Instagram, YouTube, and Twitter for the City in General as well as several specific departmental accounts. He displayed the various accounts and explained the City's efforts.

B. COUNCIL UPDATE

Mayor Bigelow referenced a Memorandum previously received from the City Manager that outlined upcoming meetings and events.

Steve Vincent stated he will attend the Skate Park opening this coming Saturday at 10:00 AM. Kevin Astill stated that staff is working with Josh Sherman, a resident who has worked with the City to construct the Skate Park, to reach out to the skating community. Wayne Pyle indicated that Dan Thatcher will be attending.

Mayor Bigelow stated he will go to the Pete Harmon Day event on October 12th. Councilmember Vincent stated that he plans on attending the Utah Grizzlies Face-Off Luncheon that same day and time.

Councilmember Buhler asked if the Strategic Planning Meeting scheduled for October 21st is planned to be an all day event. Wayne Pyle replied that it will depend largely on

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the Council but indicated that he would recommend that the Council go out to lunch. The Council agreed and directed Mr. Pyle to determine the location.

NEW BUSINESS

A. POTENTIAL FUTURE AGENDA ITEMS

Wayne Pyle stated that the NIMS program is a great tool for Council's to learn and prepare for incident management. He stated that it has been a long time since the Council has gotten any training for this and indicated that Chief Evans is open to providing a 2 hour class. The Council agreed and stated that they would like to evaluate several options for times that this can be conducted.

Mayor Bigelow stated that he would like a discussion on the goals and future plans of the City regarding parks, trails, and open space. Tom Huynh agreed and indicated that locations for a dog park should be evaluated as part of this discussion.

Mayor Bigelow also indicated that the City should determine where it stands with environmental issues and encouraging residents to "go green".

B. COUNCIL REPORTS

MAYOR BIGELOW- CHAMBER OF COMMERCE RIBBON CUTTING AND MEETING WITH RESIDENTS FROM CHINA

Mayor Bigelow stated that he attended the ribbon cutting for the new Chamber of Commerce offices located in the Harmon Building. He indicated that it was well attended and commended Barbara Riddle on her innovative ideas that have improved the operation of ChamberWest.

Mayor Bigelow indicated that he, along with Councilman Huynh, met with several residents from China. He stated that this is important in continuing to build relationships with the diverse population of West Valley City.

DON CHRISTENSEN- LAKE PARK GOLF SOCIAL

Councilmember Christensen stated that this was a successful event and was enjoyed by all who attended.

MOTION FOR EXECUTIVE SESSION

Councilmember Christensen moved to adjourn and reconvene in an Executive Session for discussion of disposition of real property. Councilmember Nordfelt seconded the motion.

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| Councilman Vincent | Yes |
| Councilman Buhler | Yes |
| Councilman Huynh | Yes |
| Councilman Nordfelt | Yes |
| Councilman Christensen | Yes |
| Mayor Bigelow | Yes |

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Unanimous

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL THE STUDY MEETING OF TUESDAY OCTOBER 4, 2016 WAS ADJOURNED AT 5:36 P.M. BY MAYOR BIGELOW.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, October 4, 2016.

Nichole Camac
City Recorder

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THE WEST VALLEY CITY COUNCIL RECONVENED IN EXECUTIVE SESSION ON TUESDAY, OCTOBER 4, 2016, AT 5:42 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor
Lars Nordfelt, Councilmember At-Large
Don Christensen, Councilmember At-Large
Tom Huynh, Councilmember District 1
Steve Buhler, Councilmember District 2
Steve Vincent, Councilmember District 4

ABSENT:

Karen Lang, Councilmember District 3

STAFF PRESENT:

Wayne Pyle, City Manager
Nichole Camac, City Recorder

Paul Isaac, Assistant City Manager/ HR Director
Nicole Cottle, Assistant City Manager/ CED Director
Eric Bunderson, City Attorney
Layne Morris, CPD Director

The City Council met in Executive Session and discussed disposition of real property.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY COUNCIL, THE EXECUTIVE SESSION OF OCTOBER 4, 2016, WAS ADJOURNED AT 6:00 P.M. BY MAYOR BIGELOW.

Nichole Camac – City Recorder