

MINUTES OF COUNCIL STUDY MEETING – MARCH 15, 2016

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THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, MARCH 15 2016, AT 4:30 P.M. IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor
Don Christensen, Councilmember At-Large
Lars Nordfelt, Councilmember At-Large
Tom Huynh, Councilmember District 1
Steve Buhler, Councilmember District 2
Karen Lang, Councilmember District 3

ABSENT: Steve Vincent, Councilmember District 4 (Excused)

STAFF PRESENT:

Wayne Pyle, City Manager
Nichole Camac, City Recorder

Paul Isaac, Assistant City Manager/HR Director
Eric Bunderson, City Attorney
Jim Welch, Finance Director
Lee Russo, Police Chief
John Evans, Fire Chief
Layne Morris, CPD Director
Russell Willardson, Public Works Director
Kevin Astill, Parks and Recreation Director
Sam Johnson, Strategic Communications Director
Steve Pastorik, Acting CED Director
Jake Arslanian, Public Works Department
Andrew Wallentine, Administration

1. APPROVAL OF MINUTES OF STUDY MEETING HELD MARCH 1, 2016

The Council read and considered Minutes of the Study Meeting held March 1, 2016. There were no changes, corrections or deletions.

Councilmember Nordfelt moved to approve the Minutes of the Study Meeting held March 1, 2016. Councilmember Lang seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

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2. **REVIEW AGENDA FOR REGULAR MEETING SCHEDULED MARCH 15, 2016**
Upon inquiry by Mayor Bigelow there were no further questions or concerns regarding items on the Agenda for the Regular Meeting scheduled later this night.

3. **AWARDS, CEREMONIES AND PROCLAMATIONS SCHEDULED APRIL 5, 2016**
 - A. **EMPLOYEE OF THE MONTH AWARD, APRIL 2016 – ISAIA AUELUA, PUBLIC WORKS DEPARTMENT**
Upon inquiry, Councilmember Buhler volunteered to read the nomination of Isaia Auelua, Public Works Department, to receive the Employee of the Month Award for April 2016, at the Regular Council Meeting scheduled April 5, 2016. Mr. Auelua had been nominated for assisting a person who had fallen in her driveway as he was snow plowing a street. He stopped and rendered help by getting her up and then carried her into her home.

 - B. **DIVISION OF THE QUARTER AWARD – FLEET MAINTENANCE, PUBLIC WORKS DEPARTMENT**
Upon inquiry, Councilmember Christensen indicated he would read the nomination of the Fleet Maintenance Division of the Public Works Department to receive the Division of the Quarter Award at the Regular Meeting scheduled April 5, 2016. The Division had been nominated for their professionalism, quality of services provided, and thoroughness, as well as their professionalism and cooperative spirit.

 - C. **PRESENTATION OF ENGLISH LANGUAGE AWARDS TO STUDENTS FROM ENGLISH SKILLS LEARNING CENTER AND GRANITE PEAKS LEARNING CENTER**
Mayor Bigelow stated student recipients of the English Language Awards from the English Skills Learning Center and the Granite Peaks Learning Center, would be invited to come to the podium and make self-introductions during the Regular Meeting scheduled April 5, 2016.

4. **PUBLIC HEARINGS SCHEDULED APRIL 5, 2016**
 - A. **PUBLIC HEARING, ACCEPT PUBLIC INPUT REGARDING RE-OPENING THE FY 2015-2016 BUDGET**
Mayor Bigelow informed a public hearing had been advertised for the Regular Council Meeting scheduled April 5, 2016, in order for the City Council to hear and consider public comments regarding re-opening the FY 2015-2016 Budget.

Proposed Ordinance No. 16-11 related to the proposal to be considered by the City Council subsequent to the public hearing, was discussed as follows:

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ORDINANCE NO. 16-11, AMENDING THE BUDGET OF WEST VALLEY CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2015 AND ENDING JUNE 30, 2016, TO REFLECT CHANGES IN THE BUDGET FROM INCREASED REVENUES AND AUTHORIZE THE DISBURSEMENT OF FUNDS

Finance Director, Jim Welch, discussed proposed Ordinance No. 16-11 that would amend the Budget of West Valley City for the fiscal year beginning July 1, 2015 and ending June 30, 2016, to reflect changes in the Budget from increased revenues and authorize the disbursement of funds.

