

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 14, 2017

-1-

THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, FEBRUARY 14, 2017, AT 4:30 P.M. IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor
Lars Nordfelt, Councilmember At-Large
Don Christensen, Councilmember At-Large
Tom Huynh, Councilmember District 1
Steve Buhler, Councilmember District 2
Karen Lang, Councilmember District 3
Steve Vincent, Councilmember District 4

STAFF PRESENT:

Wayne Pyle, City Manager
Nichole Camac, City Recorder

Paul Isaac, Assistant City Manager/ HR Director
Nicole Cottle, Assistant City Manager/ General Counsel/ CED Director
Eric Bunderson, City Attorney
Anita Schwemmer, Acting Police Chief
John Evans, Fire Chief
Jim Welch, Finance Director
Layne Morris, CPD Director
Russell Willardson, Public Works Director
Kevin Astill, Parks and Recreation Director
Sam Johnson, Strategic Communications Director
Jake Arslanian, Public Works Department
Jeanette Carpenter, Finance Department
Bradley Jeppsen, Legal Department
Dan Johnson, Public Works Department
Nancy Day, Parks and Recreation Department
Jason Ereksen, Parks and Recreation Department
Zenda Rogers, Parks and Recreation Department
Chris Beichner, Fire Department
Mark Ownsbey, Fire Department
Bridger Williams, Fire Department
Joe White, Fire Department

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 14, 2017

-2-

APPROVAL OF MINUTES OF STUDY MEETING HELD FEBRUARY 7, 2017

The Council considered the Minutes of the Study Meeting held February 7, 2017. There were no changes, corrections or deletions.

Councilmember Nordfelt moved to approve the Minutes of the Study Meeting held February 7, 2017. Councilmember Christensen seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

REVIEW AGENDA FOR REGULAR MEETING OF FEBRUARY 14, 2017

Upon inquiry by Mayor Bigelow, members of the Council had no further questions or concerns regarding items listed on the Agenda for the Regular Meeting scheduled later this night.

AWARDS, CEREMONIES, AND PROCLAMATIONS SCHEDULED FOR FEBRUARY 21, 2017

A. EMPLOYEE OF THE MONTH AWARD, FEBRUARY 2017- ROXEANNE VAINUKU, PUBLIC RELATIONS DEPARTMENT

Mayor Bigelow offered to read the nomination of Roxeanne Vainuku, Public Relations Department, to receive Employee of the Month Award for February 2017 at the Regular Council Meeting scheduled February 21, 2017 at 6:30 P.M. Ms. Vainuku was nominated by Aaron Crim.

The nomination reads as follows:

In the relatively short time Roxeanne has worked for the city, I have seen her do countless things that make her a qualified candidate for Employee of the Month. Roxeanne's talent and expertise in media relations and public perception is nothing short of remarkable. During her time as the PIO for the Police Department, she has worked tirelessly to highlight the great things going on within the department. She is incredibly skilled when it comes to working with the media, and this has proven true time and time again as the coverage of the police department has evolved and improved. Not only has she successfully promoted the positive changes happening in the Police Department, she has elevated the department's reputation within media circles, becoming the "go-to" PIO for reporters looking to cover good news.

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 14, 2017

-3-

Additionally, I have seen Roxeanne work countless hours... nights, weekends, holidays, vacations... ensuring that the department's message is distributed quickly and effectively. Headline news rarely happens during business hours and, regardless of when or where, Roxeanne handles it quickly and professionally. Roxeanne's talent and professionalism extend far beyond her ability to work with the media. When it comes to social media and communicating with residents, she is phenomenal. Since taking the reigns of the Police Department's social media accounts, she has increased the audience exponentially, earning nearly 12,000 followers. She has an incredible ability to make sensitive and often uninteresting information exciting, relevant, shareable, and entertaining... engaging with the public in a way that departments nationwide envy. She is not afraid to think outside the box, and is often a trendsetter among PIOs, using new tools and technologies to support the city's message. In fact, her skills are often called upon as she is invited to present and teach at conferences and meetings. In short, Roxeanne is a shining example of what a West Valley City employee should be. She is smart, talented and professional, and she represents West Valley City impeccably in every way.

