

**MINUTES OF COUNCIL STUDY MEETING – SEPTEMBER 20, 2016**

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THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, SEPTEMBER 20, 2016, AT 4:30 P.M. IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor  
Don Christensen, Councilmember At-Large  
Lars Nordfelt, Councilmember At-Large  
Tom Huynh, Councilmember District 1  
Steve Buhler, Councilmember District 2  
Karen Lang, Councilmember District 3  
Steve Vincent, Councilmember District 4

STAFF PRESENT:

Wayne Pyle, City Manager  
Nichole Camac, City Recorder  
  
Paul Isaac, Assistant City Manager/ HR Director  
Nicole Cottle, Assistant City Manager/CED Director  
Eric Bunderson, City Attorney  
Steve Sandquist, Acting Police Chief  
Chris Beichner, Acting Fire Chief  
Jim Welch, Finance Director  
Layne Morris, CPD Director  
Russell Willardson, Public Works Director  
Kevin Astill, Parks and Recreation Director  
Sam Johnson, Strategic Communications Director  
Russ Bailey, Public Works Department  
Andrew Wallentine, Administration  
DeAnn Varney, Administration  
Steve Lehman, CED  
Freyja Johnson, CED  
Jonathan Springmeyer, CED

**APPROVAL OF MINUTES OF STUDY MEETING HELD SEPTEMBER 13, 2016**  
The Council considered the Minutes of the Study Meeting held September 13, 2016. There were no changes, corrections or deletions.

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Councilmember Buhler moved to approve the Minutes of the Study Meeting held September 13, 2016. Councilmember Huynh seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

**REVIEW AGENDA FOR REGULAR MEETING AND SPECIAL HOUSING AUTHORITY MEETING OF SEPTEMBER 20, 2016**

Upon inquiry by Mayor Bigelow, members of the Council had no further questions or concerns regarding items listed on the Agenda for the Regular Meeting and Special Housing Authority Meeting scheduled later this night.

**RESOLUTION NO. 16-163, RATIFY THE CITY MANAGER'S APPOINTMENT OF MEMBERS OF THE UTAH CULTURAL CELEBRATION CENTER FOUNDATION COMMITTEE**

Paul Isaac, HR Director, discussed proposed Resolution No. 16-163 that would ratify the City Manager's appointment of members of the Utah Cultural Celebration Center Foundation Committee.

Written information previously provided to the City Council included the following:

The Resolution ratifies the City Manager's appointment of certain individuals as members of the Utah Cultural Celebration Center Foundation Committee for a two year term as noted on the list attached to the resolution. The listed appointees are willing to serve as members of the Utah Cultural Celebration Center Foundation Committee.

The Utah Cultural Celebration Center Foundation Committee consists of up to 13 members who serve for a term of two years. The Committee works to further the interests of the Foundation and the Utah Cultural Celebration Center by assisting in program development, fundraising, and promoting the cause of cultural diversity in the City.

Councilmember Christensen clarified that he was on an LDS mission at the time his bio was written but is no longer and requested that this, among a few other details, be modified.

Paul Isaac stated the Foundation has been in existence for two years. He indicated that through the Foundation's effort, it has amounted approximately \$140,000 in revenue which goes toward the Utah Cultural Celebration Center. He discussed updates occurring at the Utah Cultural Celebration Center and the goals the Foundation has moving forward.

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Mayor Bigelow encouraged that the Foundation's contributions to the Utah Cultural Celebration Center be earmarked and recorded.

Paul discussed boards and committees at the Utah Cultural Celebration Center and some of the options that are being discussed for the future.

Mayor Bigelow asked for information regarding the options being discussed for the future of the Utah Cultural Celebration Center boards and committees and a history on the organizations prior to any further discussions with the Council.

The City Council will consider proposed Resolution No. 16-163 at the Regular Council Meeting scheduled September 27, 2016, at 6:30 P.M.

### COMMUNICATIONS

#### A. CHAMBERWEST UPDATE

Barbara Riddle, CEO/President of ChamberWest presented a PowerPoint outlined as follows:

- Chamber Mission
  - o To strengthen and promote the shared interests of the business community
- Chamber Vision and Core Principals
  - o Advocacy
  - o Representation
  - o Relationships
  - o Involvement
  - o Value
  - o Exposure
- Area of Influence
  - o Utah Population- 2,942,902 (2013)
    - Increase of 6.5% from 2010
  - o ChamberWest Area Population- 292, 064
    - West Valley City- 133, 579 (2013)
    - Taylorsville- 60, 615 (2013)
    - Millcreek- 62, 139 (2010)
    - Kearns- 35, 731 (2010)
- Featured Affiliate Groups and Committees
  - o Board of Directors
    - Policy board with oversight of Chamber staff and operations
    - Meets bi-monthly
  - o Board of Governors

