

MINUTES OF COUNCIL STUDY MEETING – DECEMBER 20, 2011

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THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, DECEMBER 20, 2011, AT 4:30 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR WINDER.

THE FOLLOWING MEMBERS WERE PRESENT:

Mike Winder
Russ Brooks
Steve Buhler
Carolynn Burt
Don Christensen
Corey Rushton
Steve Vincent

Paul Isaac, Acting City Manager
Sheri McKendrick, City Recorder

STAFF PRESENT:

Kevin Astill, Parks and Recreation Director
Layne Morris, CPD Director
Russell Willardson, Public Works Director
Eric Bunderson, City Attorney
John Evans, Fire Chief
Nicole Cottle, CED Director
Mike Wells, Acting Police Chief
Jeannette Carpenter, Acting Finance Director
Ryan Robinson, Law Department
Claire Gillmor, Law Department
Rachel White, Law Department
Steve Pastorik, CED Department
Jake Arslanian, Public Works Department
Aaron Crim, Administration
Craig Thomas, Administration
Kevin Conde', Administration
Owen Jackson, Administration
Cathie Alberico, Administration
Natalie Meredith, Administration

1. **APPROVAL OF MINUTES OF STUDY MEETING HELD DECEMBER 6, 2011**
The Council read and considered Minutes of the Study Meeting held December 6, 2011. There were no changes, corrections or deletions.

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After discussion, Councilmember Burt moved to approve the Minutes of the Study Meeting held December 6, 2011, as written. Councilmember Vincent seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Mr. Brooks	Yes
Mr. Buhler	Yes
Ms. Burt	Yes
Mr. Rushton	Yes
Mr. Christensen	Yes
Mayor Winder	Yes

Unanimous.

2. **REVIEW AGENDA FOR REGULAR MEETING SCHEDULED DECEMBER 20, 2011**

Acting City Manager, Paul Isaac, stated there were two new items added to the Agenda for the Regular Meeting scheduled December 20, 2011, at 6:30 P.M. He discussed the new items and others as follows:

Item No. 7.A. - RESOLUTION NO. 11-201, AUTHORIZE THE CITY MANAGER TO MODIFY ALL BUSINESS LICENSE APPLICATIONS TO INCLUDE A STATUS VERIFICATION SYSTEM

Acting City Manager, Paul Isaac, discussed proposed Resolution No. 11-201 which would authorize the City Manager to modify all Business License Applications to include a status verification system.

Mr. Isaac distributed copies of all business license applications with clarified language as requested by the City Council at the previous Study Meeting.

City Attorney, Eric Bunderson, reviewed the proposed language and answered questions from members of the City Council.

Upon discussion, members of the Council expressed respective personal opinions and commented regarding this issue including requirements of various status verification systems, summarized as follows: there are no penalties; inquiry if the business license office would provide information regarding verification systems to applicants; suggestion to hold E-Verify meeting with Chamber of Commerce and their members; suggestions for additional or substitute proposed language; intent was to mirror State law; this had “teeth” because the City regulated business licenses; resolution stated checking the box was “voluntary;” would rather do something than nothing with this being a good first step.

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The City Council will consider proposed Resolution No. 11-201 at the Regular Council Meeting scheduled December 20, 2011, at 6:30 P.M.

Item No. 7.D. – RESOLUTION NO. 11-208, APPROVE AN AGREEMENT WITH THE UTAH TRANSIT AUTHORITY (UTA) FOR INSTALLATION OF IMPROVEMENTS ON THE PLAZA

Acting City Manager, Paul Isaac, discussed proposed Resolution No. 11-208 which would approve an Agreement with the Utah Transit Authority (UTA) for installation of improvements on the Plaza.

Mr. Isaac stated UTA had acquired property at 2841 West Lehman Avenue to accommodate light rail. He indicated a wedge shaped portion of the property was west of the light rail tail track and had been retained by UTA because of catenary wires and poles for light rail constructed on the west portion of the property. He stated the City's promenade design, which included hardscape and landscape improvements, incorporated the wedge shaped portion of UTA's property west of the tail track. He explained the subject agreement would allow the City to install and maintain the hardscape and landscape improvements for the promenade on UTA's property. He advised the term of the agreement was for 50 years.

Steve Pastorik, CED Department, further reviewed and discussed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 11-208 at the Regular Council Meeting scheduled December 20, 2011, at 6:30 P.M.

Item No. 7.E. – RESOLUTION NO. 11-209, APPROVE AN AGREEMENT WITH THE UTAH TRANSIT AUTHORITY (UTA) FOR INSTALLATION AND MAINTENANCE OF IMPROVEMENTS ON PROPERTY IN THE PROMENADE

Acting City Manager, Paul Isaac, discussed proposed Resolution No. 11-209 which would approve an Agreement with the Utah Transit Authority (UTA) for installation and maintenance of improvements on property in the Promenade.

