WEST VALLEY CITY
Utah

COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT
Building Inspection Division

PLAN APPLICATION REQUIREMENTS:

One **PDF** of each of the following ***as applicable*** to the project must be submitted for the application to be complete:

A building permit application is complete if the application contains:

(a) the name, address, and contact information of (to be completed on the city's permit portal):

(i) the applicant; and — Attached ☐ Verified ☐ N/A ☐

(ii) the construction manager/general contractor for the construction project; — Attached ☐ Verified ☐ N/A ☐

(b) a document or document set (one file, but may be included with item (c)) containing the site plan for the construction project that:

(i) is drawn to scale; — Attached ☐ Verified ☐ N/A ☐

(ii) includes a north arrow and legend; and — Attached ☐ Verified ☐ N/A ☐

(iii) provides specifications for the following:

(A) lot size and dimensions; — Attached ☐ Verified ☐ N/A ☐

(B) setbacks and overhangs for setbacks;

(C) easements; — Attached ☐ Verified ☐ N/A ☐

(D) property lines; — Attached ☐ Verified ☐ N/A ☐

(E) topographical details, if the slope of the lot is greater than 10%; — Attached ☐ Verified ☐ N/A ☐

(F) retaining walls; — Attached ☐ Verified ☐ N/A ☐

(G) hard surface areas; — Attached ☐ Verified ☐ N/A ☐

(H) curb and gutter elevations as indicated in the subdivision documents; — Attached ☐ Verified ☐ N/A ☐

(I) utilities, including water meter and sewer lateral location; — Attached ☐ Verified ☐ N/A ☐

(J) street names; — Attached ☐ Verified ☐ N/A ☐

(K) driveway locations; — Attached ☐ Verified ☐ N/A ☐

(L) defensible space provisions and elevations, if required by the Utah Wildland Urban Interface Code and — Attached ☐ Verified ☐ N/A ☐

(M) the location of the nearest hydrant; — Attached ☐ Verified ☐ N/A ☐

(c) a document or document set (one file) containing the construction plans and drawings, including:

(i) building elevations, (only if the construction project is new construction); — Attached ☐ Verified ☐ N/A ☐

(ii) floor plans for each level, including the location and size of doors and windows; — Attached ☐ Verified ☐ N/A ☐

(iii) foundation, structural, and framing detail; and — Attached ☐ Verified ☐ N/A ☐

(iv) electrical, mechanical, and plumbing design; Attached ☐ Verified ☐ N/A ☐

(d) documentation of energy code compliance; Attached ☐ Verified ☐ N/A ☐

(e) structural calculations, except for trusses; Attached ☐ Verified ☐ N/A ☐

(f) a geotechnical report, including a slope stability evaluation and retaining wall design, if:

(i) the slope of the lot is greater than 15%; and Attached ☐ Verified ☐ N/A ☐

(ii) required by the city

(g) a statement indicating that actual construction will comply with applicable local ordinances and building codes. Attached ☐ Verified ☐ N/A ☐