

**MINUTES OF COUNCIL STUDY MEETING – JANUARY 5, 2016**

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THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, JANUARY 5, 2016, AT 4:30 P.M. IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor  
Don Christensen, Councilmember At-Large  
Lars Nordfelt, Councilmember At-Large  
Tom Huynh, Councilmember District 1  
Steve Buhler, Councilmember District 2  
Karen Lang, Councilmember District 3  
Steve Vincent, Councilmember District 4

STAFF PRESENT:

Wayne Pyle, City Manager  
Nichole Camac, City Recorder

Paul Isaac, Assistant City Manager/HR Director  
Nicole Cottle, Assistant City Manager/CED Director  
Eric Bunderson, City Attorney  
Jim Welch, Finance Director  
Lee Russo, Police Chief  
John Evans, Fire Chief  
Layne Morris, CPD Director  
Russell Willardson, Public Works Director  
Kevin Astill, Parks and Recreation Director  
Sam Johnson, Strategic Communications Director  
Jake Arslanian, Public Works Department  
Andrew Wallentine, Administration  
Steve Pastorik, CED Department  
Steve Lehman, CED Department  
Chris Curtis, CPD Department  
Nate Beckstead, CPD Department  
Kathy Schuster, CPD Department  
Heather Royall, CPD Department  
Cheryl Syme, CPD Department  
Margo Hoyt, CED Department  
Mark Nord, CED Department  
Freyja Johnson, CED Department

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Willy Moon CPD Department  
Celia Kenny, CPD Department  
Jernnifer Siebach CPD Department  
Eric Madsen, Public Works Department

**1. APPROVAL OF MINUTES OF STUDY MEETING HELD DECEMBER 8, 2015**

The Council read and considered Minutes of the Study Meeting held December 8, 2015. There were no changes, corrections or deletions.

Councilmember Vincent moved to approve the Minutes of the Study Meeting held December 8, 2015. Councilmember Huynh seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

**2. REVIEW AGENDA FOR COUNCIL REGULAR MEETING AND ANNUAL MEETINGS FOR REDEVELOPMENT AGENCY, HOUSING AUTHORITY AND BUILDING AUTHORITY FOR JANUARY 5, 2016**

City Manager, Wayne Pyle, briefly discussed the agenda. He noted that the Council would need to elect a Mayor Pro Tem during City Council Regular Meeting. He also indicated that budget hearings would be held.

**3. PUBLIC HEARINGS SCHEDULED JANUARY 12, 2016**

**A. PUBLIC HEARING, ACCEPT PUBLIC INPUT REGARDING APPLICATION NO. S-26-2015, FILED BY ADAM MAHER REQUESTING APPROVAL TO AMEND LOT 1B OF THE CABCO 5600 WEST SUBDIVISION AMENDED LOCATED AT 2514 SOUTH 5600 WEST**

Mayor Bigelow informed a public hearing had been advertised for the Regular Council Meeting scheduled January 12, 2016, in order for the City Council to hear and consider public comments regarding Application No. S-26-2015 filed by Adam Mahler requesting approval to amend Lot 1B of the CABCO 5600 West Subdivision Amended located at 2514 South 5600 West.

Proposed Ordinance No. 16-01 related to the proposal to be considered by the City Council subsequent to the public hearing, was discussed as follows:

**ORDINANCE NO. 16-01, AMEND LOT 1B IN THE CABCO 5600 WEST SUBDIVISION AMENDED LOCATED IN WEST VALLEY CITY**

Steve Lehman, CED Department, discussed Application No. S-26-2015 and proposed Ordinance No. 16-01. Written information previously provided to members of the City Council included the following:

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The subject subdivision had been recorded with the Salt Lake County Recorder's Office in November 2015.

The subdivision was located immediately to the north of the Riter Canal and west of 5600 West.

The proposed plat amendment had been requested in order to establish a condominium for each of the four proposed buildings within the subdivision. The previously recorded plat separated Lot 1B from the other property within the subdivision allowing the condominium development to take place.

Commercial and Industrial condominiums were not uncommon. According to Mr. Maher there were a variety of benefits associated with doing a commercial condominium project. For the property owner it was primarily the ability to sell units as opposed to leasing them. For business owners it was the ability to predict occupancy costs without having to renegotiate their lease every few years. There was also a sense of pride in ownership that could help keep the entire project viable because of the interest each owner had in wanting the overall project to succeed. For these reasons, Mr. Maher would like to amend the subdivision plat.

Dedication of 5600 West and Anna Caroline Drive had been done as part of the original subdivision application. All conditions related to the original plat were still in effect with this application.

City Manager, Wayne Pyle, inquired if the building indicated on the drawing actually existed and Mr. Lehman advised the building was currently under construction.

