

**MINUTES OF COUNCIL STUDY MEETING – DECEMBER 15, 2009**

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THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, DECEMBER 15, 2009, AT 4:30 P.M., IN THE CITY COUNCIL CHAMBERS, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY MAYOR PRO TEM BROOKS.

THE FOLLOWING MEMBERS WERE PRESENT:

Russ Brooks  
Corey Rushton  
Carolynn Burt  
Joel Coleman  
Steve Vincent  
Mike Winder

Wayne Pyle, City Manager  
Paul Isaac, Acting City Manager (As noted)  
Sheri McKendrick, City Recorder

ABSENT:

Dennis Nordfelt

OTHERS PRESENT:

Don Christensen, Councilmember-elect

STAFF PRESENT:

Kevin Astill, Parks and Recreation Director  
Russell Willardson, Public Works Director  
Buzz Nielsen, Police Chief  
John Evans, Fire Chief  
Jim Welch, Finance Director  
Layne Morris, Community Preservation Director  
Richard Catten, City Attorney  
John Janson, Acting CED Director  
Craig Black, Police Department  
Mike Wells, Police Department  
LaMonte Cox, Police Department  
Willie Moon, Community Preservation Department  
Chris Curtis, Community Preservation Department  
Kelly Davis, Community Preservation Department  
Karen Christensen, Community Preservation Department  
Cheryl Syme, Community Preservation Department  
Jennifer Morey, Community Preservation Department

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Rachel White, Law Department  
Aaron Crim, Administration  
Jake Arslanian, Public Works Department

**1. REVIEW AGENDA FOR REGULAR MEETING SCHEDULED DECEMBER 15, 2009**

Mayor Pro Tem Brooks advised there were no new items added to the Agenda for the Regular Council Meeting scheduled December 15, 2009.

Acting City Manager, Paul Isaac, directed John Janson, Acting CED Director, to review two items on the Redevelopment Agency Agenda for a Special Regular Meeting scheduled December 15, 2009. John Janson, Acting CED Director, reviewed two resolutions and answered questions from members of the City Council.

Upon inquiry there were no additional questions from members of the City Council regarding any items scheduled on the above referenced agendas.

**2. PUBLIC HEARINGS SCHEDULED JANUARY 5, 2010:**

**A. REOPEN FY 2009-2010 BUDGET FOR THE PURPOSE OF CHANGES EXPERIENCED IN REVENUES AND EXPENSES**

Acting City Manager, Paul Isaac, stated a public hearing had been advertised for the Regular Council Meeting scheduled January 5, 2010, at 6:30 P.M., in order for the City Council to hear and consider public comments regarding reopening the FY 2009-2010 Budget for the purpose of changes experienced in revenues and expenses. He discussed proposed Ordinance No. 10-01 to be considered by the City Council subsequent to the public hearing, as follows:

**ORDINANCE NO. 10-01, AMENDING THE BUDGET OF WEST VALLEY CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2009, AND ENDING JUNE 30, 2010 TO REFLECT CHANGES IN THE BUDGET FROM INCREASED REVENUES AND AUTHORIZE DISBURSEMENT OF FUNDS**

Acting City Manager, Paul Isaac, discussed proposed Ordinance No. 10-01 which would amend the Budget of West Valley City for the fiscal year beginning July 1, 2009, and ending June 30, 2010, to reflect changes in the Budget from increased revenues and authorize the disbursement of funds.

Mr. Isaac stated State Statute Title 10, Chapter 6, Utah Code Annotated 1953, as amended, allowed the City to amend its budget during the year. He advised West Valley City held two such public hearings on budget amendments annually, one mid-fiscal year and the second just prior to the end of the fiscal year. He further advised proper and legal notice had been given.

Finance Director, Jim Welch, further reviewed the proposed Ordinance and answered questions from members of the City Council.

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The City Council will hold a public hearing and consider proposed Ordinance No. 10-01 at the Regular Council Meeting scheduled January 5, 2010, at 6:30 P.M.

3. **RESOLUTION NO. 10-01, AUTHORIZE SUBMISSION OF A SUBSTANTIAL AMENDMENT TO THE CONSOLIDATED PLAN 2009 ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

Acting City Manager, Paul Isaac, discussed proposed Resolution No. 10-01 which would authorize submission of a Substantial Amendment to the Consolidated Plan 2009 Action Plan for the Community Development Block Grant (CDBG) Program to the U.S. Department of Housing and Urban Development.

Mr. Isaac stated the City desired to develop two pieces of property in the Arlington Park area using CDBG funds. He also stated the projects would be two parks not originally submitted in the approved Consolidated Plan. He advised that under requirements of the Department of Housing and Urban Development (HUD) any substantial change to the approved Plan required a substantial amendment under Title 24: Part 91 Subpart B Section 91.105(5) c(1) (2)(3). He reviewed and further summarized proposed changes as follows:

1. Increase in funding: West Valley City would like to allocate \$200,000 of unallocated CDBG funds to build two parks. This would create an increase to the FY 2009-2010 budget which would be over the allowable 15% of the original funding amount; and
2. Change in approved plan: West Valley City proposed to add two projects to the approved Consolidated Plan 2009 Action Plan.

The Acting City Manager further reported as follows:

Title 24 Part 91 Subpart B Section 91.505 (a) Amendments to the Plan stated the jurisdiction shall amend its approved plan whenever it makes one of the following decisions:

- (1) Change its allocation priorities or change the method of distribution of funds.
- (2) Carry out an activity, using funds from any program covered by the consolidated plan (including program income) not previously described in the action plan.

Title 24 Part 91 Subpart B Section 91.505 Amendments to the Consolidated Plan (1) (2)(c) Submission to HUD:

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- (1) Upon completion the jurisdiction must make the amendment public and must notify HUD that an amendment has been made
- (2) Letters transmitting copies of amendments must be signed by the official representative of the jurisdiction authorized to take such action.

