

MINUTES OF COUNCIL STUDY MEETING – JANUARY 4, 2011

-1-

THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, JANUARY 4, 2011, AT 4:30 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY MAYOR PRO TEM RUSHTON; AND THEREAFTER CONDUCTED BY MAYOR WINDER.

THE FOLLOWING MEMBERS WERE PRESENT:

Corey Rushton
Mike Winder (Arrived as noted)
Russ Brooks
Steve Buhler (Arrived as noted)
Carolynn Burt
Don Christensen
Steve Vincent

Wayne Pyle, City Manager
Sheri McKendrick, City Recorder

STAFF PRESENT:

Paul Isaac, Assistant City Manager
John Evans, Fire Chief
Kevin Astill, Parks and Recreation Director
Russell Willardson, Public Works Director
Layne Morris, Community Preservation Director
Nicole Cottle, CED Director
Richard Catten, City Attorney
Jim Welch, Finance Director
Buzz Nielsen, Police Chief
Stan Varney, Fire Department
Bob Fitzgerald, Fire Department
Steve Lehman, CED Department
Mark Nord, CED Department
Eric Bunderson, Law Department
Claire Gillmor, Law Department
Candice Smart, Administration
Ross Olsen, Administration
Craig Thomas, Administration
Owen Jackson, Administration
Kevin Conde', Administration
Shirleyne George, Administration
Aimee Tye-Critchley, Administration

MINUTES OF COUNCIL STUDY MEETING – JANUARY 4, 2011

-2-

Dan Johnson, Public Works Department
Eric Madsen, Public Works Department
Jake Arslanian, Public Works Department

1. **APPROVAL OF MINUTES OF STUDY MEETING HELD DECEMBER 14, 2010**

The Council read and considered Minutes of the Study Meeting held December 14, 2010. There were no changes, corrections or deletions.

After discussion, Councilmember Christensen moved to approve the Minutes of the Study Meeting held December 14, 2010, as written. Councilmember Vincent seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Mr. Brooks	Yes
Ms. Burt	Yes
Mr. Christensen	Yes
Mayor Pro Tem Rushton	Yes

Unanimous.

2. **APPROVAL OF MINUTES OF STUDY MEETING HELD DECEMBER 21, 2010**

The Council read and considered Minutes of the Study Meeting held December 21, 2010. There were no changes, corrections or deletions.

After discussion, Councilmember Christensen moved to approve the Minutes of the Study Meeting held December 21, 2010, as written. Councilmember Vincent seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Mr. Brooks	Yes
Ms. Burt	Yes
Mr. Christensen	Yes
Mayor Pro Tem Rushton	Yes

Unanimous.

3. **REVIEW AGENDA FOR REGULAR MEETING SCHEDULED JANUARY 4, 2011**

City Manager, Wayne Pyle, stated no new items had been added to the Agenda for the Regular Meeting scheduled January 4, 2011, at 6:30 P.M.

MINUTES OF COUNCIL STUDY MEETING – JANUARY 4, 2011

-3-

Mr. Pyle also reviewed items on the Agendas of the Redevelopment Agency, Housing Authority, and Building Authority for the meetings scheduled later this night. He answered questions from members of the Council regarding items on those agendas.

Councilmember Buhler arrived at the meeting at 4:36 P.M.

Upon inquiry by the City Manager, there were no further questions from members of the Council regarding items as discussed above.

4. **RESOLUTION NO. 11-04, AWARD A CONTRACT TO AMERICAN MECHANICAL SYSTEMS SERVICES, INC., TO RETROFIT HVAC CONTROLS FOR CITY HALL, THE PUBLIC SAFETY BUILDING, THE UTAH CULTURAL CELEBRATION CENTER AND THE MAVERIK CENTER**

Mr. Pyle informed the title of the proposed resolution included in the Council's information packet was incorrect. He distributed a new draft of the proposed resolution that corrected the title of that document.

City Manager, Wayne Pyle, discussed proposed Resolution No. 11-04 which would award a contract to American Mechanical Systems Services, Inc., in an amount not to exceed \$359,354.00, to retrofit HVAC (Heating Ventilation & Air Conditioning) controls for City Hall, the Public Safety Building, the Utah Cultural Celebration Center (UCCC) and the Maverik Center.