Upon inquiry by Councilmember Buhler regarding if tenants were restricted regarding the inside of the building since the proposal was for condo units, Mr. Lehman advised the units would not be further divided internally. He added the overlay zone and existing zoning limited the type of businesses that could operate within the area. He also stated a storage unit project had already been approved on the rear portion of the property.

The City Council will hold a public hearing and consider Application No. S-26-2015 and proposed Ordinance No. 16-01 at the Regular Council Meeting scheduled January 12, 2016, at 6:30 P.M.

- B. PUBLIC HEARING, ACCEPT PUBLIC INPUT REGARDING APPLICATION NO. S-28-2015 FILED BY JUSTIN PETERSON REQUESTING APPROVAL TO AMEND LOT 1 OF THE WEST VALLEY**

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**COMMERCIAL RETAIL SUBDIVISION LOCATED AT APPROXIMATELY 6200 SOUTH 5600 WEST**

Mayor Bigelow informed a public hearing had been advertised for the Regular Council Meeting scheduled January 12, 2015, in order for the City Council to hear and consider public comments regarding Application No. S-28-2015 filed by Justin Peterson requesting approval to amend Lot 1 of the West Valley Commercial Retail Subdivision located at approximately 6200 South 5600 West.

Proposed Ordinance No. 16-02 related to the proposal to be considered by the City Council subsequent to the public hearing, was discussed as follows:

**ORDINANCE NO. 16-02, AMEND LOT 1 IN THE WEST VALLEY COMMERCIAL RETAIL SUBDIVISION LOCATED IN WEST VALLEY CITY**

Steve Lehman, CED Department, discussed Application No. S-28-2015 and proposed Ordinance No. 16-02 that would amend Lot 1 in the West Valley Commercial Retail Subdivision located in West Valley City.

Written information previously provided to the City Council included the following:

Justin Peterson, representing Walmart, had requested to amend Lot 1 of the West Valley Commercial Retail Center Subdivision. The purpose for the amended lot was to create an additional building lot within what was part of Lot 1. The subject property was located at the corner of 6200 South and 5600 West and zoned C-2.

The subject subdivision had been recorded with the Salt Lake County Recorder's Office in August of 2003, with the original subdivision consisting of 5 lots. The newly created lot would be located in the northeast corner of Lot 1 and just to the south of an existing retail building on Lot 4.

Access to the subject lot would be gained from both 6200 South and 5600 West. The original subdivision contained various easements for water/sewer, parking and access. While these easements were still applicable for the amended plat, the applicant had proposed to create new access easements from both 6200 South and 5600 West that had not been defined on the original subdivision plat.

Parking spaces being eliminated to make way for the new lot would not negatively impact the overall parking requirements for the shopping center. There were approximately 965 existing parking stalls where 730 were required.

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Upon inquiry by Councilmember Buhler regarding a proposed use or tenant, Mr. Lehman indicated it would likely be a Utah State Liquor Store.

City Manager, Wayne Pyle, also advised State liquor stores typically generated a significant amount of sales taxes.

The City Council will hold a public hearing and consider Application No. S-28-2015 and proposed Ordinance No. 16-02 at the Regular Council Meeting scheduled January 12, 2016, at 6:30 P.M.

4. **RESOLUTION NO. 16-01, AUTHORIZE THE EXECUTION OF AN AGREEMENT BETWEEN WEST VALLEY CITY AND AARON PRICE TO PROVIDE ADMINISTRATIVE LAW JUDGE SERVICES TO WEST VALLEY CITY**

City Attorney, Eric Bunderson, discussed proposed Resolution No. 16-01 that would authorize the execution of an Administrative Law Judge Service Agreement between West Valley City and Aaron Price in the amount of \$45.00 per hour, to provide administrative law judge services to West Valley City.

Written information previously provided to the City Council included the following:

The proposed contract would award a non-exclusive one-year term to Aaron Price to be an Administrative Law Judge (AL) for West Valley City. The contract set forth the duties to include all ACE hearings, parking tickets and other matters as assigned by the City Administration. The contract would allow the City to dismiss Mr. Price for cause and either side to rescind the contract with 30 days written notice. The rate of pay would be in the amount of \$45.00 per hour and the agreement did not guarantee a minimum number of hours or any exclusivity.

Upon inquiry, the City Manager advised Mr. Price would be replacing someone in the position.

The City Attorney further discussed the contract and advised the City had the option of hiring additional Administrative Law Judges in the future.

The City Council will consider proposed Resolution No. 16-01 at the Regular Council Meeting scheduled January 12, 2016, at 6:30 P.M.

