

THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, MARCH 22, 2011, AT 4:30 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR WINDER.

THE FOLLOWING MEMBERS WERE PRESENT:

Mike Winder  
Russ Brooks  
Steve Buhler  
Carolynn Burt  
Don Christensen  
Corey Rushton

Wayne Pyle, City Manager  
Sheri McKendrick, City Recorder

ABSENT:

Steve Vincent

STAFF PRESENT:

Paul Isaac, Assistant City Manager  
John Evans, Fire Chief  
Jim Welch, Finance Director  
Layne Morris, Community Preservation Director  
Kevin Astill, Parks and Recreation Director  
Nicole Cottle, CED Director  
Russell Willardson, Public Works Director  
Eric Bunderson, Acting City Attorney  
Mark Vanroosendahl, Acting Police Chief  
Kelly Davis, Community Preservation Department  
Steve Pastorik, CED Department  
Aaron Crim, Administration  
Jake Arslanian, Public Works Department

1. **APPROVAL OF MINUTES OF STUDY MEETING HELD MARCH 8, 2011**

The Council read and considered Minutes of the Study Meeting held March 8, 2011. There were no changes, corrections or deletions.

After discussion, Councilmember Burt moved to approve the Minutes of the Study Meeting held March 8, 2011, as written. Councilmember Christensen seconded the motion.



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A roll call vote was taken:

Mr. Brooks	Yes
Mr. Buhler	Yes
Ms. Burt	Yes
Mr. Rushton	Yes
Mr. Christensen	Yes
Mayor Winder	Yes

Unanimous.

2. **LAURA HANSON, EXECUTIVE DIRECTOR OF JORDAN RIVER COMMISSION**

Upon introduction by Councilmember Rushton, the new Executive Director of the Jordan River Commission, Laura Hanson, discussed her background, qualifications and experience.

Ms. Hanson used PowerPoint and discussed information summarized as follows:

- Purpose of the Jordan River Commission
- Blueprint Jordan River document
- Recipe for successful implementation
- Review of technical committee including flow chart

During the above presentation of information Ms. Hanson answered questions from members of the City Council.

3. **REVIEW AGENDA FOR REGULAR MEETING SCHEDULED MARCH 22, 2011**

City Manager, Wayne Pyle, stated no new items had been added to the Agenda for the Regular Council Meeting scheduled March 22, 2011, at 6:30 P.M. He discussed other items scheduled later this night as follows:

**Special Redevelopment Agency Meeting**

City Manager, Wayne Pyle, discussed an item on the Agenda for a Special Regular Meeting of the Redevelopment Agency scheduled March 22, 2011.

Upon inquiry by the City Manager, there were no additional questions by members of the City Council regarding items scheduled on Agendas for meetings to be held later this night.

4. **AWARDS, CEREMONIES AND PROCLAMATIONS SCHEDULED APRIL 5, 2011:**
  - A. **PRESENTATION OF THE WEST VALLEY CITY ENGLISH ACHIEVEMENT AWARDS**

City Manager, Wayne Pyle, stated during the Regular Council Meeting scheduled April 5, 2011, at 6:30 P.M.; West Valley City English Achievement Awards would be presented to individuals who had completed classes to learn English.

Mayor Winder discussed ideas for recognizing and distributing certificates to over 90 people. Upon discussion, the City Council decided all names would be read aloud and attendees requested to stand and be recognized. The certificates would then be given out in the City Hall lobby area. The City Recorder was instructed to e-mail the list of names to each Council member in advance of the Regular Meeting scheduled April 5, 2011.
  - B. **PROCLAMATION RECOGNIZING APRIL 2011 AS *CHILD ABUSE PREVENTION MONTH* IN WEST VALLEY CITY**

City Manager, Wayne Pyle, stated Councilmember Burt would read a Proclamation recognizing April 2011 as *Child Abuse Prevention Month* in West Valley City, at the Regular Council Meeting scheduled April 5, 2011, at 6:30 P.M.
  - C. **PROCLAMATION DECLARING APRIL 2011 AS *FAIR HOUSING MONTH* IN WEST VALLEY CITY**