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- Advisory board to the Board of Directors and Staff
- Meets bi-monthly
- Legislative Affairs Committee (coming soon)
  - Focused on legislative action and policies impacting the business community
  - Meets monthly- April- December
  - Meets twice weekly during legislative session- January- March
- Leadership Institute
  - 10 month program presented to inspire and educate current and future business leaders with focus on local industries and services- kicked off on September 7-8
- Women in Business
  - Present an annual Spring into Success Conference, annual Silent Hero program, and bi-monthly luncheons targeted to inspire and educate women in leadership
- Ambassadors
  - Welcome new business members, visit existing members, provide ribbon cuttings, ground breakings and grand opening celebrations along with greeting and encouraging networking with members at functions
- Professional Networking Group (PiNG)
  - Providing avenue for weekly networking lunches exchanging ideas and leads for new business- great for Small Business Networking.
- Events Committee
  - Works with Chamber staff to plan and execute special events
    - Annual Golf Tournament
    - Bi-monthly meetings
    - Quarterly small business workshops (planning stages)
    - Special events
    - Annual awards dinner- January 20, 2017
- Past Events
  - Chamber luncheon's
  - Golf Classic at Stonebridge Golf Course
  - Women inspiring Women
  - Highland Cove Retirement Community
- Upcoming Events
  - Chamber Luncheon at Varian Medical Systems
  - Women Inspiring Women at Carmelle Reception Center

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- Social Media
  - o Source of Community Information
  - o Source for social media marketing
  - o Merchant education
  - o Community education
  - o Voice of commerce
  - o Public service announcements
  - o Networking resource
  - o Visitor information resource
  - o Resident information resource
  - o Emergency alert outlet
  - o Community billboard
- In the Near Future
  - o Small Business Workshops
    - Co-sponsored by West Valley City and City of Taylorsville
    - Shop local campaign
    - Business after hours
- Community Investment Memberships
  - o IHG
  - o Jordan Valley Medical Center- West Valley Campus
  - o Rocky Mountain Power
  - o My City Journals
  - o Utah Media Group
  - o Questar Gas
  - o Varian Medican Systems
  - o Varex Imaging
  - o Granger Hunter Improvement District
  - o Hays
  - o Jordan Valley Water Conservancy District
  - o West Valley City
  - o City of Taylorsville
  - o Salt Lake County Townships
  - o Kearns Community Council
  - o Millcreek Township

Mayor Bigelow asked how many businesses are part of ChamberWest in West Valley City. Ms. Riddle replied that there aren't nearly enough but described how the Chamber is working to get more businesses to join moving forward. Councilmember Buhler stated that he is happy to see the growth and improvement occurring within ChamberWest.

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### **B. COUNCIL UPDATE**

Mayor Bigelow referenced a Memorandum previously received from the City Manager that outlined upcoming meetings and events.

City Manager, Wayne Pyle, asked whether a member of Council or the Mayor would like to speak at the Skate Park Ribbon Cutting event. Members of the Council suggested that Corey Rushton, Mike Winder, Russ Brooks, Josh Sherman, and skateboard retailers be invited and help promote and celebrate the opening.

### **NEW BUSINESS**

#### **A. POTENTIAL FUTURE AGENDA ITEMS**

Nichole Camac, City Recorder, stated that a proclamation celebrating Small Business Saturday, held on November 26, 2016, has been requested. This proclamation encourages residents to shop at their local businesses on the Saturday following Thanksgiving. The Mayor and Council agreed to support this.

Mayor Bigelow stated that the City has responded to the questions posed by the Veteran's Foundation for the location of a Veteran's Hall. He indicated that the Council will need to determine whether the proposals are viable and review and approve a resolution for the Veteran's Foundation to evaluate.

Councilmember Lang requested an update on how well implementing a more detailed paper trail system for terminated employees has worked for the City. She stated that she is curious to see if less lawsuits have occurred as a result of this.

### **B. COUNCIL REPORTS**

#### **DON CHRISTENSNESS- LODESTONE PARK, ULCT CONFERENCE, POLICE OFFICER TRAINING**

Councilmember Christensen stated that he and the Mayor attended the Lodestone Park ribbon cutting. He indicated it was a great event and the County did a great job on the regional park aspect of it. He indicated it's a great playground and something the kids will enjoy. Mayor Bigelow agreed and indicated it is a great location and a large park. He expressed concern about the number of police calls, how these problems are resolved, and which jurisdiction should be primarily responsible. The Mayor and Council discussed the location of the park and requested that staff communicate with the County to find an appropriate resolution.

Councilmember Christensen also stated that he attended the ULCT conference this year and gained several great ideas from trainings he attended. He indicated he liked some of the ideas regarding broadcasting Council Meetings and stated he will speak to City staff further.

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Don Christensen stated he saw a news report from Garland, Texas that was reporting on a training for the Police Department that helped officers understand PTSD problems and reacting in difficult situations. He encouraged that West Valley's Police Department look into something like this as well.

**MAYOR RON BIGELOW- ULCT CONFERENCE**

Mayor Bigelow stated that other topics of interest at the ULCT Conference included 311, firework regulations, and property tax issues. He discussed each of these issues and the status of each of them.

Mayor Bigelow also indicated that he attended a Mayor's meeting where several Mayor's discussed their Cities and challenges that are faced. He indicated that while West Valley has it's struggles, it doesn't have as many issues as other municipalities around the country.

Mayor Bigelow also stated that he recently attended a community meeting where he was able to promote the City and his Veteran's Hall project.

**COUNCILMEMBER STEVE VINCENT- MALL UPDATE**

Councilmember Vincent stated that he recently spoke with Jonny Arbuckle who has worked with the City on updating the Valley Fair Mall. He requested that an update be provided on the progress of the mall after the new year.

**MOTION TO ADJOURN**

Upon motion by Councilmember Vincent all voted in favor to adjourn.

**THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL THE STUDY MEETING OF TUESDAY SEPTEMBER 30, 2016 WAS ADJOURNED AT 5:30 P.M. BY MAYOR BIGELOW.**

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, September 20, 2016.

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Nichole Camac  
City Recorder