5. **RESOLUTION NO. 16-02, APPROVING THE PURCHASE OF FIVE VEHICLES FROM KEN GARFF FORD**

City Manager, Wayne Pyle, discussed proposed Resolution No. 16-02 that would approve the purchase of five vehicles from Ken Garff Ford in an amount not to exceed \$123,610.40.

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Written information previously provided to the City Council included the following:

Ken Garff Ford held the State Contract to supply Ford Police Interceptor Sedans.

Vehicles being replaced were as follows:

<u>ICN</u>	<u>Mileage</u>	<u>Year</u>	<u>Make</u>	<u>Model</u>
711309	101,000	2008	Ford	Crown Vic
711323	102941	2009	Ford	Crown Vic
711344	106395	2009	Ford	Crown Vic
711346	102791	2010	Ford	Crown Vic
711347	101726	2010	Ford	Crown Vic

Two of the Interceptor Sedans were being purchased in place of an Interceptor SUV and Ford Transit Van previously approved for purchase. The others were being funded with insurance funds recovered from other at-fault parties.

Upon inquiry by Councilmember Vincent regarding if the amount was the base price or if it included all options required for police cars, the City Attorney informed the price reflected only the purchase of the vehicle and an additional \$4,500 would be required to fully equip each vehicle for public safety use. Mr. Madsen also clarified that three of the vehicles were being replaced by insurance.

Councilmember Buhler inquired regarding if the van would be replaced. The City Attorney advised the van would not be replaced and further indicated an existing one had been found.

Chief Russo expressed agreement with Councilmember Christensen's comment that the new Crown Vics did not have as much space in the front as older models. He advised the Interceptors had the same amount of space as the older Crown Vics.

The City Attorney stated the Interceptors were durable and efficient and were pursuit rated and made to be a police vehicle.

Chief Russo further advised the Interceptor performed better than the Crown Vic.

The City Council will consider proposed Resolution No. 16-02 at the Regular Council Meeting scheduled January 12, 2016, at 6:30 P.M.

**6. RESOLUTION NO. 16-03, APPROVING AN INTERLOCAL COOPERATION AGREEMENT BETWEEN WEST VALLEY CITY AND SALT LAKE COUNTY**

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**TO SHARE THE COSTS OF CERTAIN ROAD CONSTRUCTION AND CAPITAL IMPROVEMENT PROJECTS**

City Manager, Wayne Pyle, discussed proposed Resolution No. 16-03 that would approve an Interlocal Cooperation Agreement between West Valley City and Salt Lake County in the amount of \$10,000.00, to share the costs of certain road construction and capital improvement projects.

Written information previously provided the City Council included the following:

Through the proposed agreement, Salt Lake County would pledge \$10,000,000 to West Valley City to pay for construction or reconstruction of highway or maintenance projects and capital improvements related to the enforcement of State motor vehicle and traffic laws.

The 2013 State Legislature had appropriated funds from the County of the First Class State Highway Projects Fund to the legislative body of Salt Lake County to be used for regional development of road construction and capital improvement projects. Salt Lake County desired to transfer \$10,000,000 to West Valley City for various transportation-related capital improvement projects. As these projects were designed, bid and prepared for construction, the use of the funds would be more specifically delineated.

Councilmember Buhler made inquiry regarding if this money had been designated for the parking structure proposed in the City Center.

City Manager, Wayne Pyle, advised the money had been designated for the parking structure in the City Center and added the City desired to maintain flexibility as it could be utilized for other projects as well.

The City Council will consider proposed Resolution No. 16-03 at the Regular Council Meeting scheduled January 12, 2016, at 6:30 P.M.

**7. NEW BUSINESS SCHEDULED JANUARY 12, 2016**

**A. APPLICATION NO. S-27-2015 FILED BY COLBY ANDERSON REQUESTING FINAL PLAT APPROVAL FOR THE REDWOOD BUSINESS CENTER SUBDIVISION LOCATED AT 2850 SOUTH REDWOOD ROAD**

Steve Lehman, CED Department, discussed Application No. S-27-2015 filed by Colby Anderson requesting final plat approval for the Redwood Business Center Subdivision located at 2850 South Redwood Road.

Written information previously provided the City Council included the following:

Colby Anderson, representing Redwood Broadbent SLC, LLC, had requested

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final plat approval for the Redwood Business Center Subdivision. The subject property was located at 2850 South Redwood Road and presently occupied with three existing buildings. The subdivision would be bordered on the north by Community Nursing Services, the south by vacant land, and the west by the Lake Point Office Complex.

The subdivision would consist of three lots on just under five acres. The required lot area in the C-3 zone was one acre. Building coverage could not exceed 75% of the lot area. For the proposed subdivision, Lot 1 would comprise 1.3 acres with the existing building covering approximately 33%. Lots 2 and 3 were approximately 1.7 acres in size with each existing building covering approximately 43%. The subdivision would allow the landowner to sell each building independent of each other, which was the ultimate objective of the subject application.