Mr. Pyle stated five proposals had been received and opened on November 23, 2010, as follows:

	<u>Proposal</u>	<u>Proposal with Rec. Option</u>	<u>Proposal Total With Option</u>
American Mechanical	\$339,830.00	\$19,524.00	\$359,354.00
Wasatch Controls	\$346,785.00	\$0.00	\$346,785.00
Precision Control	\$354,205.00	\$0.00	\$354,205.00
Johnson Controls	\$384,390.00	\$21,372.00	\$405,762.00
Rocky Mountain Mechanical	\$410,818.00	\$0.00	\$410,818.00

The City Manager reported American Mechanical Systems Services, Inc. had submitted the lowest responsible proposal thus meeting the City's objectives to reduce energy costs and green house gas emissions.

Mr. Pyle indicated funding for the work would be derived from the Federal American Reinvestment and Recovery Act (ARRA), Energy Efficiency and Conservation Block Grant Program (EECBG).

MINUTES OF COUNCIL STUDY MEETING – JANUARY 4, 2011

-4-

City Manager, Wayne Pyle, explained the retrofit would include replacement of the Facility Management and Control System. He stated included was a fully integrated building automation system incorporating direct digital control for energy management, equipment monitoring and control as specified. He indicated the system would also include all required computer software, software licenses, hardware, controllers, sensors, transmission equipment, local panels, conduit, wire, installation, engineering, databases, programming, setup, commissioning, testing, training, network integration, and warranty service. He also stated the retrofit would include replacing existing supply fan duct static pressure method with variable frequency devices and installing an Application Data Server with System Query Language Package. He advised the retrofit would take several months to complete and would be under supervision of the Administrative and Facilities Support Services Manager.

Jake Arslanian, Public Works Department, further reviewed and discussed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 11-04 at the Regular Council Meeting scheduled January 11, 2011, at 6:30 P.M.

5. **RESOLUTION NO. 11-05, APPROVE INTERLOCAL COOPERATION AGREEMENT WITH SALT LAKE COUNTY FOR IMPROVEMENTS AND ROADWAY CONSTRUCTION ALONG 7200 WEST BETWEEN SR 201 AND 3500 SOUTH**

The City Manager informed there was a typographical error in the last paragraph of the draft resolution and he distributed a corrected version to members of the City Council.

City Manager, Wayne Pyle, discussed proposed Resolution No. 11-05 which would approve an Interlocal Cooperation Agreement with Salt Lake County for improvements and roadway construction along 7200 West between SR201 and 3500 South Street.

Mr. Pyle stated the proposed agreement would produce \$2,000,000 in revenue from Salt Lake County, as the two entities would agree to share construction costs for the 7200 West Widening Project. He reported West Valley City and Salt Lake County were planning to construct certain improvements including curb, gutters, sidewalk, and roadway pavement, along 7200 West between SR201 and 3500 South Street. He indicated design for the improvements had been completed and right-of-way was being acquired in anticipation of the project beginning in the Spring of 2011. He stated the proposed agreement defined the cost sharing parameters for the work shared by both entities. He indicated West Valley City would contract with a qualified construction firm and manage the project and Salt Lake County would reimburse the City for their share of the work.

MINUTES OF COUNCIL STUDY MEETING – JANUARY 4, 2011

-5-

Dan Johnson, Public Works Department, further reviewed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 11-05 at the Regular Council Meeting scheduled January 11, 2011, at 6:30 P.M.

Mayor Winder arrived at the meeting at 4:48 P.M. and thereafter conducted the meeting.

6. **COMMUNICATIONS:**

A. **STRATEGIC PLAN PRESENTATION – FIRE DEPARTMENT**

City Manager, Wayne Pyle, instructed Fire Chief John Evans to provide the Council with a Strategic Plan presentation regarding the Fire Department.

Chief Evans distributed written documentation to the Council and, using PowerPoint, discussed information summarized as follows:

- Statistics for last four years regarding total calls for service, fire calls by district, EMS calls by district, ambulance transports, fire response times – dispatch to arrival, EMS response times – dispatch to arrival
- Map of fire station boundaries and average response times
- Current equipment and staffing
- Average calls per station compared to other cities including City of West Jordan, Sandy City and Murray City
- Calls for service compared to West Jordan, Sandy and Murray
- Population per on-duty firefighter
- Review of Council action items
- Current issues – provide timely service to southwest portion of the city, outdated safety equipment, fire stations need to be upgraded for personnel and apparatus, apparatus replacement, and employee compensation
- Metro Fire update including statistics regarding total number of firefighters, number of fire stations, population served and calls for service
- Review of Fire Department accomplishments

During the above presentation of information, Chief Evans answered questions from members of the City Council.