Mr. Isaac stated the City and UTA had worked together on the development of the Plaza for several years and had already entered into an Interlocal Agreement regarding the Plaza. He further stated the City desired to make additional improvements to the Plaza in order to make it compatible with the Promenade and other development in Fairbourne Station. He stated the License Agreement would allow the City to make more improvements to the Plaza within certain parameters as required by UTA.

Steve Pastorik, CED Department, further reviewed and discussed the proposed Resolution and answered questions from members of the City Council.

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The City Council will consider proposed Resolution No. 11-209 at the Regular Council Meeting scheduled December 20, 2011, at 6:30 P.M.

Upon inquiry by the Acting City Manager there were no further questions regarding items scheduled on the subject Agenda.

3. PUBLIC HEARINGS SCHEDULED JANUARY 3, 2012:

A. PUBLIC HEARING, ACCEPT PUBLIC INPUT REGARDING RE-OPENING THE FY 2011-2012 BUDGET

Acting City Manager, Paul Isaac, stated a public hearing had been advertised for the Regular Council Meeting scheduled January 3, 2012, at 6:30 P.M., in order for the City Council to hear and consider public comments regarding re-opening the FY 2011-2012 Budget. He discussed proposed Ordinance No. 12-01 to be considered by the City Council subsequent to the public hearing, as follows:

ORDINANCE NO. 12-01, AMENDING THE BUDGET OF WEST VALLEY CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2011 AND ENDING JUNE 30, 2012 TO REFLECT CHANGES IN THE BUDGET FROM INCREASED REVENUES AND AUTHORIZE THE DISBURSEMENT OF FUNDS

Acting City Manager, Paul Isaac, discussed proposed Ordinance No. 12-01 which would amend the Budget of West Valley City for the fiscal year beginning July 1, 2011 and ending June 30, 2012, to reflect changes in the Budget from increased revenues and authorize the disbursement of funds.

Mr. Isaac stated State Statute Title 10, Chapter 6, Utah Code Annotated 1953, as amended, allowed the City of West Valley to amend its budget during the year. He further stated West Valley City held two such public hearings on budget amendments annually, one mid-fiscal year and the second just prior to the end of the fiscal year.

The Acting City Manager reported the public hearing had been advertised as required by law.

Mr. Isaac reviewed budget opening line items in detail, further reviewed and discussed the proposed Ordinance, and answered questions from members of the City Council.

The City Council will hold a public hearing and consider proposed Ordinance No. 12-01 at the Regular Council Meeting scheduled January 3, 2012, at 6:30 P.M.

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4. RESOLUTION NO. 12-01, APPROVE A DELAY AGREEMENT WITH WAT LAO SALT LAKE BUDDHARAM, INC. FOR PROPERTY LOCATED AT 7010 WEST PARKWAY BOULEVARD

Acting City Manager, Paul Isaac, discussed proposed Resolution No. 12-01 which would approve a Delay Agreement with Wat Lao Salt Lake Buddharam, Inc. for property located at 7010 West Parkway Boulevard.

Mr. Isaac stated Wat Lao Salt Lake Buddharam, Inc. had requested to delay construction of curb and gutter, approach, sidewalk, and asphalt pavement tie-in for 7010 W. Parkway Boulevard. He indicated Buddharam had proposed to expand its monastery on the subject site and construction of curb, gutter, sidewalk and related street improvements would typically be required as a condition of approval. He explained as there were no other street frontage improvements, such as curb, gutter and sidewalk, along the north side of Parkway Boulevard adjacent or near the subject property, it would not be practical to construct improvements along the frontage of this property (121 lineal feet) at this time. He explained postponing construction of these improvements would allow time for additional development to provide similar improvements. The combination of the delayed improvements from the subject agreement and others collected as development progressed would provide a more complete and contiguous design of curb and gutter.

Acting City Manager, Paul Isaac, further reviewed and discussed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 12-01 at the Regular Council Meeting scheduled January 3, 2012, at 6:30 P.M.

5. COMMUNICATIONS:

A. STRATEGIC PLAN PRESENTATION – LAW DEPARTMENT

Upon direction of the Acting City Manager, the City Attorney, Eric Bunderson, used PowerPoint and reviewed information regarding the Law Department, summarized as follows:

- Overview of Criminal and Civil Divisions including responsibilities and staffing
- Department action items and measurements
- Statistics regarding number of contracts and dollar value, Administrative Code Enforcement (ACE) cases and collections, collections in general, and Risk Management
- Council action items and goals

During the above presentation of information, Mr. Bunderson answered questions from members of the City Council.

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B. STRATEGIC PLAN PRESENTATION – ADMINISTRATION

Acting City Manager, Paul Isaac, used PowerPoint and reviewed information regarding Administration, summarized as follows:

- Overview of divisions he supervised including the Utah Cultural Celebration Center (UCCC), Public Relations, Human Resources, Information Technology (IT) and Justice Courts
- Recognized Public Relations staff in attendance
- Highlights, accomplishments, exhibits, events and programs of UCCC
- Overview of Public Relations – principles by which they operate, use of social media and statistics, accomplishments, etc.
- Council goals and action items

During the above presentation of information, the Acting City Manager answered questions from members of the City Council.