Access to the subdivision would be gained from Redwood Road. There were two existing access points at the north and south ends of the property. The subdivision would require a cross access easement over Lot 1 in favor of Lots 2 and 3 along with cross parking easements. The existing buildings were used for office, business and retail purposes. Landscaping was installed along the front and sides of the project and was in good condition.

Upon inquiry, there were no questions from members of the City Council.

The City Council will consider Application No. S-27-2015 at the Regular Council Meeting scheduled January 12, 2016, at 6:30 P.M.

**8. CONSENT AGENDA SCHEDULED JANUARY 12, 2016**

**A. RESOLUTION NO. 16-04, AUTHORIZING THE CITY TO ENTER INTO A RIGHT-OF-WAY CONTRACT WITH ANAYA’S MARKET, LIMITED LIABILITY COMPANY, AND TO ACCEPT A WARRANTY DEED AND A TEMPORARY CONSTRUCTION EASEMENT FOR PROPERTY LOCATED AT 4122 SOUTH AND 4000 WEST (21-06-229-007)**

Mayor Bigelow discussed proposed Resolution No. 16-04 that would authorize the City to enter into a Right-of-Way Contract with Anaya’s Market, Limited Liability Company, and to accept a Warranty Deed and a Temporary Construction Easement for property located at 4122 South and 4000 West (21-06-229-007).

Written information previously provided to the City Council included the following:

The Anaya’s Market parcel was one of the properties affected by the 4100 South: 4000 West, 2700 West, and 1300 West Signal Improvements Project. The project



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included widening intersection and improving signals on 4100 South at 4000 West, 2700 West, and 1300 West. Acquisition from Anaya's Market included 445 square feet of right-of-way. Compensation for the deed, easement and improvements would be in the amount of \$18,400.00 based on an appraisal report prepared by the DH Group, LLC.

The project would be funded under the Highway Safety Improvement Program (HSIP) with federal funds. Under a previously executed federal aid agreement, West Valley City would be responsible for 6.77% of all project costs, including right-of-way. With the total value of the acquisition and easement for this acquisition being \$24,800.00, the City's share of the easements would be in the amount of \$1,678.96.

Upon discussion, Councilmember Christensen requested maps be used in order to clarify location of properties.

**B. RESOLUTION NO. 16-05, AUTHORIZING THE CITY TO ACCEPT A WARRANTY DEED FROM CHUN S. HSIANG AND HONG XIAO FOR PROPERTY LOCATED AT 4758 WEST 4100 SOUTH (PARCEL NO. 15-31-354-014)**

Mayor Bigelow discussed proposed Resolution No. 16-05 that would authorize the City to accept a Warranty Deed from Chun S. Hsiang and Hong Xiao for property located at 4758 West 4100 South (Parcel No. 15-31-354-014).

Written information previously provided to the City Council included the following:

Chun S. Hsiang and Hong J. Xiao had signed a Warranty Deed for right-of-way at the northeast corner of the intersection of 4800 West and 4100 South. Chun S. Hsiang and Hong J. Xiao were owners of the property for the proposed Wild General restaurant and office building site. As a condition of approval for the proposed project, conveyance of right-of-way had been required to match existing street improvements at the southwest corner of the property.

Upon discussion, Mayor Bigelow inquired regarding if the proposed use would be a grocery store.

Councilmember Lang indicated her understanding that the property would be an office and restaurant space.

In response, Assistant City Manager/CED Director, Nicole Cottle, advised she would review and provide clarification regarding the use on the subject property.

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**C. RESOLUTION NO. 16-06, RATIFYING THE CITY MANAGER'S APPOINTMENT OF JOHNNY HAYES AS A MEMBER OF THE WEST VALLEY CITY ARTS COUNCIL**

Mayor Bigelow discussed proposed Resolution No. 16-06 that would ratify the City Manager's appointment of Johnny Hayes as a member of the West Valley City Arts Council.

Written information previously provided to the City Council included the following:

Johnny Hayes had expressed willingness to serve as a member of the West Valley City Arts Council and would fill the unexpired term of Katherine St. John. Members of the Arts Council were appointed for a two-year term by the City Manager with the advice and consent of the City Council.

Councilmember Vincent pointed out Mr. Hayes had previously served on the Arts Council and Councilmember Christensen added it would be good to have him back.