Written documentation previously provided to the City Council included information as follows:

State Statute Title 10, Chapter 6, Utah Code Annotated 1953, as amended, allowed West Valley City to amend its budget during the year. The City Council held public hearings on budget amendments on a quarterly basis each fiscal year. A public notice regarding the scheduled public hearing had been posted March 17, 2016, in the Salt Lake Tribune and the Deseret Morning News, newspapers of general circulation to the general public.

In response to inquiry by Councilmember Lang, the Finance Director advised the City had been flagged for an audit this last year and the IRS reviewed various options in the City regarding payroll and other finance procedures. He further stated several errors, including employment of various board and committee members, had been discovered. He indicated an agreement had been reached to pay off the amount of a fine in a year's time and that the errors discovered had been corrected and would not be an issue moving forward.

In response to question by Mayor Bigelow, the Finance Director advised that the Planning Commission members, umpires and instructors at the Fitness Center had been deemed employees and were therefor corrected.

Councilmember Huynh inquired regarding how often an audit was conducted.

Mr. Welch advised audits were usually conducted every few years.

Upon inquiry by the Mayor regarding the 2400 South project, the Public Works Director explained the City had money taken from several different accounts to fund the project and this particular line item adjustment would allow consolidation of those monies into one account.

The City Council will hold a public hearing and consider proposed Ordinance No. 16-11 at the Regular Council Meeting scheduled April 5, 2016, at 6:30 P.M.

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5. RESOLUTION NO. 16-58, AUTHORIZING THE EXECUTION OF A COOPERATIVE AGREEMENT BETWEEN WEST VALLEY CITY AND THE UTAH DEPARTMENT OF TRANSPORTATION FOR NEW SIDEWALK CONSTRUCTION

Public Works Director, Russell Willardson, discussed proposed Resolution No. 16-58 that would authorize the execution of a Cooperative Agreement between West Valley City and the Utah Department of Transportation for new sidewalk construction.

Written documentation previously provided to the City Council included information as follows:

The proposed agreement would allow receipt of State Safe Sidewalk Funds to construct a pedestrian safety project on 3500 South near 4900 West. The Public Works Department had applied for and received Utah State Safe Sidewalk funds to construct a new sidewalk at the above-stated location. The Program provided a legislative funding source for construction of new sidewalks adjacent to State routes where sidewalks did not currently exist and where major construction or reconstruction of the route, at that location, was not planned for ten or more years.

State funds allocated to the project would total \$30,000, with a local match of \$10,000, for a total cost of \$40,000.00.

The project would close a gap in the sidewalk on 3500 South near the Esperanza Charter School.

Mayor Bigelow inquired how wide the proposed sidewalk would be.

The Public Works Director advised width would be approximately 5-6 feet and this would be evaluated before the project began.

Upon further inquiry, Mr. Willardson advised the existing park strip would consist of stem concrete.

City Manager, Wayne Pyle, inquired of staff if this extension of the sidewalk would be the same width as the existing one.

Mr. Willardson advised sidewalk would likely be a little wider with a thinner park strip due to the fact that the existing sidewalk was only 4 feet wide.

The City Council will consider proposed Resolution No. 16-58 at the Regular Council Meeting scheduled April 5, 2016, at 6:30 P.M.

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6. RESOLUTION NO. 16-59, AUTHORIZING THE ACCEPTANCE OF A STORM DRAIN EASEMENT FROM HALLMARK HOMES IN FAVOR OF WEST VALLEY CITY ACROSS PROPERTIES OWNED BY THE AMENDED AND RESTATED MILDRED L. DEFA FAMILY TRUST (14-34-276-045) AND SPANGLER FAMILY TRUST (14-34-276-044)

Mayor Bigelow discussed proposed Resolution No. 16-59 that would authorize the acceptance of a Storm Drain Easement from Hallmark Homes in favor of West Valley City across properties owned by the Amended and Restated Mildred L. Defa Family Trust (14-34-276-045) and Spangler Family Trust (14-34-276-044).