City Manager, Wayne Pyle, stated Councilmember Christensen would read a Proclamation declaring April 2011 as *Fair Housing Month* in West Valley City at the Regular Council Meeting scheduled April 5, 2011, at 6:30 P.M.
  - D. **PROCLAMATION DESIGNATING APRIL 3 THROUGH APRIL 9, 2011, AS *COMMUNITY DEVELOPMENT BLOCK GRANT WEEK* IN WEST VALLEY CITY**

City Manager, Wayne Pyle, stated Councilmember Rushton would read a Proclamation designating April 3 through April 9, 2011, as *Community Development Block Grant Week* in West Valley City, at the Regular Council Meeting scheduled April 5, 2011, at 6:30 P.M.
5. **RESOLUTION NO. 11-39, AWARD A CONTRACT TO A TO Z LANDSCAPING, INC., FOR LANDSCAPE MAINTENANCE ON CERTAIN CITY-OWNED PROPERTIES**

City Manager, Wayne Pyle, discussed proposed Resolution No. 11-39 which would award a contract to A to Z Landscaping, Inc., in the amount of \$39,496.50, for landscape maintenance on certain City-owned properties.



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Mr. Pyle stated the current landscape maintenance contract had expired and a request for bids was solicited from qualified contractors; and seven bids were received, as follows:

Earthworks	\$38,854.32
TruCo	\$51,940.00
A to Z Landscaping	\$39,496.50
Innovative	\$46,272.62
Affordable Lawn Care	\$24,505.00
RBI	\$71,000.00
Progreen	\$70,322.00

The City Manager reported the lowest qualified and responsible bid had been submitted by A to Z Landscaping. He reported all except TruCo, A to Z and Progreen had been disqualified due to lack of meeting the bidding requirements. He also reported funding would come from the Park Maintenance budget by not filling one full-time position and two seasonal positions.

Mr. Pyle indicated the Park Maintenance Division subcontracted out the landscape maintenance on 10 different City-owned properties. He stated over the years many benefits had been realized such as having enough time to properly maintain maintenance equipment, and other projects being able to be completed such as better weed control in parking lots, sidewalks, and turf. Also, he explained we were able to better keep up with safety issues such as the impact material in the playground areas.

The City Manager stated the Park Maintenance Division would again like to subcontract the same areas as last year to be able to continue realizing the above listed and other benefits.

Parks and Recreation Director, Kevin Astill, further discussed and reviewed the proposed Resolution and answered questions from members of the City Council.

Councilmember Buhler inquired regarding terms of the contract and pointed out there was no language regarding the contractor hiring employees that had the right to work.

The City Council will consider proposed Resolution No. 11-39 at the Regular Council Meeting scheduled April 5, 2011, at 6:30 P.M.

6. **RESOLUTION NO. 11-40, APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN WEST VALLEY CITY AND THE AMERICAN RED CROSS, GREATER SALT LAKE AREA CHAPTER, FOR ASSISTANCE WITH ANIMAL CARE IN THE EVENT OF A DISASTER**

City Manager, Wayne Pyle, discussed proposed Resolution No. 11-40 which would approve a Memorandum of Understanding between West Valley City and the American

Red Cross, Greater Salt Lake Area Chapter, for assistance with animal care in the event of a disaster.

Mr. Pyle stated the proposal would provide for the assistance needed when an animal emergency was determined and temporary domestic animal sheltering for pet animals was required.

Kelly Davis, Community Preservation Department, further reviewed and discussed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 11-40 at the Regular Council Meeting scheduled April 5, 2011, at 6:30 P.M.

7. **RESOLUTION NO. 11-41, APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN WEST VALLEY CITY AND THE UTAH EMERGENCY ANIMAL RESPONSE COALITION (UEARC) FOR ASSISTANCE WITH ANIMAL CARE IN THE EVENT OF A DISASTER**

City Manager, Wayne Pyle, discussed proposed Resolution No. 11-41 which would approve a Memorandum of Understanding between West Valley City and the Utah Emergency Animal Response Coalition (UEARC) for assistance with animal care in the event of a disaster.