**D. RESOLUTION NO. 16-07, RATIFYING THE CITY MANAGER'S APPOINTMENT OF MARTELL WINTERS TO THE WEST VALLEY CITY PLANNING COMMISSION FOR A TERM FROM JANUARY 12, 2016 TO JULY 1, 2018**

Mayor Bigelow inquired regarding any questions of proposed Resolution No. 16-07 that would ratify the City Manager's appointment of Martell Winters to the West Valley City Planning Commission for a term from January 12, 2016 to July 1, 2018.

Written information previously provided to the City Council included the following:

The Planning Commission is comprised of seven members and one alternate member appointed and reappointed by the City Manager with the advice and consent to the City Council.

Martell Winters had been recommended for appointment to the Commission, having served as an alternate member since February 2015. Mr. Winters would fill the position previously held by Barbara Thomas who resigned in December of 2015. Ms. Thomas' term would have expired on July 1, 2018 therefore Mr. Winters' term would run from January 12, 2016 to July 1, 2018.

Mr. Winters had been a resident of the City for 20 years and currently worked as a senior scientist for Nelson Laboratories. It was believed he would be a valuable

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asset to the City in serving on the Planning Commission.

Upon inquiry, there were no further questions or concerns from members of the City Council.

**E. RESOLUTION NO. 16-08, RATIFYING THE CITY MANAGER’S APPOINTMENT OF DAVID MCEWEN TO THE WEST VALLEY CITY PLANNING COMMISSION FOR A TERM FROM JANUARY 12, 2016 TO JULY 1, 2017**

Mayor Bigelow inquired regarding questions of Resolution No. 16-08 that would ratify the City Manager’s appointment of David McEwen to the West Valley City Planning Commission for a term from January 12, 2016 to July 1, 2017.

Written information previously provided to the City Council included the following:

The Planning Commission is comprised of seven members and one alternate member appointed and reappointed by the City Manager with the advice and consent of the City Council.

David McEwen had been recommended as an alternate member of the Planning Commission to take Martell Winters’ place. Mr. McEwen’s term would run from January 12, 2016 to July 1, 2017.

Mr. McEwen had worked at RC Willey and Intermountain Healthcare and was currently an at-home father. It was believed he would be a valuable asset to the City in serving on the Planning Commission.

There were no questions or concerns from members of the City Council.

The City Council will consider proposed Resolution Nos. 16-04, 16-05, 16-06, 16-07 and 16-08 as listed on the Consent Agenda, at the Regular Council Meeting scheduled January 12, 2016, at 6:30 P.M.

**9. COMMUNICATIONS**

**A. STRATEGIC PLAN PRESENTATION – COMMUNITY PRESERVATION DEPARTMENT**

Layne Morris, Community Preservation Director, updated the City Council regarding the Strategic Plan. He used PowerPoint and discussed information regarding the Community Preservation Department, summarized as follows:

- Animal Intake: Chart 1998 - 2015
- Licenses: Chart 2005-2015

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- Cats: Chart 2009-2015 (Intake, Returned to Owner, Adopted, TNR, Euthanized, Owner Requested Euthanasia, Disposal)
- Dogs: Chart 2009-2015 (Intake, Returned to Owner, Adopted, Euthanized, Owner Requested Euthanasia, Disposal)
- Volunteers: Old Shelter, 2009 – 2015 (Residents, Community Service, Workforce Services, Interns; Hours Worked for Residents, Community Service, Workforce Services, Interns)
- Code Enforcement Survey Results 2015 (Beat, Graffiti, Inoperable Vehicles, Landscaping, Outside Storage, Solid Waste, Surfacing and Total Parcels with Violations)
- Violation Trend (Spring 2008 – Fall 2015)
- Trends
  - Courtesy notices becoming less effective
  - Increase in one-time citations
  - Number of resident initiated complaints declining slightly: 27% - 22%
  - Abatement rates staying consistent
  - Level of resident contact consistent: 28% - 35%
  - Willingness to work with residents regarding deadlines increasing: Officers, Prosecutor, and Judge
  - Overall violation rate increasing slightly but still below 22% County average
  - Repeat offenders consistent: 2% - 4%
  - Abateable vs. Non-abateable
    - Inoperable vehicles minimal
    - Outside storage/solid waste requires continual vigilance on officer's behalf
    - Landscaping/surfacing are difficult issues
- Housing/Grants: Chart 1990 – 2016 (Projected and Actual Funding)
- CPD Top Five Priorities
  - Priority #1 – Graffiti Storage Facility (graffiti truck, graffiti paints, chemicals, hazardous materials storage, location flexible – current or new facility, stand alone or contiguous to other facilities)
  - Priority #2 – Commercial Business Officer (coordinate with business licensing personnel and zoning administrator to review conditional use permits, development agreements, and commercial signage issues for compliance assessment)
  - Priority #3 – Animal Services Officer (increase proactivity – running-at-large, licensing; restoration of previously funded position)
  - Priority #4 – Additional Graffiti Tech and Equipment (expand graffiti services, neighborhood residential assistance, public facilities assistance – golf courses and transportation facilities)

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- Priority #5 – Emergency Mobile Animal Holding Unit (to house animals in a disaster)

Councilmember Vincent inquired regarding the percentage of people completing registration for their animals.