Upon inquiry, the City Manager discussed the budget process, prioritization of the most pressing needs of each City department, and finding additional revenue sources.

MINUTES OF COUNCIL STUDY MEETING – JANUARY 4, 2011

-6-

B. STRATEGIC PLAN PRESENTATION – ADMINISTRATION

City Manager, Wayne Pyle, instructed the Assistant City Manager, Paul Isaac, to provide the Council with a Strategic Plan presentation regarding the Administration department.

Mr. Isaac used PowerPoint and discussed information summarized as follows:

- Strategic Plan goals and action items
- Proactive efforts to involve and educate citizens of community
- Neighborhood services, programs and events
- Public relations efforts including news advisories, Channel 17, WVC-TV, update newsletter, website, and live video stream broadcast of City Council meetings
- Utah Cultural Celebration Center (UCCC) – education, outreach, public forums, programming, festivals, and gallery exhibits
- UCCC – highlights of accomplishments and collaborative partnerships in 2010
- Number of attendees and participants in various events and/or programs
- Overview of WVC-TV including statistics regarding total views in July-December of 2010, and total views of the City's website and top 20 pages
- Overview of responsibilities of Administrative Divisions under his supervision, including Human Resources, Justice Court, Public Relations, UCCC, and IT (Information Technology)

During the above presentation of information, Mr. Isaac answered questions from members of the City Council.

C. COUNCIL UPDATE

City Manager, Wayne Pyle, stated the City Council had previously received a Memorandum outlining upcoming meetings and events as follows: January 7 & 8, 2011: Monster Truck Winter Nationals, Maverik Center; January 11, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; January 17, 2011: Martin Luther King Jr. Holiday – City Hall closed; January 18, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; January 25, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; January 26, 2011: ULCT Local Officials Day at the Legislature; February 1, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; February 4 & 5, 2011: Strategic Planning Retreat/Workshop, UCCC (Details to follow); February 8, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; February 15, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; February 22, 2011: Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M.; February 21, 2011: President's

MINUTES OF COUNCIL STUDY MEETING – JANUARY 4, 2011

-7-

Day Holiday – City Hall closed; and April 11-13, 2011: ULCT Mid-Year Conference, St. George.

- D. **GOALS AND OBJECTIVES FOR UPCOMING LEGISLATIVE SESSION**
City Manager, Wayne Pyle, advised he had recently sent a voice mail to members of the Council regarding proposed goals and objectives for the upcoming Legislative session.

7. **COUNCIL REPORTS**

- A. **COUNCILMEMBER COREY RUSHTON – JORDAN RIVER COMMISSION**

Councilmember Rushton reported regarding a recent meeting of the Jordan River Commission.

- B. **COUNCILMEMBER STEVE VINCENT –STREETLIGHTS ON 3500 SOUTH STREET AND UPCOMING NLC CONFERENCE**

Councilmember Vincent inquired regarding responsibility for maintenance and missing bulbs in streetlights located on 3500 South Street.

Councilmember Vincent inquired regarding plans for the Council's trip to Washington, D.C. for the National League of Cities conference and meetings with Utah's Congressional delegation. Mayor Winder requested members of the City Council advise him of interest in attending those meetings.

City Manager, Wayne Pyle, reported regarding a recent meeting with Ron Hamm of The Ferguson Group when Mr. Hamm visited in West Valley City the previous month.

- C. **COUNCILMEMBER STEVE BUHLER – ENGLISH LANGUAGE INITIATIVE**

Councilmember Buhler expressed appreciation of the Mayor and members of the City Council and City staff for support in putting together the English language initiative event held this date at the Utah Cultural Celebration Center.

- D. **COUNCILMEMBER CAROLYNN BURT – CEP AND UPCOMING MEETING WITH BRENT GOODFELLOW**

Councilmember Burt reported regarding an upcoming scheduled meeting with Brent Goodfellow to inquire of his interest in participating on the Community Education Partnership (CEP) board.

- E. **MAYOR MIKE WINDER – ENGLISH LANGUAGE INITIATIVE**

Mayor Winder discussed background information regarding the recent English language initiative and expressed appreciation for support regarding that effort. He stated there had been much good press regarding the initiative and today's

MINUTES OF COUNCIL STUDY MEETING – JANUARY 4, 2011

-8-

announcement. He also read comments from several individuals regarding that initiative.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL THE STUDY MEETING OF TUESDAY, JANUARY 4, 2011, WAS ADJOURNED AT 6:17 P.M., BY MAYOR WINDER.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, January 4, 2011.

Sheri McKendrick, MMC
City Recorder