

**MINUTES OF COUNCIL STUDY MEETING – JANUARY 24, 2017**

**-1-**

THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, JANUARY 24, 2017, AT 4:30 P.M. IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor  
Lars Nordfelt, Councilmember At-Large  
Don Christensen, Councilmember At-Large  
Tom Huynh, Councilmember District 1  
Steve Buhler, Councilmember District 2  
Karen Lang, Councilmember District 3  
Steve Vincent, Councilmember District 4

STAFF PRESENT:

Paul Isaac, Assistant City Manager/ HR Director  
Nichole Camac, City Recorder

Nicole Cottle, Assistant City Manager/CED Director  
Eric Bunderson, City Attorney  
Lee Russo, Police Chief  
John Evans, Fire Chief  
Jim Welch, Finance Director  
Layne Morris, CPD Director  
Russell Willardson, Public Works Director  
Kevin Astill, Parks and Recreation Director  
Sam Johnson, Strategic Communications Director  
Jake Arslanian, Public Works Department

**APPROVAL OF MINUTES OF STUDY MEETING HELD JANUARY 17, 2017**

The Council considered the Minutes of the Study Meeting held January 17, 2017. There were no changes, corrections or deletions.

Councilmember Christensen moved to approve the Minutes of the Study Meeting held January 17, 2017. Councilmember Vincent seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

## MINUTES OF COUNCIL STUDY MEETING – JANUARY 24, 2017

-2-

### REVIEW AGENDA FOR REGULAR CITY COUNCIL MEETING OF JANUARY 24, 2017

Upon inquiry by Mayor Bigelow, members of the Council had no further questions or concerns regarding items listed on the Agenda for the Regular Meeting scheduled later this night.

#### COMMUNICATIONS

##### A. DELAY AGREEMENT REVIEW

Russ Willardson provided a table that represents Delay Agreements that have been approved by the City Council and their current status. He also provided a map indicating where they are located. He discussed requirements for a delay agreement and specific reasons for agreements in various areas of the City. Staff and the Council discussed storm drains and the future of installing them in various neighborhoods.

##### B. ANNUAL TRAINING REGARDING ETHICS, OPEN MEETINGS, AND SEXUAL HARASSMENT

Eric Bunderson, City Attorney, provided a PowerPoint Presentation summarized as follows:

- Open Meetings
  - o Is there a Quorum?
  - o Are you talking about, hearing about, or acting on a matter you have control over?
- Closed Meetings
  - o Professional Competence
  - o Litigation
  - o Real Property
  - o Security Deployment
  - o Criminal Conduct
- Sexual Harassment and Retaliation
  - o Quid pro quo
  - o Physical touching
  - o Hostile work environment
  - o Standard- “reasonable worker”
  - o “Sexual Harassment at work... is it a problem for the self-employed?” – Victoria Wood
- Ethics
  - o Using position for personal benefit
  - o Gifts
  - o Private business

## MINUTES OF COUNCIL STUDY MEETING – JANUARY 24, 2017

-3-

- Form of Government
  - o Mayor
    - Preside over Council Meetings
    - Execute written obligations for the City
    - Represent the City in its external relationships
    - No other implied powers
  - o City Council
    - Attend Meetings and vote
    - Request staff changes in writing
    - Task staff through City Manager
    - Request information
  - o City Manager
    - Carry out policy
    - Hire, organize, direct and fire staff and various commission members
    - Report City activities to Council
    - Non-voting member of Council
    - Other duties as assigned
- Attorney/Client Relationship
  - o Governmental Immunity
  - o Attorney/Client
    - Confidentiality belongs to corporation
    - Representation belongs to corporation

Eric and the Council discussed specific ethical practices in reference to gifts. They also specifically discussed attorney and client relationships and the scope of the duties of a Council Member.

### **C. LEGISLATIVE UPDATE**

Nicole Cottle stated she talked with Ron Hamm regarding the Federal Agenda in Washington DC. He indicated to her that President Trump signed an order for a hiring freeze for federal agencies which has caused an issue for grants, etc. and may slow other processes down as well. At the state level, there are a lot of bills coming out and being populated including some discussing affordable housing, transportation funding, euthanasia, impact fees, reporting, and short term rentals. Nicole discussed Local Officials Day and invited members of the Council to attend.

### **D. COUNCIL UPDATE**

Mayor Bigelow referenced a Memorandum previously received from the City Manager that outlined upcoming meetings and events.

Members of the City Council had no further questions regarding the Council Update.

**MINUTES OF COUNCIL STUDY MEETING – JANUARY 24, 2017**

**-4-**

**NEW BUSINESS**

**A. POTENTIAL FUTURE AGENDA ITEMS**

There were no potential future agenda items discussed.

**B. COUNCIL REPORTS**

**COUNCILMEMBER HUYNH- REFUGEE STUDENTS**

Councilmember Huynh stated that he was a presenter at the University of Utah to discuss his personal experience being a refugee to other people in the same situation.

**COUNCILMEMBER BUHLER- CEP APPRECIATION**

Councilmember Buhler stated he received a letter of appreciation and an award from Margaret Peterson thanking the Council for their support of the CEP program.

**MOTION FOR EXECUTIVE SESSION**

Councilmember Vincent moved to adjourn and reconvene in an Executive Session for discussion of professional competence. Councilmember Christensen seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

**THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL THE STUDY MEETING OF TUESDAY JANUARY 24, 2017 WAS ADJOURNED AT 5:31 P.M. BY MAYOR BIGELOW.**

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, January 24, 2017.

---

Nichole Camac  
City Recorder

**MINUTES OF COUNCIL STUDY MEETING – JANUARY 24, 2017**

**-5-**

THE WEST VALLEY CITY COUNCIL RECONVENED IN EXECUTIVE SESSION ON TUESDAY, JANUARY 24, 2017, AT 5:35 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor  
Lars Nordfelt, Councilmember At-Large  
Don Christensen, Councilmember At-Large  
Tom Huynh, Councilmember District 1  
Steve Buhler, Councilmember District 2  
Karen Lang, Councilmember District 3  
Steve Vincent, Councilmember District 4

STAFF PRESENT:

Paul Isaac, Assistant City Manager/ HR Director

The City Council met in Executive Session and discussed professional competence.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY COUNCIL, THE EXECUTIVE SESSION OF JANUARY 24, 2017 WAS ADJOURNED AT 6:31 P.M. BY MAYOR BIGELOW.

---

Nichole Camac – City Recorder

**SWORN STATEMENT**

As the Mayor, I presided at a closed meeting of the West Valley City Council on January 24, 2017. Pursuant to Section 52-4-206(6)(a) Utah Code annotated, 1953 as amended, I hereby sign this sworn statement and affirm that the sole purpose for closing the meeting was to discuss:

- (a) the character, professional competence, or physical or mental health of an individual; or
- (b) the deployment of security personnel, devices, or systems.

SWORN to this 24<sup>th</sup> day of January, 2017.



*Ron Bygelow*  
MAYOR

ATTEST:

*Natasha Amara*  
City Recorder