RESOLUTION NO. 17-21, AWARD A CONTRACT TO VANCON INC. FOR THE POLE LINE DRIVE STORM DRAIN PROJECT LOCATED ON 2570 WEST FROM 2100 SOUTH TO 2590 SOUTH

Dan Johnson, Public Works, discussed proposed Resolution No. 17-21 that would award a contract to Vancon Inc. for the Pole Line Drive Storm Drain Project located on 2570 West from 2100 South to 2590 South.

Written information previously provided to the City Council included the following:

Bids were opened for the project on February 7, 2017. A total of eleven (11) bids were received. The lowest responsible bidder was Vancon Inc.

The drainage area between I-215 and 2700 West has a long history of flooding problems. The current system consists of a combination of open ditches and segments of pipe, running behind buildings and in locations inaccessible for maintenance. This project reroutes the runoff out into a new pipe in Pole Line Drive, then northward through largely developed properties toward an existing box culvert passing under SR-201. Easements have been acquired for the pipe alignment outside of the public right-of-way. Construction will last approximately five months.

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 14, 2017

-4-

Vancon Inc. was the lowest responsible bidder. It is recommended that the project be awarded to Vancon Inc.

Mayor Bigelow asked if additional water will be added to the system. Dan replied no and indicated that drainage will simply be more efficient. He stated that the storm water will also continue to drain to Salt Lake County's CWA3 ditch, then to the Jordan River Surplus Canal, and eventually to the Great Salt Lake.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

The City Council will consider proposed Resolution No. 17-21 at the Regular Council Meeting scheduled February 21, 2017, at 6:30 P.M.

RESOLUTION NO. 17-22, APPROVE A FEDERAL AID AGREEMENT WITH THE UTAH DEPARTMENT OF TRANSPORTATION FOR THE 4100 SOUTH, BANGERTER TO 5460 WEST, PROJECT

Dan Johnson, Public Works, discussed proposed Resolution No. 17-22 that would approve a Federal Aid Agreement with the Utah Department of Transportation for the 4100 South, Bangerter to 5460 West, Project.

Written information previously provided to the City Council included the following:

West Valley City has received federal *Surface Transportation Program* funds to reconstruct 4100 South between Bangerter Highway and 5460 West.

This agreement will enable the project to access federal funds. The total project cost is anticipated to be \$12,042,994, which includes a local match of 6.77% to be paid by West Valley City in the amount of \$815,311. Total federal participation in the project is \$11,227,683.

The agreement authorizes the expenditure of funds throughout the entire project process, including design, right-of-way acquisition and construction. The matching funds will be paid during different phases of the project. Matching funds will be available in the Class C Road funds budget.

The proposed project will reconstruct improvements largely within the existing footprint of the roadway with minimal right of way acquisitions. The project will reconstruct the entire pavement section, and certain sections of curb, gutter and sidewalk, along with drainage improvements. Various intersection improvements will be made at 4000 West, 4400 West, 4800 West, 5200 West and 5400 West. Lighting and streetscape improvements will also be evaluated.

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 14, 2017

-5-

The city is contracting with a firm to perform an environmental study which is anticipated to be completed in early summer of 2017. After which, the design is scheduled to begin in fall of 2017 continuing through fall of 2018, with construction beginning in early 2019.

Upon execution of the Federal Aid Agreement, UDOT and the City will contract with consulting engineering firms to design and manage the construction of the project. The cost for these services is covered under the umbrella of this agreement. This resolution also authorizes the city to execute the design and construction management agreements at a future date.

Councilmember Buhler asked what the construction will consist of. Dan replied that this is not known at this time but complete pavement reconstruction would be ideal. Councilmember Buhler stated that this could create additional noise if concrete is used. Dan replied that it depends on how it is done. He stated that significant additional right of way will likely not need to be acquired for the road but added that sidewalks and landscaping would ideally be improved or installed in certain areas. Dan discussed potential double left lanes and other traffic improvements that the City would like to see at specific intersections. He discussed the time table for the project. Councilmember Buhler asked how Mountain View Corridor will impact 4100 South and this project. Dan stated that the work related to Mountain View Corridor will be completed this September or October (2017). He discussed how traffic will function during construction, lane restrictions, and additional traffic issues that may arise and potential solutions to these problems.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

The City Council will consider proposed Resolution No. 17-22 at the Regular Council Meeting scheduled February 21, 2017, at 6:30 P.M.