Mr. Morris advised the national average was approximately 40% and the City was well below that, while continuing to work to improve.

In response to Councilmember's Lang's inquiry regarding graffiti, the City Manager advised there was a graffiti hotline residents could call and the graffiti would be removed as quickly as possible.

Mr. Morris advised he would request an additional person to help with graffiti removal to further improve efficiency.

Councilmember Buhler suggested using the new public works or facility building to store the graffiti removal equipment.

### B. **STRATEGIC PLAN PRESENTATION – COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT**

Nicole Cottle, Assistant City Manager, CED Director, updated the City Council regarding the Strategic Plan. Ms. Cottle used PowerPoint and discussed information regarding the Community and Economic Development Department summarized as follows:

- Building Inspections
- Planning and Zoning
- Economic Development
- Top Priorities
  - #1 - \$500,000 Neighborhood Reinvestment Program (Currently \$150,000 annually; Recommended \$500,00 annually)
  - #2 - \$150,000 New FTE – Neighborhood Technician
  - #3 - \$50,000 Technology and Data (Building Inspection plan improvements; Custom built program)
  - #4 - \$80,000 New FTE Code Enforcement/Business (Economic development; Commercial Code Enforcement Officer Business specialist)
  - #5 - \$50,000 Facilities Improvements (Meeting spaces upgrades)

Ms. Cottle further discussed the Building Inspection Department and indicated they excelled at safety. She stated Ed Domian, Chief Building Official, was top in the State and had done over 17,634 permits and inspected over 14,716 permits in his time with West Valley City. She discussed Planning and Zoning and

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indicated Steve Pastorik and his team had reported routinely throughout the year to the City Council. Ms. Cottle discussed Economic Development and stated Mark Nord and his team excelled at developing and maintaining relationships with business owners in the City. She advised the major goal for her Department was to become completely electronic, even with building permit submittals, as well as other processes.

City Manager, Wayne Pyle, stated West Valley City staff and each of the various departments excelled at what they did and he remained continually impressed by the standard and level of professionalism regarding West Valley City operations.

Upon discussion, Councilmember Huynh stated every City department was vital to the operation of the municipality and he was personally thankful for City staff and their level of commitment. He also indicated he had seen someone performing graffiti removal in the snow and again was thankful for their dedication. He stated he desired the City departments to continue to operate effectively and would support requests for upgrades.

**C. COUNCIL UPDATE**

Mayor Bigelow referenced a Memorandum previously distributed by the City Manager outlining upcoming meetings and events as follows:

- |                  |  |
|------------------|--|
| January 7, 2016  | Batteries Plus Bulbs Ribbon Cutting, 2731 South 5600 West- 12:00 P.M.  |
| January 12, 2016 | Elected Officials Photoshoot<br>Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Lars Nordfelt         |
|                  | <ul style="list-style-type: none"><li>• Legal and Admin Presentations/ Strategic Plan</li></ul>  |
| January 14, 2016 | The Art of the Needle (Embroidery Exhibition)<br>Opening Reception, 6:00 P.M.- 8:00 P.M- Cultural Celebration Center, 1355 West 3100 South     |
| January 15, 2016 | Randy Horiuchi Memorial Service, 5:00 P.M.- 7:00 P.M.- Salt Palace Convention Center Grand Ballroom, 100 West Temple, Salt Lake City, UT 84101 |
| January 18, 2016 | Martin Luther King Day Holiday- City Hall Closed   |

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| January 19, 2016  | Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Ron Bigelow  |
|                   | <ul style="list-style-type: none"><li>• Public Works Presentation/ Strategic Plan</li></ul>   |
| January 20, 2016  | Harman Heritage Series- Utah History Stories in Song with Cherie Call, 1:00 P.M.- 3:00 P.M.- Harman Senior Recreation Center, 4090 South 3600 West    |
| January 23, 2016  | Tags Thrift Store Ribbon Cutting, 3749 South 2700 West- 12:00 P.M.  |
| January 26, 2016  | Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Tom Huynh  |
|                   | <ul style="list-style-type: none"><li>• Ethics Presentation/ Strategic Plan</li></ul>   |
| January 27, 2016  | Local Officials Day Lunch with Legislators, Salt Palace Convention Center located at 100 West Temple – 12:00 P.M.- 2:00 P.M.                          |
| February 2, 2016  | Council Study Meeting, 4:30 P.M.; Regular Council, RDA, Housing Authority and Building Authority Meetings, 6:30 P.M. – Opening Ceremony: Steve Buhler |
| February 9, 2016  | Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Karen Lang   |
|                   | <ul style="list-style-type: none"><li>• Parks and Fire Presentations/ Strategic Plan</li></ul>  |
| February 15, 2016 | President’s Day Holiday- City Hall Closed   |
| February 16, 2016 | Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Steve Vincent  |
|                   | <ul style="list-style-type: none"><li>• Police Department Presentation</li></ul>  |
| February 17, 2016 | Harman Heritage Series- A Canyon Peoples’ Portrait with Filmmaker Isaac Goeckeritz, 1:00  |

