

**MINUTES OF HOUSING AUTHORITY SPECIAL MEETING – NOVEMBER 10, 2009**

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THE WEST VALLEY CITY HOUSING AUTHORITY MET IN SPECIAL REGULAR SESSION ON TUESDAY, NOVEMBER 10, 2009, AT 6:52 P.M. IN THE COUNCIL CHAMBERS, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. AFTER ELECTION BY ACCLIMATION, TEMPORARY CHAIRMAN VINCENT CALLED THE MEETING TO ORDER.

THE FOLLOWING MEMBERS WERE PRESENT:

Steve Vincent  
Mike Winder  
Russ Brooks  
Corey Rushton

Wayne Pyle, Executive Director  
Sheri McKendrick, Secretary

ABSENT: Carolynn Burt  
Joel Coleman  
Dennis J. Nordfelt

STAFF PRESENT:

Richard Catten, City Attorney  
Jim Welch, Finance Director  
Nicole Cottle, CED Director  
Russell Willardson, Public Works Director  
John Evans, Fire Chief  
Kevin Astill, Parks and Recreation Director  
Layne Morris, Community Preservation Director  
Craig Black, Acting Police Chief  
Craig Thomas, Administration  
Jake Arslanian, Public Works Department

1098 **OPENING CEREMONY**

The Opening Ceremony was previously conducted by Corey Rushton who recited an inspirational quote from Abraham Lincoln. He invited Pastor Matthew Johnson from the Grace Baptist Church to address the City Council. Pastor Johnson read a scripture and offered a blessing.

1099 **ELECTION BY ACCLIMATION OF TEMPORARY CHAIRMAN**

Executive Director, Wayne Pyle, observed the Chairman and Vice Chairman were absent. Thereafter, Mr. Winder moved to elect Steve Vincent as Temporary Chairman, by acclimation, for the purpose of conducting this meeting. The motion was seconded and all members voted in favor.

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**1100 MEETING CALLED TO ORDER BY TEMPORARY CHAIR STEVE VINCENT**

The meeting was convened by Temporary Chair Steve Vincent.

**1101 RESOLUTION NO. 09-07, AMEND THE WEST VALLEY CITY HOUSING AUTHORITY'S ADMINISTRATIVE PLAN IN ORDER TO INCLUDE A CODE OF PROFESSIONAL CONDUCT POLICY**

Executive Director, Wayne Pyle, presented proposed Resolution No. 09-07 which would amend the West Valley City Housing Authority's Administrative Plan in order to include a Code of Professional Conduct Policy.

Mr. Pyle stated the Plan provided a ready source for interested parties to locate explanations to the administering of PHA policies, rules, and requirements concerning the PHA's operations, programs, services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families.

The Executive Director reported the Code of Professional Conduct had been completed and reviewed by all interested parties per HUD regulations and was now ready for Board approval prior to its admission to the PHA's administrative policy.

Executive Director, Wayne Pyle, further discussed the proposed Resolution and answered questions from members of the Board.

After discussion, Mr. Rushton moved to approve Resolution No. 09-07, a Resolution Amending the West Valley City Housing Authority's Administrative Plan in Order to Include a Code of Professional Conduct Policy, with appropriate correction of spelling and grammar in the document. Mr. Brooks seconded the motion.

A roll call vote was taken:

Mr. Brooks	Yes
Mr. Winder	Yes
Mr. Rushton	Yes
Temporary Chairman Vincent	Yes

Majority.

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THERE BEING NO FURTHER BUSINESS OF THE HOUSING AUTHORITY OF WEST VALLEY CITY, THE SPECIAL REGULAR MEETING OF TUESDAY, NOVEMBER 10, 2009, WAS ADJOURNED AT 6:54 P.M., BY TEMPORARY CHAIRMAN VINCENT.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Special Regular Meeting of the West Valley City Housing Authority held Tuesday, November 10, 2009.

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Sheri McKendrick, MMC  
Secretary