RESOLUTION NO. 17-23, AUTHORIZE THE CITY TO ENTER INTO AN AGREEMENT WITH PARSONS BRINKERHOFF TO PROVIDE PROFESSIONAL SERVICES FOR THE 4100 SOUTH ENVIRONMENTAL STUDY

Dan Johnson, Public Works, discussed proposed Resolution No. 17-23 that would authorize the City to enter into an Agreement with Parsons Brinkerhoff to provide Professional Services for the 4100 South Environmental Study.

Written information previously provided to the City Council included the following:

West Valley City has received federal Surface Transportation Program funds to reconstruct 4100 South between Bangerter Highway and 5460 West. Prior to the

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 14, 2017

-6-

release of the federal funds, the city is required to fund the environmental document, which will identify any environmental or cultural resources that may be impacted by the roadway reconstruction project.

The proposed project will reconstruct improvements largely within the existing footprint of the roadway with minimal right of way acquisitions. The project will reconstruct the entire pavement section, and certain sections of curb, gutter and sidewalk, along with drainage improvements. Various intersection improvements will be made at 4000 West, 4400 West, 4800 West, 5200 West and 5400 West. Lighting and streetscape improvements will also be evaluated.

The City solicited letters of interest from five separate consulting firms. Parsons Brinkerhoff (PB) was selected because of the technical qualifications of their proposed team.

It is anticipated that the environmental document will be completed in early summer of 2017. Upon completion and approval of the environmental study, the city will either elect to design the project in-house or a selection of a design firm will be made. The design is scheduled to begin in fall of 2017 continuing through fall of 2018, with construction beginning early 2019.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

The City Council will consider proposed Resolution No. 17-23 at the Regular Council Meeting scheduled February 21, 2017, at 6:30 P.M.

RESOLUTION NO. 17-24, AUTHORIZE THE CITY TO ENTER INTO AN AGREEMENT WITH EDA ARCHITECTS, INC. TO PROVIDE PROFESSIONAL SERVICES FOR THE FIRE STATION 71 REMODELING PROJECT LOCATED AT 4160 SOUTH 6400 WEST

Jake Arslanian, Public Works, discussed proposed Resolution No. 17-24 that would authorize the City to enter into an agreement with EDA Architects, Inc. to provide Professional Services for the Fire Station 71 Remodeling Project located at 4160 South 6400 West.

Written information previously provided to the City Council included the following:

For many years, the West Valley City Fire Department has struggled with inefficient operations at Fire Station 71. Vehicle bays are not large enough for new Fire apparatus; consequently, many vehicles are parked outdoors and subjected to harsh environmental conditions. Housing areas of the Station do not meet current

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 14, 2017

-7-

standards for the Fire Service. These issues can be addressed by remodeling Station 71.

EDA Architects was selected as the most responsive and responsible proposer that meets the qualifications for the project. Construction is anticipated to begin in Summer 2017.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

The City Council will consider proposed Resolution No. 17-24 at the Regular Council Meeting scheduled February 21, 2017, at 6:30 P.M.

RESOLUTION NO. 17-25, AUTHORIZE THE CITY TO ENTER INTO AN AGREEMENT WITH EDA ARCHITECTS, INC. TO PROVIDE PROFESSIONAL SERVICES FOR THE CONSTRUCTION OF FIRE STATION 72 (4314 WEST 4100 SOUTH) AND FIRE STATION 76 (5372 SOUTH UPPER RIDGE ROAD)

Jake Arslanian, Public Works, discussed proposed Resolution No. 17-25 that would authorize the City to enter into an agreement with EDA Architects, Inc. to provide Professional Services for the construction of Fire Station 72 (4314 West 4100 South) and Fire Station 76 (5372 South Upper Ridge Road).

Written information previously provided to the City Council included the following:

For many years, the West Valley City Fire Department has struggled with inefficient operations at Fire Station 72. Vehicle bays are not large enough for new Fire apparatus; consequently, many vehicles are parked outdoors and subjected to harsh environmental conditions. Housing areas of the Station are inadequate for the number of personnel required and do not meet current standards for the Fire Service. The recommendation for Station 72 is to demolish and reconstruct it.

Because West Valley City continues to grow and develop in the southwest part of the City, there is an increased demand for service by the Fire Department in this area. The City Council made a decision to construct a new Fire Station. Fire Station 76 will be constructed off of 5400 South and 6200 West, near the USANA Amphitheater.