Written documentation previously provided to the City Council included information as follows:

The subject easement would allow for storm water from the proposed Clearstone Estates Phase 2 Subdivision to be piped to the City storm drain in 6400 West.

The underlying property for the proposed Clearstone Estates Phase 2 Subdivision (14-34-276-057) included a 16-foot easement for storm drain and other utilities across the Defa and Spangler properties. In order for a public storm drain to be constructed across these properties, it would be necessary for Hallmark Homes and Development to convey its interest in a storm drain easement to the City. On January 21, 2016, the Council had approved Resolution No. 16-13 that accepted a Storm Drain Easement across the same properties from Eric D. Bishop, Inc., Adams Bay Lighthouse Investment, LLC and the Eric D. Bishop, Inc. Pension & Profit Sharing Trust. Said easement was recorded on February 1, 2016. Unfortunately Eric Bishop et al conveyed the Clearstone Estates Phase 2 Subdivision property to Hallmark Homes and Development on January 21, 2016, that invalidated the easement from Bishop to West Valley City.

Upon inquiry, there were no questions or concerns expressed by members of the City Council.

7. COMMUNICATIONS

A. NEIGHBORHOOD HEALTH REPORT

Steve Pastorik, Acting CED Director, discussed information regarding a neighborhood health report. He explained his team had evaluated every neighborhood throughout the City based on specific criteria including housing details, schools, infrastructure, demographics, market, police calls for service, code enforcement cases, and building permits. He also advised this information had been combined and the neighborhoods given a score and compared to one another.

The City Council and City staff discussed the impact that education had in the evaluation of the neighborhoods including weight given for the overall score.

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Upon inquiry by Councilmember Lang regarding any language consideration, the Acting CED Director advised the census did provide that information but it had not been included in the report.

Councilmember Lang pointed out language information could be of value in showing the Granite School District the need for international schools that could teach students the English language.

The City Council and staff further discussed assessed value, home sales, and other related matters.

Upon inquiry by Councilmember Huynh, Mr. Pastorik advised the numbers would be evaluated at the end of each year.

Discussion was had regarding the pros and cons of the report and public access to the information in the report. Mayor Bigelow stated the score seemed subjective and should not be used generally. He also indicated the data was public information but the score should be protected.

The City Council further discussed some additional factors and information provided in the report.

B. **LEGISLATIVE UPDATE**

City Manager, Wayne Pyle, advised that a legislative update would not be provided at this time however a “wrap up” would be given to the Council on April 5, 2016.

C. **COUNCIL UPDATE**

Mayor Bigelow referenced a Memorandum previously received from the City Manager that outlined upcoming meetings and events as follows:

March

March 16, 2016 Wednesday	Harman Heritage Series- Family Stories with Teresa Clark, 1:00 P.M. – 2:00 P.M. - Harman Senior Recreation Center, 4090 South 3600 West
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March 17, 2015 Thursday	Family Fitness Center St. Patrick’s Day Member Event, 6:00 PM- Family Fitness Center, 5415 W 3100 S
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March 22, 2016 Tuesday	City Council Meeting Canceled
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March 23, 2016 Wednesday	MVC: Meet the Contractor Open House, 4:00-7:00 PM Hunter High School 4200 South 5600 West
March 25, 2016 Friday	Teen & Adult Flashlight Easter Hunt, 9:00 P.M.- Centennial Park West Softball Fields, 5415 West 3100 South
March 26, 2016 Friday	West Valley City Outdoor Easter Egg Hunt, 8:30 A.M.- Centennial Park West Softball Fields, 5415 West 3100 South Breakfast With the Bunny, 9:00 A.M.- Family Fitness Center, 5415 West 3100 South Edutainment Egg Hunts, 10:30 A.M.- 12:00 P.M.- Family Fitness Center, 5415 West 3100 South Easter Egg Plunge (In Pools), 11:30 A.M.- 12:15 P.M.- Family Fitness Center, 5415 West 3100 South
March 29, 2016 Tuesday	No City Council Meetings- 5 th
<u>April</u> April 5, 2016 Tuesday	RDA, HA, and BA Meetings Scheduled
April 6-8, 2016 Wednesday- Friday	ULCT Conference, 8:00 A.M.- 5:00 P.M.- Dixie Convention Center, 1835 S. Convention Center Drive, St. George, Utah 84790
April 20, 2016 Wednesday	Harman Heritage Series- Garfield County Stories and Songs, 1:00 P.M.- 2:00 P.M. - Harman Senior Recreation Center, 4090 South 3600 West
April 21, 2016 Thursday	Great Utah ShakeOut, 10:15 AM
April 26, 2016 Tuesday	RDA, HA, and BA Meetings Scheduled
April 27, 2016 Wednesday	Salt Lake Home Builders Association, 12:00 PM- 1:30 PM- Mountain America Credit Union- Tanner Auditorium, 7167 Center Park Drive West Jordan

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May

May 3, 2016 Tuesday	RDA, HA, and BA Meetings Scheduled
May 5, 2016 Thursday	UDOT Annual Visit with County and Cities, 9 A.M.- 11 A.M.- Calvin Rampton Complex (1 st floor), 4501 South 2700 West
May 12, 2016 Thursday	Youth Arts Festival, 5:00 P.M.-6:30 P.M.- Fairbourne Station, 2900 West Lehman Ave
May 18, 2016 Wednesday	Harman Heritage Series- Drops in a Bucket & Other Songs, 1:00 P.M.- 2:00 P.M. - Harman Senior Recreation Center, 4090 South 3600 West
May 20, 2016 Friday	Free Movies in the Park, Starts at Dusk (Approx. 9:30 PM)- Centennial Park, 5415 West 3100 South
May 26, 2016 Thursday	Summer at the Station Concert
May 30, 2016 Monday	Memorial Day Holiday- City Hall Closed
May 31, 2016 Tuesday	No City Council Meetings- 5 th

June

June 3, 2016 Friday	Free Movies in the Park, Starts at Dusk (Approx. 9:30 PM)- Fairbourne Station, 2900 West Lehman Ave
June 7, 2016 Tuesday	RDA, HA, and BA Meetings Scheduled
June 9, 2016 Thursday	Summer at the Station Concert
June 9, 2016 Thursday	Slipknot with Marilyn Manson, 6:30 PM- USANA Amphitheatre, 5125 South 6400 West
June 14, 2016 Tuesday	Steely Dan/Steve Winwood, 7:00 PM- USANA Amphitheatre, 5125 South 6400 West
June 15, 2016 Wednesday	Harman Heritage Series- Art Alive! Stories Behind the Art, 1:00 P.M.- 2:00 P.M. - Harman Senior

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Recreation Center, 4090 South 3600 West

June 17, 2016 Friday	Free Movies in the Park, Starts at Dusk (Approx. 9:30 PM)- Centennial Park, 5415 West 3100 South
June 23, 2016 Thursday	Summer at the Station Concert
June 24, 2016 Friday	Jason Aldean, 7:30 PM- USANA Amphitheatre, 5125 South 6400 West
June 25, 2016 Saturday	Boston, 7:30 PM, USANA Amphitheatre, 5125 South 6400 West
June 30, 2016 – July 4, 2016	Traveling Vietnam Memorial Replica “The Healing Wall”- Location TBD
<u>July</u>	
July 4, 2016 Monday	Independence Day Holiday- City Hall Closed
July 7, 2016 Thursday	Summer at the Station Concert
July 8, 2016 Friday	Free Movies in the Park, Starts at Dusk (Approx. 9:30 PM)- Fairbourne Station, 2900 West Lehman Ave
July 9, 2016 Saturday	Bret Michaels, 4:00 PM- USANA Amphitheatre, 5125 South 6400 west
July 16, 2016 Saturday	The Piano Guys, 7:30 PM- USANA Amphitheatre, 5125 South 6400 West
July 20, 2016 Wednesday	Korn & Rob Zombie, 7:30 PM- USANA Amphitheatre, 5125 South 6400 West
July 21, 2016 Thursday	Keith Urban feat. Brett Eldredge, 7:30 PM- USANA Amphitheatre, 5125 South 6400 West
July 21, 2016 Thursday	Summer at the Station Concert
July 25, 2016 Monday	Pioneer Day Holiday- City Hall Closed