C. COUNCIL UPDATE

Acting City Manager, Paul Isaac, stated the City Council previously received a Memorandum outlining upcoming meetings and events as follows: December 21, 2011: Utah Grizzlies vs. Las Vegas Wranglers, 7:05 P.M.; December 26, 2011: Christmas Holiday – City Hall closed; December 30, 2011: Utah Grizzlies vs. Bakersfield Condors, 7:05 P.M.; December 31, 2011: Utah Grizzlies vs. Bakersfield Condors, 7:05 P.M.; January 2, 2012: New Year's Day Holiday – City Hall closed; January 3, 2012: Photo Shoot (City Council & Executive Staff), Council Chambers, 2:00 P.M.; January 3, 2012: Swearing-in Ceremony for Newly Elected Officials, Lobby, 3:00 P.M.; January 3, 2012: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; January 4, 2012: UDOT I-215/3500 South Ramp Ribbon Cutting, Valley Fair Mall Parking Lot, 10:00 A.M. – 11:00 A.M.; January 6, 2012: Monster Truck Winter Nationals and Thrill Show, Maverik Center, 7:30 P.M.; January 7, 2012: Monster Truck Winter Nationals and Thrill Show, Maverik Center, 2:00 P.M. & 7:30 P.M.; January 10, 2012: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; January 13, 2012: Utah Grizzlies vs. Idaho Steelheads, 7:05 P.M.; January 14, 2012: Utah Grizzlies vs. Idaho Steelheads, 7:05 P.M.; January 16, 2012: Martin Luther King, Jr. Holiday – City Hall closed; January 16, 2012: Utah Grizzlies vs. Idaho Steelheads, 7:05 P.M.; January 17, 2012: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; January 19, 2012: Utah Grizzlies vs. Bakersfield Condors, 7:05 P.M.; January 20, 2012: Utah Grizzlies vs. Bakersfield Condors, 7:05 P.M.; January 21, 2012: Zac Brown Band, Maverik Center, 7:30 P.M.; January 24, 2012: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; January 25, 2012: ULCT Local Officials Day at the Legislature, State Capitol; January 27 & 28, 2012: Strategic Plan Meeting,

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Stonebridge Golf Course Clubhouse, Friday – 7:00 A.M. to 6:00 P.M. and Saturday – 7:00 A.M. to Noon; January 27, 2012: Brad Paisley, Maverik Center, 7:30 P.M.; January 28, 2012: Utah Grizzlies vs. Idaho Steelheads, 7:05 P.M.; January 30, 2012: Utah Grizzlies vs. Idaho Steelheads, 7:05 P.M.; February 7, 2012: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; February 14, 2012: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; February 20, 2012: President’s Day Holiday – City Hall closed; February 21, 2012: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; February 28, 2012: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; April 11-13, 2012: ULCT Mid-year Conference, St. George.

6. **COUNCIL REPORTS:**

A. **COUNCILMEMBER COREY RUSHTON – JORDAN RIVER COMMISSION**

Councilmember Rushton reported regarding the Jordan River Commission receiving a grant and a project that would be undertaken with those funds.

B. **COUNCILMEMBER STEVE VINCENT – ARTS COUNCIL**

Councilmember Vincent reported regarding a recent Arts Council meeting and that board’s intent to issue a request for proposal for a summer production in 2012.

C. **COUNCILMEMBER DON CHRISTENSEN – INTERNATIONAL FESTIVAL AND BONNIE HARRIS CONCERT**

Councilmember Christensen stated he recently attended the International Festival and the Bonnie Harris concert held at the Utah Cultural Celebration Center.

E. **COUNCILMEMBER RUSS BROOKS – COUNCIL PACKET TO KAREN LANG**

Councilmember Brooks gave his Council packet for the meeting to be held January 3, 2012, to newly-elected Councilmember, Karen Lang.

D. **COUNCILMEMBER CAROLYNN BURT – COUNCIL PACKET TO TOM HUYNH AND HALE CENTRE THEATRE**

Councilmember Burt gave her Council packet for the meeting to be held January 3, 2012, to newly-elected Councilmember, Tom Huynh.

Councilmember Burt discussed the Hale Centre Theatre production of *Zorro* scheduled for 2012.

Mayor Winder requested Councilmembers advise the City Manager of interest in representing West Valley City on the Hale Centre Theatre board as out-going Councilmember Carolynn Burt would no longer be serving on that board.

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THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL, THE STUDY MEETING OF TUESDAY, DECEMBER 20, 2011, WAS ADJOURNED AT 6:25 P.M., BY MAYOR WINDER.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, December 20, 2011.

Sheri McKendrick, MMC
City Recorder