EDA Architects was selected as the most responsive and responsible proposer that meets the qualifications for the project. Construction is anticipated to begin in Summer 2017.

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 14, 2017

-8-

Mayor Bigelow asked what the timing for completion of construction is. Jake replied that it is anticipated to take 14 months for both of these projects. He discussed the transition of personnel between the three fire stations during the construction process. Councilmember Buhler asked if fire station 72 will be closed during the road reconstruction process on 4100 South. Jake replied yes. Mayor Bigelow discussed financing and adding additional personnel to eventually operate these three fire stations.

Upon inquiry by Mayor Bigelow, the Council had no further questions or concerns.

The City Council will consider proposed Resolution No. 17-25 at the Regular Council Meeting scheduled February 21, 2017, at 6:30 P.M.

COMMUNICATIONS

A. STRATEGIC PLAN PRESENTATION- PARKS AND RECREATION DEPARTMENT

Kevin Astill, Parks and Recreation Director, provided a PowerPoint presentation summarized as follows:

- Centennial Skate Park
 - o 35,000 ft/sq
 - o Ribboncutting
 - Saturday October 8
- Current Project
 - o Mountain View Corridor Trail Access
 - Diamond Summit/ 5706 S Woodview Drive (6300 W)
 - o Mountain View Corridor Trail Head
 - Diamon Summit/ 6482 S Mount Adams Drive (6380 W)
- 27 Parks 27 Parks (167.4 acres)
- 305.6 acres maintained (291.86 landscaped)
- 17 Street Landscapes (45.5 acres)
- 12 City properties (48 acres)
- Over 11 acres of flower and shrub beds
- 3,914 trees (up 169 from last year). Valued at \$2.64 million
- Snow removal on 29.3 miles of sidewalk and trails, and 5,972 parking stalls
- Spent \$23,850 and 404 hours removing graffiti
- Manpower Comparison
 - o Displayed a graph comparing other Cities
- Harman Home/Active Aging
 - o Patron Satisfaction Levels
 - 98% for 2016
 - o Number of Participations

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 14, 2017

-9-

- 2015/2016 = 30,204
- 2014/2015 = 25,612
- 2013/2014 = 20,137
- 2012/2013 = 17,879
- The Wall that Heals (June 30- July 4, 2016)
- Family Fitness Center
 - Overall Family Favorite for 3rd year
 - Outstanding Adaptive Program Award
 - Outstanding professional Award; Nancy Day
 - Clint Burnham became an Aquatic Facility Operator Instructor. One of Two in Utah
 - LED Lights. On course for \$25,000 annual savings
- Promenade and Plaza
 - Food Truck Thursdays
 - Youth Arts Festival
 - Movies In The Park
 - Concerts on Promenade
- Golf Courses
 - Utah Section PGA
 - Clark Garso: Public Golf Facilities, Merchandiser of the Year
 - Paul Phillips: Assistant Golf Professional of the Year.
 - The Ridge Rounds and Revenue
 - 73,203 rounds for 2015-2016/ \$1,471,039 revenue
 - Stonebridge Rounds and Revenue
 - 75,925 rounds for 2016-2016/ \$1,805,258 revenue
- Age of Facilities
 - The Ridge= 26 Years
 - Harman Home= 26 Years
 - Stonebridge= 21 Years
 - Fitness Center= 17 Years
- Discussed the oldest of the 27 City Parks
- Priorities
 - Priority #1 Parks R & R
 - \$353,000
 - Priority #2 Fitness Center
 - \$200,000
 - Priority # 3 Golf Courses
 - \$75,000
 - Priority #4 Harman Home

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 14, 2017

-10-

- \$20,000

The Mayor and Council discussed increased attendance at the Harmon Home, staff awards and recognitions, revenue at the City's golf courses, the age of City Park, and improvements at Woodledge Park and the cost of improvements or possible renovations.