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July 26, 2016 Tuesday	Weezer/ Panic at the Disco, 7:00 PM- USANA Amphitheatre, 5125 South 6400 West
July 29, 2016 Friday	Free Movies in the Park, Starts at Dusk (Approx. 9:30 PM)- Centennial Park, 5415 West 3100 South
<u>August</u>	
August 2, 2016	National Night Out/ No City Council Meetings
August 4, 2016 Thursday	Summer at the Station Concert
August 12, 2016 Friday	Free Movies in the Park, Starts at Dusk (Approx. 9:30 PM)- Centennial Park, 5415 West 3100 South
August 18, 2016 Thursday	Summer at the Station Concert
August 20, 2016 Saturday	Josh Groban with Special Guest Sarah McLachlan, 7:30 PM- USANA Amphitheatre, 5125 South 6400 West
August 21, 2016 Sunday	Journey and The Doobie Brothers, 7:00 PM- USANA Amphitheatre, 5125 South 6400 West
August 26, 2016 Friday	5 Seconds of Summer, 7:00 PM- USANA Amphitheatre, 5125 South 6400 West
August 30, 2016 Tuesday	No Council Meetings- 5 th
<u>September</u>	
September 2, 2016 Friday	The Dixie Chicks, 7:00 PM- USANA Amphitheatre, 5125 South 6400 West
September 5, 2016 Monday	Labor Day Holiday- City Hall Closed
September 11, 2016 Sunday	Black Sabbath, 7:30 PM- USANA Amphitheatre, 5125 South 6400 West
September 16, 2016 Friday	Def Leppard with REO Speed Wagon and Tesla, 7:00 PM- USANA Amphitheatre, 5125 South 6400 West
September 30, 2016	Luke Bryan, 5:00 PM- USANA Amphitheatre, 5125

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Friday South 6400 West

October

October 1, 2016 Luke Bryan, 5:00 PM- USANA Amphitheatre, 5125
Saturday South 6400 West

October 4, 2016 RDA, HA, and BA Meetings Scheduled
Tuesday

November

November 11, 2016 Veteran's Day Holiday
Friday

November 24, 2016 Thanksgiving Holiday- City Hall Closed
Thursday

November 29, 2016 No Council Meetings- 5th
Tuesday

December

December 27, 2016 No Council Meetings- Christmas

Upon inquiry by Mayor Bigelow there were no questions or concerns from members of the City Council regarding the above-scheduled items.

D. POTENTIAL FUTURE AGENDA ITEMS

The following potential future agenda items were discussed:

Councilmember Lang stated presently there was nothing in the ordinances that required new 2,000 square foot homes to have a basement. She indicated this would be an important requirement in the Council's goals of having larger homes on larger properties. She encouraged this matter be promptly reviewed and consideration be given to modification.

Mayor Bigelow stated he desired to revisit the requirement allowing multi-family units to be constructed on vacant property bordered on all sides by multi-family. He indicated the intent of the Council had been to require multi-family completely on all sides and not just a few units here and there.

Councilmember Nordfelt indicated he also desired to revisit the portion of the ordinance that required standards to be met on single homes that were rebuilt or remodeled in existing neighborhoods. He also added other issues might be discovered by discovered by Planning and Zoning staff and encouraged those matters be brought to the Council's attention.