Title 24 Part 91 Subpart B Section 91.105 (b) (1) (3): The citizen participation plan must provide for at least one public hearing during the development of the Consolidated Plan.

Layne Morris, Community Preservation Director, further reviewed the proposed Resolution and answered questions from members of the City Council. Upon inquiry, Parks and Recreation Director, Kevin Astill, discussed proposed design elements for the referenced parks.

The City Council will consider proposed Resolution No. 10-01 at the Regular Council Meeting scheduled January 5, 2010, at 6:30 P.M.

#### 4. **COMMUNICATIONS:**

##### A. **ADMINISTRATION STRATEGIC PLAN PRESENTATION**

City Manager, Wayne Pyle, stated Administration would provide the first department presentation preceding the annual Strategic Plan Council “workshop” scheduled in January, 2010.

Assistant City Manager, Paul Isaac, utilized PowerPoint and discussed the Divisions of Administration, that he supervised including Public Relations, Human Resources, Justice Court, Information Technology, and the UCCC, summarized as follows:

- Overview of Council goals and action items pertaining to certain divisions
- Major accomplishments and challenges of each division
- Safety and risk management

During the above presentation of information, Mr. Isaac answered questions from members of the City Council.

##### B. **COMMUNITY PRESERVATION DEPARTMENT STRATEGIC PLAN PRESENTATION**

Community Preservation Director, Layne Morris, used PowerPoint and discussed information summarized as follows:

- Overview of Strategic Plan goals for Community Preservation Department
- Survey results regarding code enforcement and graffiti
- Overview of Animal Services including statistics regarding animal intake, adoptions, euthanasia, volunteers, and licenses
- Review of Housing/Grants Division, including CDBG funding

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During the above presentation of information, Mr. Morris answered questions from members of the City Council.

### C. **COUNCIL UPDATE**

City Manager, Wayne Pyle, stated the Council had previously received a Memorandum outlining upcoming meetings and events as follows: December 16, 2009: Annual Employee Awards Presentation, City Hall Lobby, 4:00 P.M.; December 16, 2009: Annual Senior Citizens Christmas Dinner sponsored by Police Department, Granger High School Cafeteria, 5:00 P.M. – 7:00 P.M.; December 17, 2009: Open House for Mayor Nordfelt and Councilmember Coleman, City Hall Lobby, 3:00 P.M. – 5:00 P.M.; December 21, 2009: Winter Market 2009, UCCC, 10:00 A.M. – 8:00 P.M.; December 21, 2009: Winter Concert Series – Bonnie Harris, UCCC, 7:00 P.M.; December 24, 2009: Christmas Holiday – City Hall closed; January 4, 2010: Swearing-in Ceremony for Newly Elected Officials, City Hall Lobby, Noon; January 18, 2010: Martin Luther King Day Holiday – City Hall closed; January 27, 2010: UCLT Local Officials Day at the Legislature; February 15, 2010: President’s Day Holiday – City Hall closed; and January 29 & 30, 2010: Council Strategic Plan Workshop, UCCC.

### D. **OPERATION SATURATION REPORT**

Upon direction by the City Manager, a report was given by Police Chief Buzz Nielsen regarding a recent “Operation Saturation” effort. Chief Nielsen reported the operation had been a great success and he discussed details including the number of West Valley City officers and other entities involved. He also provided information regarding “hot spots” that had been saturated, statistics regarding number of stops, arrests, and recovered stolen property that included vehicles. He discussed the type of intelligence that had been gathered in the operation.

During the “Operation Saturation” update Chief Nielsen answered questions from members of the City Council.

## 5. **COUNCIL REPORTS**

### A. **COUNCILMEMBER MIKE WINDER – REQUEST FOR USE OF UCCC FACILITY, U.S. CONFERENCE OF MAYORS MEMBERSHIP AND UTAH LEAGUE OF CITIES AND TOWNS LOCAL OFFICIALS DAY AT THE LEGISLATURE**

Councilmember Winder discussed a church group that desired to use the Utah Cultural Celebration Center (UCCC) as a meeting facility while their new church was being built. He stated the group would be willing to pay for use of the facility on Sundays. City Manager, Wayne Pyle, stated staff had researched the request and would be willing to work with the group, as it had been determined the group was willing to cover all costs.

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Councilmember Winder reported regarding a recent discussion with the City Manager about the U.S. Conference of Mayors membership. The City Council discussed the merit or value of belonging to that organization. Councilmember Brooks suggested this issue could be discussed during the upcoming Strategic Planning workshop.

Councilmember Winder distributed written information regarding the Utah League of Cities and Towns (ULCT) Local Officials Day at the Legislature scheduled in January 2010.

**B. COUNCILMEMBER CAROLYNN BURT – HISTORICAL SOCIETY**

Councilmember Burt reported regarding a recent Historical Society meeting and the committee's desire to have a coffee table book of photographs published in recognition of the City's 30<sup>th</sup> anniversary of incorporation in 2010.

**C. COUNCILMEMBER RUSS BROOKS – SEATING CAPACITY PLANNED FOR AUDITORIUM OF NEW GRANGER HIGH SCHOOL**

Councilmember Brooks informed the Council regarding a recent telephone call he received from a teacher at Granger High School informing that the auditorium at the new school was proposed to have seating capacity for less than the number of students.

City Manager, Wayne Pyle, advised he would pass that information and concern along to a staff member sitting on the committee.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL THE STUDY MEETING OF TUESDAY, DECEMBER 15, 2009, WAS ADJOURNED AT 6:27 P.M., BY MAYOR NORDFELT.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, December 15, 2009.

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Sheri McKendrick, MMC  
City Recorder