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P.M.- 3:00 P.M. - Harman Senior Recreation Center, 4090 South 3600 West

February 19, 2016	Strategic Plan Retreat
February 20, 2016	Strategic Plan Retreat
February 23, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Don Christensen
March 1, 2016	Council Study Meeting, 4:30 P.M.; Regular Council, RDA, Housing Authority, and Building Authority Meetings, 6:30 P.M. – Opening Ceremony: Lars Nordfelt
March 8, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Ron Bigelow
March 15, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Tom Huynh
March 16, 2016	Harman Heritage Series- Family Stories with Teresa Clark, 1:00 P.M. – 3:00 P.M. - Harman Senior Recreation Center, 4090 South 3600 West
March 22, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Steve Buhler
March 29, 2016	No City Council Meetings- 5 <sup>th</sup> Tuesday
April 5, 2016	Council Study Meeting, 4:30 P.M.; Regular Council, RDA, Housing Authority, and Building Authority Meetings, 6:30 P.M. – Opening Ceremony: Steve Vincent
April 12, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Don Christensen



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April 19, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Lars Nordfelt
April 20, 2016	Harman Heritage Series- Garfield County Stories and Songs, 1:00 P.M.- 3:00 P.M. - Harman Senior Recreation Center, 4090 South 3600 West
April 26, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Ron Bigelow
May 3, 2016	Council Study Meeting, 4:30 P.M.; Regular Council, RDA, Housing Authority, and Building Authority Meetings, 6:30 P.M. – Opening Ceremony: Tom Huynh
May 10, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Steve Buhler
May 17, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Karen Lang
May 18, 2016	Harman Heritage Series- Drops in a Bucket & Other Songs, 1:00 P.M.- 3:00 P.M. - Harman Senior Recreation Center, 4090 South 3600 West
May 24, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Steve Vincent
May 30, 2016	Memorial Day Holiday- City Hall Closed
May 31, 2016	No City Council Meetings- 5 <sup>th</sup> Tuesday
June 7, 2016	Council Study Meeting, 4:30 P.M.; Regular Council, RDA, Housing Authority and Building Authority Meetings, 6:30 P.M. – Opening Ceremony: Lars Nordfelt
June 14, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Ron

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Bigelow

June 15, 2016	Harman Heritage Series- Art Alive! Stories Behind the Art, 1:00 P.M.- 3:00 P.M. - Harman Senior Recreation Center, 4090 South 3600 West
June 21, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Tom Huynh
June 28, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Steve Buhler
July 4, 2016	Independence Day Holiday- City Hall Closed
July 5, 2016	Council Study Meeting, 4:30 P.M.; Regular Council, RDA, Housing Authority and Building Authority Meetings, 6:30 P.M. – Opening Ceremony: Karen Lang
July 12, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Steve Vincent
July 19, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Don Christensen
July 25, 2016	Pioneer Day Holiday- City Hall Closed
July 26, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Lars Nordfelt
August 2, 2016	National Night Out/ No City Council Meetings
August 9, 2016	Council Study Meeting, 4:30 P.M.; Regular Council, RDA, Housing Authority and Building Authority Meetings, 6:30 P.M. – Opening Ceremony: Tom Huynh
August 16, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Steve

**MINUTES OF COUNCIL STUDY MEETING – JANUARY 5, 2016**

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Buhler

August 23, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Karen Lang
August 30, 2016	No Council Meetings- 5 <sup>th</sup> Tuesday
September 5, 2016	Labor Day Holiday- City Hall Closed
September 6, 2016	Council Study Meeting, 4:30 P.M.; Regular Council, RDA, Housing Authority and Building Authority Meetings, 6:30 P.M. – Opening Ceremony: Don Christensen
September 13, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Lars Nordfelt
September 20, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Ron Bigelow
September 27, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Tom Huynh
October 4, 2016	Council Study Meeting, 4:30 P.M.; Regular Council, RDA, Housing Authority and Building Authority Meetings, 6:30 P.M. – Opening Ceremony: Steve Buhler
October 11, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Karen Lang
October 18, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Steve Vincent
October 25, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Don Christensen