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City Manager, Wayne Pyle, stated an ISO Audit Evaluation had been completed for the Fire Department. Fire Chief, John Evans, advised that the audit was conducted every four years and the rating score had been received today with the City receiving a Class 2 designation. He stated Class 1 was the highest class possible of which there were none in the State of Utah. He advised that the only other city in Utah with a Class 2 designation was Salt Lake City.

Mayor Bigelow suggested the sharing of this information with City residents since it would decrease rates.

Mayor Bigelow stated he had been visited by the Utah Rivers Council who encouraged water conservation. He also stated that rain barrels could be used by property owners to collect rainwater that could then be used to water yards. He expressed interest in the project as long as the City did not need to subsidize the costs.

Councilmember Lang discussed a possible State or City Code that prevented the use of rain barrels to collect water.

Mayor Bigelow advised there had been a State law prohibiting that use but it had been overturned.

The City Council discussed various options of funding and encouraging residents to utilize those options.

8. **COUNCIL REPORTS**

A. **COUNCILMEMBER LARS NORDFELT – ANNUAL AUDIT REPORT**

Councilmember Nordfelt stated an Annual Audit Report had been provided to the Audit Review Committee several weeks ago and was very favorable to the City.

Mayor Bigelow concurred and stated the report was one of the best he had seen at the City.

B. **COUNCILMEMBER DON CHRISTENSEN – SUMMARY RE: WASHINGTON D.C. VISIT**

Councilmember Christensen stated he had written and provided by e-mail a one-page summary of information he gathered during his recent visit to Washington, D.C.

C. **COUNCILMEMBER STEVE BUHLER – ADVERTISING SIGNS ON POLES AND SIGNS**

Councilmember Buhler advised he had recently been contacted by a resident regarding advertising signs placed throughout the City on poles, signs, and other

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places. The resident had inquired regarding how these types of issues were addressed by the City.

City Manager, Wayne Pyle, advised that periodically a volunteer group was sent out to remove signs, and the Code Enforcement Division addressed problem areas as they were able to do so.

Layne Morris, Community Preservation Department, concurred and stated there were concerns regarding disposal of such signs since they could be considered personal property; for that reason the City did not recommend individuals removing the signs on their own accord.

The City Council discussed UMA and the City's current involvement with that organization.

Mayor Bigelow advised he had spent a few days during his recent trip to Washington, D.C. meeting with the Library of Congress and discussing the Veteran's History Project and how something similar could be implemented in West Valley City. He explained the discussions, memorials he visited, and funding options discovered while he was there.

9. MOTION FOR EXECUTIVE SESSION

Councilmember Buhler moved to adjourn and reconvene in an Executive Session for discussion of disposition of real property. Councilmember Lang seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL THE STUDY MEETING OF TUESDAY, MARCH 15, 2016, WAS ADJOURNED AT 5:55 P.M. BY MAYOR BIGELOW.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, March 15, 2016.

Nichole Camac
City Recorder

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THE WEST VALLEY CITY COUNCIL RECONVENED IN EXECUTIVE SESSION ON TUESDAY, MARCH 15, 2016, AT 6:00 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor
Don Christensen, Councilmember At-Large
Lars Nordfelt, Councilmember At-Large
Tom Huynh, Councilmember District 1
Steve Buhler, Councilmember District 2
Karen Lang, Councilmember District 3

ABSENT: Steve Vincent, Councilmember District 4 (Excused)

STAFF PRESENT:

Wayne Pyle, City Manager
Nichole Camac, City Recorder

Paul Isaac, Assistant City Manager/HR Director
Eric Bunderson, City Attorney
Sam Johnson, Strategic Communications Director
Layne Morris, CPD Department
Steve Pastorik, Acting CED Director
Mark Nord, CED Department

The City Council discussed disposition of real property.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY COUNCIL, THE EXECUTIVE SESSION OF MARCH 15, 2016, WAS ADJOURNED AT 6:28 P.M. BY MAYOR BIGELOW.

Nichole Camac,
City Recorder