

**Clean & Beautiful Committee**  
**Approved Minutes**  
**November 9, 2017**

**Committee Members Present:**

Lisa Rene Jones  
Darrell Kirby  
Karen Lang  
Mathew Lovato  
Allen Pierce  
Teri-Mae Pierce  
Scott Stephens

**Excused Members:**

David McEwen  
Sharon Peterson  
Jody Rushton-Porter

**Staff Members Present:**

Cathie Alberico  
Craig Thomas

Lisa Rene Jones, Chairperson of the Clean and Beautiful Committee *brought the regular committee meeting to order* on November 9, 2017, at 5:35 p.m. in Room 230, West Valley City Hall. She welcomed everyone in attendance.

**Approval of minutes** from September 2017 and October 2017, Matt moved for approval of these minutes. Scott Stephens seconded the motion. The motion passed all in favor.

**Vacancies:** The committee shall consist of up to thirteen (13) resident members and two (2) staff members. The committee has three vacancies. Lisa would like to invite to individuals who have shown an interest in the committee to service projects.

**Projects / Upcoming Dates**

City Hall Decorating Day, Saturday, November 18, 2017, 9:00am. Craig has done all of the shopping for supplies needed. Weather permitting, we will decorate the front porch tree and the lobby tree. Cathie reports that the facilities department has plans to start working on Monday, November 13th.

The committee decorated new wreaths on Saturday, December 4<sup>th</sup>. It was a fun activity.

City Hall decorations: ornaments on outdoor tree, the facility team will set up the tree, string lights and include the lighted snowflakes. The lobby tree will have new LED lights, and all new ornaments. We will have six tear drops that hang in the lobby. Craig would like to focus on the outdoor tree to get it decorated. Anything that gets accomplished inside will be good and he will finish it up. Bring treats to share. Scott, Teri-Mae and Allen are unable to attend.

Matt added that committee members were well represented decorating or attending the Brotherson Memorial. The committee participated in the Officer Brotherson Memorial on Monday, November 6<sup>th</sup>. Lisa commented on the memorial service stating; it was emotional, Craig added that it turned out nice. The C&B flagpole was used in a flag

raising ceremony. The Youth City Council also participated, passing out hot chocolate and spiced cider.

The flagpole wobbled during the flag raising ceremony. Craig reports that the pole is buried three feet and is concreted in the ground. Karen Lang suggested filling the pole with sand, to make it more stable. Karen questions the quality of the pole from Colonial Flag.

### **2018 Project Discussion**

Lisa is inspired by the City naming a section of 4100 South- Cody Brotherson Pkwy. She would like the committee to study the corner of 2200 W (north side) for possible improvement suggestions. Some way to make it look nice. Property ownership needs to be determined, most likely UDOT. GHID poured concrete, painted a hydrant and put his number on a small memorial. They have a substation on that corner, they might be willing to partner with us with a watering system, or something else. Consider using colored rock in the park strip. Understands it could be a big project. Check any future road projects on 4100 S. Scott suggested reaching out to other groups to partner with on a project of this scale. *Could UDOT assist in soil preparation?* Very hard, compacted soil. Reach out to *private companies* with equipment, does the *Streets Department* have this kind of equipment? *Parks Department?* *GHID?* We can recruit volunteers for a service projects on specific dates.

Need to put a **dedication plaque on the flagpole**. Money is in the budget. Back in October 2016, Misty Smith suggested "*Community Improvement and Pride*," could be used on a plaque.

**Other projects:** maintain past projects, 4100 S & 4100 W- Lisa has sprayed for weeds, pre-emergent needed in the spring, consider trimming grasses, freshen bark

**Complete Maple Meadows Park (2520 W 3380 S):** popular, and well treated. Plans for park: tree planted, roundabout- treat to kill weeds, add mulch. Another planting bed needs some help. Water is not active.

### **Seasonal Awards Sub-Committee Update**

The Sub-Committee has never met. It was suggested to bring back ideas for this committee in January.

### **Outreach tools**

Yard clippings for City Newsletter, must be submitted to Aaron Crim on the Monday before the first day of the next month. Topics could include: special events, upcoming projects, seek request for projects from residents, and gardening tips- perennials should stay wet all winter, water thoroughly- every holiday- Thanksgiving, Christmas, Presidents Day, etc. a good way to remember to water, or put fresh mulch on top of them. Darrell volunteered to write again for December or January.

No meeting in December. Is the committee interested in a social activity, a holiday gathering? Pot Luck dinner? White elephant gift? Where: UCCC? Restaurant? City Hall? The committee picked Wednesday, November 29, 2017. Karen suggested

holding the dinner in her Greenhouse. Karen has tables and linens. Catering options: Olive Garden, Shula's, R&R Barbeque, sandwiches. Teri-Mae volunteered to make a Christmas Ham. Get sides catered. Ideas: Mac & Cheese, Funeral potatoes... Final plans will be made on Saturday, November 18<sup>th</sup>.

### **Other Business**

***New 2018 schedule***, we will be meeting on the third Wednesday of the month at 5:30 p.m. here in City Hall.

**The Committee Service Project trailer has been purchased.** The interior is being retrofitted with storage options. The trailer will need a wrap, around the exterior, to identify the Committee, and the City. The cost of the wrap is \$1,600. Karen Lang made a motion to approve the expenditure of \$1,600 for the wrap on the trailer. The motion was seconded by Darrell Kirby. The motion passed all in favor. Craig is looking for a place to store the trailer when it is not in use. Karen suggested some Parks & Rec property that is adjacent to Public Works (south,) to approach Nancy Day.

**Budget:** We have all the carry over funds from last year. We received a refund from Colonial Flag. The committee paid for the new lighting on the flagpole. We paid \$770 for the lighting and we bought the first flag for \$60.00. Parks will maintain the flags. Nancy and Nate said they would take care of the flag. We have offered to buy the flags, but they said it wasn't an issue for them.

*The next committee meeting is **Wednesday, January 17, 2018 at 5:30 pm.** here at West Valley City Hall.*

Matt took a minute to explain the Evite app. Matt will use Evite as a reminder for C&B meetings and activities. There are two things you can do: no need to respond. If you respond to the message, everyone who got the message also gets your response. It will be better to respond to one person, Matt volunteered to receive responses, he will include his number in the message. Or you can download the app on your phone, and silence all responses on your phone. Text Matt individually. He will only send the message out the same day as the meeting.

With no other business to discuss the meeting was adjourned at 6:26 pm.