Mr. Pyle stated the proposal would provide for the assistance needed when an animal emergency had been determined and temporary domestic animal sheltering for animals was required. He further stated a memorandum of understanding was needed for that purpose.

Kelly Davis, Community Preservation Department, further reviewed and discussed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 11-41 at the Regular Council Meeting scheduled April 5, 2011, at 6:30 P.M.

8. **RESOLUTION NO. 11-42, APPROVE AN EMERGENCY RESPONSE PLAN FOR ANIMAL CARE IN THE EVENT OF A DISASTER**

City Manager, Wayne Pyle, discussed proposed Resolution No. 11-42 which would approve an emergency response plan for animal care in the event of a disaster.

Mr. Pyle stated the proposal would provide for the implementation of an animal disaster emergency response plan within West Valley City to protect and preserve both the animal population and the resident population in case of a disaster.

Kelly Davis, Community Preservation Department, further reviewed and discussed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 11-42 at the Regular Council Meeting scheduled April 5, 2011, at 6:30 P.M.

9. **NEW BUSINESS SCHEDULED APRIL 5, 2011:**

A. **HEAR AND CONSIDER APPEAL OF CIMARON NEUGEBAUER, SALT LAKE TRIBUNE, OF FEES CHARGED FOR RECORDS REQUEST**

City Manager, Wayne Pyle, stated an appeal had been received from Cimaron Neugebauer, Salt Lake Tribune, of fees charged for a records request. He advised the matter had been set on the agenda for the Regular Meeting scheduled April 5, 2011, at 6:30 P.M.

Eric Bunderson, Acting City Attorney, discussed the specific West Valley City Code Section regarding the GRAMA appeal process. He noted the City Council had received in their packets a copy of the appeal and he distributed a Memorandum with the City's response for review prior to the hearing. He also stated a copy of the Memorandum had also been provided to the appellant.

10. **COUNCIL UPDATE**

City Manager, Wayne Pyle, stated the City Council had previously received a Memorandum outlining upcoming meetings and events as follows: March 31, 2011: Retirement Open House for Richard Catten, Multi-Purpose Room, 3:00 P.M. ó 4:30 P.M.; April 5, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; April 12, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; April 13-15, 2011: ULCT Mid-Year Conference, St. George; April 12, 2011: Buddhist Temple Tour, 3595 W. Lancer Way, 3:00 P.M.; April 12, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; April 17, 2011: Buddhist Temple Ribbon Cutting, 3595 W. Lancer Way, 10:00 A.M.; April 19, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; April 26, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; April 30, 2011: Yanni in Concert, Maverik Center, 8:00 P.M.; May 3, 4 & 5, 2011: 2011 Utah Governor's Public Safety Summit, Davis Conference Center; May 3, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; May 5, 2011: UDOT's Annual Visit to County and City Officials, Calvin Rampton Complex, 4501 South 2700 West, 9:00 A.M. ó 11:00 A.M.; May 10, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; May 13, 2011: ChamberWest Golf Classic, Meadowbrook Golf Course, 8:00 A.M.; May 17, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; May 24, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; May 30, 2011: Memorial Day Holiday ó City Hall closed; June 7, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meetings, 6:30 P.M.; June 14, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; June 21, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; June 23-26, 2011: WestFest, Centennial Park; June 25, 2011: WestFest Parade, 10:00 A.M.; June 28, 2011: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; July

4, 2011: Independence Day Holiday ó City Hall closed; July 11, 2011: Utah Symphony Concert and Fireworks Display, UCCC, 8:30 P.M.; July 25, 2011: Pioneer Day Holiday ó City Hall closed; August 1, 2011: National Night Out Kickoff Event, UCCC, 5:30 P.M. ó 8:00 P.M.; August 2, 2011: National Night Out Block Parties; September 5, 2011: Labor Day Holiday ó City Hall closed; September 12, 2011: Lake Park Golf Social, Stonebridge Golf Course; and September 14-16, 2011: ULCT Annual Conference.