B. STRATEGIC PLAN PRESENTATION- FIRE DEPARTMENT

John Evans, Fire Chief, provided a PowerPoint presentation summarized as follows:

- EMS Response Times
- Fire Response Times
- Response times to critical calls- 4.59
- Overall Average- 5.27
- Call Volumes
- Community Involvement
 - Our crews made contact with 13,925 elementary aged children with our monthly school visits.
 - Taught 10 Merit Badge classes to 255 Boy Scouts.
 - Our CERT program trained 92 new students and 45 refresher students – which included 3 Mass Casualty Drills, 12 Neighborhood Functions, and 11 Safety Fairs.
- Equipment and Apparatus
 - Purchased New Ambulance
 - Finished upgrade of SCBA's
 - 7 year Turn Out Gear Replacement Plan
 - Repowered Ladder 75's New Engine
- Training
 - Completed a Critical Care Paramedic Certification Program
 - Continued Weekly Training with other Valley Fire Departments
- Insurance Service Office (ISO)
 - Inspection and Rating
 - Class 2 rating was achieved
 - 1 of 2 departments in the State
- Priorities
 - Staffing of Station 76 (\$1,275,000.00)
 - With construction of Station 76 in the South West portion of the city, staffing will need to increase by 15 full time employee's.
 - New Transport Engine (\$750,000.00)

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 14, 2017

-11-

- Current Transport Engine is 12 years old. Maintenance costs continue to grow as the age of the unit increases.
- The current unit was one of the first Transport Units we purchased. The new technology with “Patient Lift System” and “Room in Cab” is an issue with current unit.
- Increase Staffing in Fire Prevention (\$78,000.00)
 - Hire one additional Prevention Officer in Prevention Division.
 - Increase demand for Public Education Activities.
 - Increase number of Inspections and Code Issues.
 - New Officer would be able to increase our CERT Program and ongoing training for current trained CERT individuals.
- Breathing Air Filling Station (\$125,000.00)
 - Purchase a mobile breathing air filling station
 - Currently we have no ability to fill large quantities of air bottles at incident scenes.
 - The mobile unit will replace a compressor unit that is no longer working or serviceable.
- Training 6 Additional Paramedics (\$156,000.00)
 - Current increasing call volumes are necessitating more Paramedics.
 - Rotation of Paramedics from Ambulances to Fire Apparatus.
 - Maintaining a minimum of 3 Paramedics at each station.

The Mayor and Council discussed Fire Department staffing for the new fire station and for operating ambulances and fire trucks, Station 76 property negotiations, and financing the new interlocal transport system.

C. LEGISLATIVE UPDATE

Nicole Cottle discussed current bills being discussed at the legislature including internet sales tax/ marketplace fairness, Good Landlord program, free speech, UTA, land use amendments, short term rentals, and building permit review.

D. COUNCIL UPDATE

Mayor Bigelow referenced a Memorandum previously received from the City Manager that outlined upcoming meetings and events.

Mayor Bigelow stated that he feels all town meetings should be included on the update to avoid appearing biased or they should be removed and not included at all.

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 14, 2017

-12-

Members of the City Council had no further questions regarding the Council Update.

NEW BUSINESS

A. POTENTIAL FUTURE AGENDA ITEMS

Nichole Camac stated that the Crisis Nursery is requesting that the Council approve a Proclamation for Child Abuse Prevention Month (April). She stated that they would also like pinwheels added to the landscaping of City Hall to represent victims in West Valley City. The Council agreed to continue supporting the proclamation and installing the pinwheels for one week.

Mayor Bigelow stated that the Strategic Plan meeting should be discussed. The Council agreed to meeting at 7:30 AM, attending an off-site lunch, and attending dinner with spouses Friday evening. Mayor Bigelow stated that he has several topics for discussion that he would like brought up during the meeting.

B. COUNCIL REPORTS

COUNCILMEMBER VINCENT- ARTS COUNCIL

Councilmember Vincent indicated that the Arts Council met and is continuing working towards moving forward.

COUNCILMEMBER NORDFELT- HISTORICAL SOCIETY

Councilmember Vincent stated that the Historical Society also met and is continuing to move forward strong.

COUNCILMEMBER CHRISTENSEN- SISTER CITY

Councilmember Christensen stated that the Sister City also had a meeting and will be getting 3 additional members added to the committee.

MAYOR BIGELOW- INTERFAITH EVENT

Mayor Bigelow stated that an interfaith event will be held this coming week.

ADJOURN

Upon motion by Councilmember Vincent all voted in favor to adjourn.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL THE STUDY MEETING OF TUESDAY FEBRUARY 14, 2017 WAS ADJOURNED AT 6:14 P.M. BY MAYOR BIGELOW.

MINUTES OF COUNCIL STUDY MEETING – FEBRUARY 14, 2017
-13-

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, February 14, 2017.

Nichole Camac
City Recorder