## MINUTES OF COUNCIL STUDY MEETING – JANUARY 5, 2016

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November 1, 2016	Council Study Meeting, 4:30 P.M.; Regular Council, RDA, Housing Authority and Building Authority Meetings, 6:30 P.M. – Opening Ceremony: Lars Nordfelt
November 8, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Ron Bigelow
November 11, 2016	Veteran’s Day Holiday
November 15, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Tom Huynh
November 22, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Steve Buhler
November 24, 2016	Thanksgiving Holiday- City Hall Closed
November 29, 2016	No Council Meetings- 5 <sup>th</sup> Tuesday
December 6, 2016	Council Study Meeting, 4:30 P.M.; Regular Council, RDA, Housing Authority and Building Authority Meetings, 6:30 P.M. – Opening Ceremony: Steve Vincent
December 13, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M. – Opening Ceremony: Don Christensen
December 20, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M.
December 27, 2016	Council Study Meeting, 4:30 P.M.; Regular Council Meeting, 6:30 P.M.

Mayor Bigelow informed regarding plans to attend the National League of Cities convention scheduled March 7<sup>th</sup>-19<sup>th</sup> and inquired if any other member of the Council also desired to attend. Councilmember Christensen and Councilmember Buhler expressed interest in attending the convention.

### D. **POTENTIAL FUTURE AGENDA ITEMS**

**MINUTES OF COUNCIL STUDY MEETING – JANUARY 5, 2016**

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Mayor Bigelow informed a new representative would be needed to fill Corey Rushton's vacancy on the Council of Governments (COG) organization and its subcommittees.

The City Manager and members of the City Council discussed the COG vacancy.

Mr. Pyle also informed a new representative would also need to be added to the Audit Review Committee and a new chairperson appointed in place of Corey Rushton.

**10. COUNCIL REPORTS**

**A. COUNCILMEMBER LARS NORDFELT – PUBLIC WORKS SNOW REMOVAL EFFORTS**

Councilmember Nordfelt thanked the Public Works Department for their snow removal efforts on Christmas Day.

Councilmember Christensen concurred with his appreciation for snow removal efforts and also for keeping City streets safe during the entire winter season.

**B. MAYOR RON BIGELOW – CONGRATULATIONS TO NEWLY ELECTED OFFICIALS**

Mayor Bigelow congratulated the newly elected officials. He stated he had enjoyed serving on the City Council as Mayor and looked forward to the continued work in 2016.

**11. MOTION FOR EXECUTIVE SESSION**

Councilmember Buhler moved to adjourn and reconvene in an Executive Session for discussion of pending litigation. Councilmember Christensen seconded the motion.

A voice vote was called and all voted in favor.

**THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL THE STUDY MEETING OF TUESDAY, JANUARY 5, 2016, WAS ADJOURNED AT 6:07 P.M. BY MAYOR BIGELOW.**

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, January 5, 2016.

**MINUTES OF COUNCIL STUDY MEETING – JANUARY 5, 2016**

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Nichole Camac  
City Recorder

**MINUTES OF COUNCIL STUDY MEETING – JANUARY 5, 2016**

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THE WEST VALLEY CITY COUNCIL RECONVENED IN EXECUTIVE SESSION ON TUESDAY, JANUARY 5, 2016, AT 6:16 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor  
Lars Nordfelt, Councilmember At-Large  
Don Christensen, Councilmember At-Large  
Tom Huynh, Councilmember District 1  
Steve Buhler, Councilmember District 2  
Karen Lang, Councilmember District 3  
Steve Vincent, Councilmember District 4

STAFF PRESENT:

Wayne Pyle, City Manager  
Nichole Camac, City Recorder  
  
Paul Isaac, Assistant City Manager/HR Director  
Nicole Cottle, Assistant City Manager/HR Director  
Eric Bunderson, City Attorney  
Jim Welch, Finance Director  
Lee Russo, Police Chief  
John Evans, Fire Chief  
Layne Morris, CPD Director  
Russell Willardson, Public Works Director  
Kevin Astill, Parks and Recreation Director  
Sam Johnson, Strategic Communications Director  
Jake Arslanian, Public Works Department  
Andrew Wallentine (Administration)

The City Council met in Executive Session and discussed pending litigation.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY COUNCIL, THE EXECUTIVE SESSION OF JANUARY 5, 2016, WAS ADJOURNED AT 6:26 P.M. BY MAYOR BIGELOW.

**MINUTES OF COUNCIL STUDY MEETING – JANUARY 5, 2016**  
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Nichole Camac  
City Recorder