## 11. COUNCIL REPORTS

### A. COUNCILMEMBER CAROLYNN BURT – AUTOBIOGRAHY OF COREY RUSHTON'S GREAT-GRANDFATHER

Councilmember Burt thanked Councilmember Rushton for an autobiography of his great-grandfather and she stated it would be forward it to the Historical Society.

### B. COUNCILMEMBER RUSS BROOKS – NLC CONFERENCE WRITTEN REPORT

Councilmember Brooks expressed appreciation for Councilmember Rushton's written report regarding his attendance at the recent National League of Cities (NLC) Conference and visit with the Congressional delegation in Washington, D.C.

### C. COUNCILMEMBER DON CHRISTENSEN – SITE VISITS HOSTED BY UNITED WAY, CDBG PROCESS UTA ROUTE CHANGES, AND RELAY FOR LIFE EVENT

Councilmember Christensen reported regarding recent site visits hosted by United Way in which he had participated. He also discussed various programs provided by United Way.

The City Council discussed using some of West Valley City's CDBG funds for certain United Way projects or programs that would benefit residents. After discussion, the Council expressed a consensus to discuss the CDBG process at the Strategic Plan retreat meeting to be held in January of 2012, or possibly sooner in the late summer or fall of this year.

Councilmember Christensen reported he also had attended an open house for UTA route changes held at City Hall and the difficulties for some attending in accessing a handicap ramp after the regular City Hall hours.

Councilmember Christensen reported regarding a Relay for Life event scheduled August 19<sup>th</sup> and 20<sup>th</sup> at Centennial Park.

**D. COUNCILMEMBER COREY RUSHTON – DANCE PROGRAM AND SALT LAKE COUNTY GREEN SPACE CELEBRATION AND NLC REPORT**

Councilmember Rushton invited members of the City Council to an event to include a dance program and Salt Lake County green space celebration scheduled March 31<sup>st</sup>, and April 1<sup>st</sup> and 2<sup>nd</sup>.

Councilmember Rushton advised he had placed a written report from the National League of Cities (NLC) Conference in the Council boxes and other written materials in the Council office for review.

**E. MAYOR MIKE WINDER – NLC REPORT, CITY PROJECTS AND GRANT PROGRAMS, SOUTH SALT LAKE STATE OF THE CITY OBSERVATIONS, RIBBON CUTTING EVENTS, TRANSPARENCY IN CITY GOVERNMENT ANNOUNCEMENT AND SALT LAKE COUNTY REDISTRICTING PROCESS**

Mayor Winder thanked Councilmember Rushton for preparing a written report regarding the National League of Cities (NLC) Conference and trip to Washington, D.C. in which he and Councilmember Rushton participated. He stated it was helpful to share ideas with other cities and their elected officials.

Mayor Winder reported regarding meetings with Federal officials during the visit to Washington, D.C., the previous week regarding City projects and possible funding including grants programs.

Mayor Winder stated he had attended the South Salt Lake state of the city event last week and reported his observations of that event.

Mayor Winder reported regarding recent ribbon cutting events.

Mayor Winder discussed a press announcement regarding transparency in City government, including possible City Council actions in the future. Upon inquiry, the City Manager stated any proposed ordinance changes would be brought forward if necessary.

Mayor Winder discussed a recent newspaper article regarding Salt Lake County's redistricting process and related issues about school district board member boundaries. He requested the City Manager look into this further and advise the City Council.





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STUDY MEETING – MARCH 22, 2011

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THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL, THE STUDY MEETING OF TUESDAY, MARCH 22, 2011, WAS ADJOURNED AT 5:53 P.M., BY MAYOR WINDER.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, March 22, 2011.

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Sheri McKendrick, MMC  
City Recorder